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| **FORM 1: CHECKLIST: APPLICATIONS FOR TEST AND EXAMINATION CONCESSIONS**  |

**Name and surname:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DOB:** \_\_\_\_\_\_\_\_\_\_\_**Student no.:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Degree:** \_\_\_\_\_\_\_\_\_\_\_

1. **Applications closing dates: 27 February, 2 May, 14 August & 2 October.**

 **Download an electronic version of these forms from**

<http://www.sun.ac.za/english/students/Pages/Tests-and-Exams.aspx>

 **under Studies →Exam & Test Information.**

1. **Send complete application forms to** **skryftyd@sun.ac.za** **before or on the specified closing dates.**
2. **NB: The response to your application should reach you within ten working days from the relevant closing date.**
3. **NB: Assessments for test and exam concessions are not dealt with by the Stellenbosch University Examinations Office. Contact us directly at** **skryftyd@sun.ac.za** **for any queries regarding special concessions.**

**Signature of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  **FOR OFFICE USE:**All documents have been received and are complete Yes  *No*  If *No*, reason for referring back: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **COMMITTEE’S RECOMMENDATIONS:** The following concession(s) are recommended:  Extra writing time: \_\_\_ mins per hour Spelling concession  Dictionary Writing in a separate venue Handwriting concession Oral Computer room with no assistive technology Computer room with assistive technology (room 357) Scribe: All subjects  / Specify subjects: \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ Reading assistance / Amanuensis (reads question & writes)  Well-lit venue  Assistive Technology room (Old Braille room 360 & 356) User of a wheelchair  Enlarged letter size: 16  18  20  22  24  Other\_\_\_\_ Duration of concession: \_\_\_\_\_\_\_\_\_\_\_\_\_ Remarks and/or recommendations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |