

STUDENTS' REPRESENTATIVE COUNCIL

forward together

Minutes SRC Meeting

Date: 2024-02-29 | Time: 17:00 | Venue: SRC Boardroom & [Microsoft Teams](#)

Attendance: SRC	
Online	Mr Daniel
In person	Ms Phiwokuhle; Mx Abongile; Ms Ongezwa; Ms Risuna; Mr Reagan; Mr Bradley; Mr Mphambo; Mr Qiniso; Ms Daisy; Ms Andri; Ms Courtney; Ms Emma; Ms Jelena; Ms Nokwanda; Mr Mbanjo; Ms Natasha; Ms Groovers; Mr Andile; Ms Alexa, Mr Daniel and Mr Richard
Absent (Valid reason)	Mr Mzwakhe; Ms Thandile and Mr Albert

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Item	Responsibility
1. Welcoming	Phiwokuhle
<ul style="list-style-type: none"> Greeting from Qabaka, Phiwokuhle, initiating the meeting. Internal affairs discussed, highlighting registration and duty attendance. Emphasis on adhering to schedules and submitting absence excuses. Booking procedures for shared spaces emphasized, especially the SRC boardroom and meeting room. Cleanliness protocols for shared spaces, particularly the kitchen, stressed. Concerns raised about unattended visitors and office access protocols. Announcement of "sabbatical week" for mental health prioritization. Expectations outlined for engagement and accountability during sophistication week. Details provided on compulsory meetings and committee feedback sessions. 	
2. Attendance and Apologies	Abongile
<ul style="list-style-type: none"> Attendance emphasized for all team members during registration period. Importance of submitting excuses for absence and arranging substitutes highlighted. Reminder to maintain communication if unable to attend meetings or fulfil duties. Expectation for full presence during upcoming compulsory session communicated. Apologies accepted if accompanied by valid reasons, such as exams or emergencies. Roster system suggested to streamline attendance management and scheduling. 	
3. Approval of previous minutes	
The previous minutes were approved by the team.	
4. Internal Affairs	Quthu
<ul style="list-style-type: none"> Registration period for students discussed, with a decision to move it. 	

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- Communication from the university side regarding budget approval and transfers highlighted.
- Transfers reflected in respective portfolios, with remaining funds for recession data pending approval.

Budget Management:

- Emphasis on timely communication for booking requests to avoid delays in processing.
- Reminder to track spending and communicate booking details well in advance.
- Urgent requests addressed promptly, but advanced communication encouraged for smoother processes.

Committee Updates:

- Updates provided on various committees, including Student Fees, Transformation Forum, and CDC.
- Engagements on student fee issues and submissions made to institutions for handling matters.
- Involvement in student disciplinary cases and appointments to CDC discussed.

Project Updates:

- Involvement in campus projects discussed, including support for student initiatives and monitoring policies.
- Accommodation planning for next year and emergency accommodation arrangements mentioned.

Collaborative Efforts:

- Collaborative efforts highlighted, such as working with supervisors and OT students on projects.
- Focus on addressing student needs and promoting self-sustainability within the institution.

Feedback and Recommendations:

- Feedback provided on various institutional processes and initiatives.
- Recommendations made to improve support structures and decision-making processes.

Institutional Committee Feedback/ Portfolio feedback

- References to fundraising initiatives or events aimed at generating funds for SRC activities.
- Discussions about collaborating with other departments or offices within the institution for funding or support.
- Any specific financial concerns or considerations raised by the participants regarding organizing events or initiatives.
- Plans for allocating funds towards specific activities or projects mentioned in the conversation.

Reagan mentioned the following points:

- The theme or focus of the exhibition.
- Featured artworks, artifacts, or exhibits.
- Any special events or programs associated with the exhibition.
- Visitor demographics or attendance figures, if available.
- Reviews or feedback from attendees or critics.
- Collaborations or partnerships involved in organizing the exhibition.

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- Any notable achievements, awards, or recognition received by the exhibition.

KuKo

Courtney

- Suggestion to double the prize money
- Consideration of feasibility and financial implications
- Discussion on impact on sponsors and budgeting considerations
- Ensuring alignment with event goals and objectives
- Mention of seeking approval from higher authorities
- Potential adjustments to other event aspects to accommodate increased prize money

Effective and Open Communication

Andri

- The discussion involves Qabaka, and Terblanche, D. Mr., focusing on university matters.
- Both parties engage in open and effective communication, sharing updates and concerns.
- Topics covered include concessions, student assistance, campus accessibility, and support systems for disabled students.
- Terblanche, D. Mr., provides detailed updates and proposals, demonstrating transparency and proactive problem-solving.
- The discussion fosters an environment of mutual respect and constructive dialogue.
- Effective and open communication is highlighted as essential for addressing challenges and driving positive change within the institution.
- Andri, expressed disappointment in the lack of communication regarding recent decisions, especially regarding the impeachment of the treasure of the Prim Com.
- She stressed the importance of transparency and collaboration within the organization.
- Qabaka emphasized the need for better communication in the future to ensure everyone is on the same page.

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7. Closing

Phiwokuhle

- She proposed discussing the matter further in the next meeting with all members present to ensure accountability and proper resolution. She further adjourned the meeting.