



## UNDERGRADUATE PUBLICATION INCENTIVE APPLICATION FORM (UPI-02-2020)

- (a) Before completing this form, applicants are expected to first read and understand the [regulations](#) of the Undergraduate Conference Presentation and Publication Incentive Fund.
- (b) This application must be completed and submitted electronically, via email, together with the attachments specified below, as ONE PDF document.
- (c) There are 2 sections and 3 pages in this application form. Ensure that all sections of the form are completed.
- (d) Applications can be submitted at any time during the year. ALL applications will be reviewed between **1 May and 30 May** each year.

### CHECKLIST

Preferred pronoun   Name   Surname

<b>Name:</b>		<b>UT number:</b>	
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In addition to this completed application form, the following supporting documents or copies of these documents should be attached, in PDF format, to this application as appendices, marked correspondingly to the list below.

**Please indicate that you have submitted all the required documentation together with this application:**

Application requirements	Yes/No	If no, please explain
<b>Application form</b> , with all sections completed electronically		
Appendix A: <b>Ethics approval letter</b> for research /study on which paper is based		
Appendix B: <b>Proof of acceptance</b> of paper for publication		
Appendix C: <b>Published version of paper</b>		

**Please attach all relevant appendices together with this application form, and submit via email as ONE PDF document.**

## SECTION 1: APPLICANT DETAILS

SURNAME		FIRST NAME	
UT NUMBER		TITLE	
DIVISION / CENTRE			
DEPARTMENT			
TELEPHONE NUMBER			
E-MAIL ADDRESS			
DATE OF BIRTH			
GENDER (for reporting)			
RACE (for reporting)			
DISABILITY			
<b>DETAILS OF STUDENT CO-AUTHOR/S:</b> <b>Please note that acknowledgement of receipt of this application will be sent to all co-authors on the paper</b>			
NAME/S OF STUDENT/S SUPERVISED	STUDENT/S DEGREE	STUDENT/S UT NUMBERS/	STUDENT/S <u>CURRENT</u> EMAIL ADDRESS/ES
<b>NOMINATED K COST CENTRE (for payment of award)</b>			

## SECTION 2: PUBLICATION DETAILS

<b>TITLE OF JOURNAL:</b>		<b>ISSN OF JOURNAL:</b>	
<b>TITLE OF PAPER:</b>			
<b>LIST ALL AUTHORS</b> (in order in which they appear on paper)			
<b>PUBLICATION DATE</b> (actual, or estimated if final publication not yet released)			
<b>AUTHOR CONTRIBUTIONS:</b> Include a brief outline of each author's contribution to the paper. <i>(Applications without this information may not be considered for funding)</i>			

I, the applicant, hereby declare that the information provided above and the supporting documents attached to this application are correct and valid. I further confirm that the publication has resulted from an undergraduate student research project, and that the student/s are listed as co-authors on this paper.

<b>Signature:</b>		<b>Date:</b>	
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