

YOUR POCKET GUIDE TO:

THE STUDENT DISCIPLINARY CODE

The Student Disciplinary Code sets out what unacceptable behaviour is, how it is dealt with and by whom. It ensures that we follow the correct procedure in every matter, and that we treat everyone fairly.

This is not the Code. This is your pocket guide that lets you know what to expect from the Code.

You'll find the full Code **here**.



UNIVERSITEIT
STELLENBOSCH
UNIVERSITY

WE MEASURE EVERYTHING AGAINST OUR **VALUES**

The University is driven by a set of values that help us stay focused on our vision, and help us create an environment in which you and all our students and staff can develop academically and socially.

Our behaviour, and the behaviour we expect from you, should always be measured against these values:

1. We strive for **excellence**
2. Together, we are responsible for **achieving the University's vision**
3. We **respect** others, ourselves, and our environment
4. We strive to **think and act** in new and different ways that lead to better choices and decisions for everyone
5. We strive to be **humble, responsible** and **understanding leaders** who work for the wellness of people and the world

The Student disciplinary code exists to protect all our staff and students, and to ensure that everyone is treated fairly if something goes wrong – whether something has happened to you, or whether the complaint is directed at you.



EVERY GAME HAS RULES. HERE ARE OURS.

The University has many different rules, published in different places. Just think of the rules associated with living in a student house, joining a sports team, or rules for exam procedures (like the rules published in Part 1: General of the University Calendar).

You should make sure that you know of all the rules that apply to you, and stick to them. They are there to protect you and to ensure that you have an unforgettable Varsity experience.

Here are some of the rules we'd like to highlight:



BEHAVE AS THOUGH YOUR MOM IS WATCHING

(We know she's on 'the Facebook' now!)

- Treat yourself and others with respect and dignity. We cannot allow any form of discrimination or bullying.
- If a staff member gives you reasonable instructions, follow them.
- Don't disrupt the functioning of the University.



BE HONEST IN YOUR ACADEMIC WORK

- Take responsibility for the integrity of your own work, and respect the assessment process.



KNOW THE LIMITS AND RESPECT THEM

- Never behave in a sexually inappropriate way, harass, coerce, or act violently towards another person – no matter who they are or where you are.
 - All we're going to say here about illegal substances is: don't. Just don't.
 - Don't buy or sell alcohol on campus without permission. Even if you have permission, you must meet all the legal requirements (e.g. don't sell alcohol to under 18s).
-



GET PERMISSION TO ORGANISE AN EVENT OR A GATHERING ON UNIVERSITY CAMPUS OR TO DISTRIBUTE FLYERS OR POSTERS

- If you want to organise or participate in an event or a gathering, you need permission.
 - You need to follow the conditions set by that permission.
 - You can't force anyone to take part, or not to take part in an event or gathering.
 - During the event or gathering you may not prevent anyone else access to any part of Campus.
-



BE CAREFUL WHAT YOU POST ON SOCIAL MEDIA

- Posts on social media have the potential not only to embarrass you, but to get the University into some serious trouble. It may be funny at 2am, but in the light of day you might regret it.
-

WHO SHOULD YOU CALL?



The Code sets out which department or person is responsible for dealing with which kind of disciplinary matter. All you need to know right now, is who to go to if you have something to report. Here's a list:

Academic misconduct: The Head of Department

Something that happened in your residence: Residence Head

Something that happened after hours: Campus Security **021 808 2333**

Sexual harassment or discrimination: Equality unit **021 808 4707**

Not sure who to call? Call the office of Student Discipline **021 808 2876**

If you see anyone behaving in a way that will harm others, or disrupt the functioning of the University, or you know that someone is planning something similar, you must let us know. You can report it anonymously by sending an email to studentdiscipline@sun.ac.za.

WHAT TO EXPECT FROM DISCIPLINARY PROCEDURES

Chapter 4 of the Code deals with disciplinary procedures in detail, from the moment something is reported, to the final consequences of misconduct. All you need to know is that, if you are ever part of a disciplinary process, we will talk you through it from the start.

Right now, you're probably interested in the kind of consequences we're talking about? Depending on the seriousness of the situation, the code makes provision for:

- **Expulsion**
- **Suspension from the University or the Residence**
- **A fine**
- **A written warning**
- **Publishing the offence and the student's name on Campus,**
- **An appropriate restorative, rehabilitative assignment, like community service, or**
- **Any combination of the above**

If you're ever involved in a disciplinary matter, please remember that we're here to help. We don't want this lapse in judgement to ruin your life – we want it to be an opportunity for personal growth. So, let's work together to get to the truth, so you can get on with your future.

