

Checklist for Postdoc Registration at STELLENBOSCH UNIVERSITY

Supporting documentation

1.	An e-mail notice from the host to confirm the appointment of the Postdoctoral fellow	
2	Name and full contact details and physical address and e-mail	
3	The amount[1] of the award and its source/s (description of the original Source/s and the University cost point from where it will be paid	
4	The term of the award (one or two years initially), exact start date and end date	
5	PhD Certificate; (must have obtained it within the last 5 years) OR	
6	A letter from the registrar where the fellow studied for their PhD confirming that he/she has satisfactorily fulfilled the University's requirements of the doctoral qualification if you are not in possession of your PhD yet; (we need this letter before we can proceed with the award letter)	
7	CV	
8	A copy of the applicant's ID or passport photo page and visa for foreign applicants;	
9	Transcripts of their postgraduate studies	
10	Full name of the host and department	
11	A copy of the advert that the candidate responded to (A regulation from SARS). Posts must be advertised on one internal and external platform.	