

COMPULSORY MEMORANDUM OF UNDERSTANDING

Between postgraduate student and supervisor(s)

Preamble

All SU postgraduate students, who have a research supervisor, are required to discuss, complete, sign and safely store a student-supervisor MoU at the start of their research process and to revisit it with their supervisor from time to time.

The aim of a memorandum of understanding (MoU) is to give the postgraduate student and supervisor(s) an opportunity to develop a good, productive working relationship. The MoU should be the result of a discussion in the early stages of the relationship, during which both student and supervisor can clarify expectations and preferences, surface any misunderstandings or misaligned expectations, and cover some topics that will be important at different phases of the working relationship.

The PGO concise MoU form and its supporting documentation provide a starting point for such a discussion. The content given in this **resource bundle** is to serve as a prompt for things to include in your own MoU. The outcome of your discussion with your supervisor will be a personalised and adapted MoU and your own tailored supporting documents.

Your faculty or department will most likely have their own MoU and supporting documentation. Please see the PGO MoU templates as supplementary, and be guided by topics 1-11 of the expectations and time-lines document if your faculty or departmental MoU documentation does not address these.

MoU template and supporting documentation created by the Postgraduate Office at Stellenbosch University

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