

## Closing dates



### Frequently asked questions

#### What are the important closing dates for applications?

Important closing dates	Open	Close
Undergraduate applications & residences	6 April	31 July
Financial assistance applications at SU	3 May	31 August
NSFAS bursary applications (NSFAS determines these dates; not the University)	1 September	30 November
Diploma in Public Accountability applications (Telematic education)	6 April	15 December



**Pick**  
your programme

## Pick your programme

- You may apply for up to three programmes from any faculty.
- You will be considered for all three of those programmes, and if you qualify, you may receive multiple offers. You must accept one of the offers no later than 30 September.
- If two of the programmes you have selected have extensive selection criteria, you should choose a third programme that is not on that list to improve your chances of receiving an offer.

### **Programmes with extensive selection processes:**

- All programmes in the Faculty of Medicine and Health Sciences;
- all programmes in the Faculty of Law;
- BA (Visual Arts);
- BA (Drama);
- all programmes in Music;
- BA (Sport Science);
- BSc (Sport Science);
- BEd (GenEd);
- all programmes in Engineering;
- BCom Actuarial Science; and
- BCom (International Business).



### Frequently asked questions

#### **How do I change my programme selection after I have submitted my application?**

You need to send an e-mail to our Client Services at [info@sun.ac.za](mailto:info@sun.ac.za). But keep an eye on those closing dates. Once applications are closed, the Faculty will decide whether they could accommodate your request based on the number of places available.

**Complete**  
the app form

## Complete your application form

- You can [apply online](#).
- You will need an e-mail address and phone number so that we can contact you.
- As soon as you create your profile you can follow the system prompts to proceed with your online application immediately, or follow the instructions in the e-mail that we will send you if you wish to proceed later.
- Please complete the application carefully and make sure you give us accurate information.



## Frequently asked questions

### **Will I lose my data if there is a power outage while I'm applying?**

No, you can start again at the last section you completed but keep an eye on those closing dates.

### **I don't have internet access; how can I apply?**

Get in touch with Client Services and ask them to send you a hard copy application form. You can call 021 808 9111 or e-mail [info@sun.ac.za](mailto:info@sun.ac.za). Your completed hard copy application form and supporting documents must reach us before the closing date. If we don't receive your application on time, we cannot consider it.

Please don't complete a hard copy application if you have applied online. If we receive both a hard copy and a digital application from you, we'll only consider the digital application.



## Upload all the documents we need

- **Tip:** Make sure your electronic copies are clear and legible and that we can easily read everything on the page. If we can't, we will ask you to resubmit the document, which will slow down your application.
- To help us process your application, we may ask you for additional original or supporting documents.
- **If you apply online**, the system will prompt you whenever we need additional information, like academic records, proof of payment of the application fee (if applicable), and your signed contract if we've made you an offer.

Here is a list of the documents we need:

**Non-academic** documents

**Academic documents** we need from applicants who are [currently in their final school year](#)

**Academic documents** we need from applicants who have [completed their final school year](#)

**Academic documents** we need from applicants who are [currently enrolled at a tertiary institution](#) (including SU)

**Academic documents** we need from applicants who have [completed a tertiary qualification](#) (including at SU)



## Frequently asked questions

**What type of documents can I upload?**

pdf, doc, docx, jpg, jpeg, png.



## Non-academic documents we need

What we need	From whom	Additional information
Student support form	Students with disabilities who need additional support	
Faculty-specific documents	Portfolio requirements for BA (Visual Arts)	Please send completed portfolio to Ms Yumna Williams at <a href="mailto:yumna@sun.ac.za">yumna@sun.ac.za</a> by no later than 1 September.
Proof of payment (R100 non-refundable application fee) if you pay offline	Applicants from quintile 1 - 4 schools and international applicants <b>do not</b> have to pay the application fee.	Read more about payment options at <a href="http://www.maties.com">www.maties.com</a> .
Proof of permanent residency, refugee or asylum-seeking status	Non-South-African applicants	
Signed Student Contract	When you accept an offer, you must download, print, sign, scan, and upload a Student Contract.	You will not be able to register at the University without a signed contract.



### Resources

[Student support form](#)

[Portfolio requirements for BA \(Visual Arts\)](#)

[Student contract](#)



## Academic documents we need if you are in your final school year

What we need	From whom	Additional information
Final grade 11 results as per the Department of Education guidelines.	Applicants in a South African School system.	<p>If the impact of COVID-19 compromised your grade 11 assessment, you could submit your grade 12 mid-year assessment results in the space provided for grade 11 results.</p> <p>Your school will have to confirm that learning and teaching could not take place and that a grade 11 assessment was not conducted. Please upload the confirmation from the school with your results when you submit your application.</p>
Grade 11 results (pre-final) and final-year school subjects with levels.	Applicants in an international school system in final school year.	<p>If you are enrolled in an international school system, for example, Cambridge, International Baccalaureate (IB) or a USA High School Diploma, you must apply using grade 11 (pre-final year) results.</p> <ul style="list-style-type: none"> <li>You should supply a list of subjects taken in the final year of school (grade 12 /13) with levels for the official subjects (confirmed by the school).</li> <li>To ensure you meet the requirements for Matriculation Exemption, please visit the Universities South Africa website <a href="http://mb.usaf.ac.za">http://mb.usaf.ac.za</a> for more information on Matriculation Exemption.</li> </ul>





## Academic documents we need if you have completed your final school year

What we need	From whom	Additional information
National Senior Certificate (NSC) or IEB/Statement of symbols of final school results	Applicants in a South African school system.	
Final school results from the International Curriculum (Cambridge International, International Baccalaureate, etc.), including School of Tomorrow.	Applicants in an international school system.	<ul style="list-style-type: none"> <li>• <b>Cambridge</b> applicants must also include IGCSE or O level or GCSE certificates.</li> <li>• You must meet the requirements set by Universities South Africa (USAf) for Matriculation Exemption for that system by the time you register. Please see <a href="http://mb.usaf.ac.za">http://mb.usaf.ac.za</a> and select the relevant country's information.</li> <li>• If you follow the American high school system, you must provide the necessary exemption documents as per the USAf website at <a href="https://mb.usaf.ac.za/united-states-of-america/">https://mb.usaf.ac.za/united-states-of-america/</a>.</li> <li>• It usually is only possible to apply for a formal certificate of University Exemption during your first year of registration, so you might not yet have it available when you register for the first time. You will, however, be able to register, provided that you qualify for Matriculation Exemption as assessed by the University.</li> </ul>
Additional subject and rewrite results.	Applicants from all school systems.	Upload the additional results with your initial grade 12 results as one document.



## Academic documents we need if you are currently enrolled at a tertiary institution (including Stellenbosch University)

What we need	Additional information
Final school-leaving results	Refer to the information that we require for various school systems in the information for applicants who have completed their school year.
Proof of registration	Including a list of subjects you are enrolled for with provisional grades if available when you apply.
Full academic transcript for each academic year completed, including grades.	We do not accept online results obtained from self-service portals.





## Academic documents we need if you have completed a tertiary qualification (including at Stellenbosch University)

What we need	Additional information
Relevant <b>certificates</b> and full academic transcript for each year of enrolment, including grades.	<p>Guidelines for supporting documents:</p> <ul style="list-style-type: none"> <li>Copies of your original documents must be stamped and signed by the awarding school, institution, notary public, or a Commissioner of Oaths. If you use Postal or Police services, please ensure that the stamp includes the date, name, signature, and rank of the officer.</li> <li>We do not accept online results obtained from self-service portals.</li> </ul>
Diploma(s) and full academic transcript for each year of enrolment, including grades.	
B degree certificate(s) and full academic transcript for each year of enrolment, including grades.	
Honours degree certificate(s) and full academic transcript for each year of enrolment, including grades.	
Master's degree certificate(s) and full academic transcript for each year of enrolment, including grades (where applicable).	
Doctoral degree certificate(s) PLUS full academic transcript for each year of enrolment, including grades (where applicable).	
If your final degree certificate is not available when you apply, please provide us with official proof that you have completed the qualification	For international qualifications, the proof of completion should not be older than five years from the date the degree was conferred. For South African Higher Education Institutions, proof of completion should not be older than one year.



## Submit

When you have completed the application form, accepted the [Terms and Conditions](#), and attached all your supporting documents, you are ready to submit your application and track your application status!



### Frequently asked questions

**What if my application and supporting documents don't reach you before the closing date?**

We cannot consider applications if we don't receive them by the closing date.



### Resources

[Undergraduate Bursaries and Loans](#)

NSFAS: <http://www.nsfas.org.za/content/StudentAccommodation>  
[Student Fees](#)