Process flow: Reappointment of a Vice-Rector (short procedure)

COUNCIL

Process management by Registrar's Office (as the secretariat of Council) in collaboration with Human Resources (HR)

Senate and IF

The Rector approaches the Vice-Rector twelve (12) months before the expiry of the term of the incumbent and asks if he/she wants to continue for a second term. A shortened procedure may be followed at most once.

If a Vice-Rector wants to continue for a second term, he/she must submit the following documents to the Rector:

- 1. A report pertaining to performance achieved during his/her current term;
- 2. A vision statement for a possible second term;
- 3. An updated detailed curriculum vitae.
 The Rector must submit the documents to
 Council via the Human Resources Committee
 of Council for decision-making on whether
 the short or long procedure should be
 followed.

If Council decides on the short procedure, the following documents must be presented to Senate and the IF to vote on the reappointment of the incumbent:

- A report pertaining to performance achieved during Vice-Rector's current term;
- A vision statement for a possible second term;
- An updated detailed curriculum vitae

The results of the votes are presented to Council.

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