

1. REGISTRATION DATES FOR 2020

Registration dates for 2020 will be communicated in a separate notice by the Registrar's office before the end of the year.

2. COMPULSORY FIRST INSTALMENT OF STUDY AND ACCOMMODATION FEES FOR 2020:

The following amounts are payable before date of registration:

COMPULSORY FIRST INSTALMENT OF STUDY FEES		
Undergraduate		R13 931
Postgraduate		R10 159
Diploma/Certificate		R10 159
COMPULSORY FIRST INSTALMENT OF RESIDENCE FEES		R13 600
COMPULSORY FIRST INSTALMENT FOR STUDENT IN RESIDENCE (Total amount)		
Undergraduate student in residence	(R13 931 + R13 600)	R27 531
Postgraduate student in residence	(R10 159 + R13 600)	R23 759

No separate student account will be distributed during registration reflecting the above amounts. The amounts automatically become due and payable once the student registers either online or physically at the university.

CASHLESS PAYMENTS

Stellenbosch University (SU) is migrating to a cashless environment for payments on its campuses, so that students and parents no longer have to carry cash with them for certain payments. Kindly utilise the following payment solutions for payments of all student fees and services:

ONLINE PAYMENTS (EFT OR CREDIT CARDS) ON THE [SU's website](#)

Online payments are possible on the web page of the section for Student Fees at:

1. www.maties.com
2. Click on "Fees"
3. Select "Student Fees online payments"
4. Follow the instructions and pay by credit card or EFT (electronic transfer)

SNAPSCAN

SnapScan is a mobile application that enables cashless payments. The in-app payment mechanisms will be available for students to do bill payments for their student fees accounts, as well as for pre-paid services which includes, meals, printer and laundry services.

Benefit of online/app payments: The receipt is processed immediately, resulting in no delay during the registration period regarding payment of compulsory first instalment(s), and no delay in the availability of examination results at a later stage.

3. NO OUTSTANDING FEES AT REGISTRATION

Kindly note that all outstanding amounts must be settled before a student will be allowed to register for 2020. **Please note that the University may not enter into any payment arrangements with regard to outstanding debt.**

4. MODES OF PAYMENT OF STUDENT ACCOUNTS

Student accounts can be settled within the following two modes of payment:

Option 1: Payment in three instalments

AT REGISTRATION	Compulsory first instalment of Study and Accommodation Fees
31 MAY	At least 75% of the remainder of the total student fees account, after the amount paid by date of registration has been deducted.
30 SEPTEMBER	The outstanding balance of student account.

Option 2: Debit order that consists of the following instalments:

AT REGISTRATION	Compulsory first instalment of Study and Accommodation Fees
1 APRIL UP TO AND UNTIL 1 NOVEMBER	A further eight instalments of the debit order are payable on the first day of the month.

Applications for the debit order option close on 6 March. The necessary forms can be obtained from the web at <http://www.maties.com/tuis.html> available under "Fees", "Payment Options" or at seand@sun.ac.za. Applications after 6 March will be considered subject to prepayment of the minimum debit order payments due by 1 April.

If study fees of South African students are paid in full on or before 31 March, a request for a 3% rebate on the tuition fees (subject to conditions as stipulated in the *University Yearbook*) can be submitted at Student Fees. The prescribed form can be obtained from the web at <http://www.maties.com/tuis.html> available under "Fees", "Payment Options" or studentaccounts@sun.ac.za

International students, including non-residential International students, and Namibians, are liable for the full tuition fees on the day of registration.

5. ACTIVATION OF STUDENT CARD FOR 2020

Student cards can only be issued / re-activated once the 2019 student account has been settled in full and the first instalment for study and accommodation fees reflects on the student account.

Blocks may only be lifted for the activation of a student card if the 2019 student account has been settled in full and the student can provide proof of the following:

1. An External bursary (not SU) indicating the costs that will be covered by the funder on the letterhead of the funder with their e-mail address and contact details. SU bursary students do not need to provide a letter and can activate their cards directly after registration.
2. An official policy that will be paid out in the 2020 academic year and that will cover at least the first compulsory instalment.
3. A loan (e.g. Bank loan, Fundi or Helpmekaar study loan) where the loan amount is sufficient to cover at least first compulsory instalment, also indicating the date of payment.

4. If the bursary, loan or policy of a student is not sufficient to cover the full first compulsory instalment and a student can provide proof that they did apply for a study loan, then the following down payment arrangement can be made, subject to acceptance of the stipulations of the agreement:
- a. The first compulsory instalment (study and accommodation fees) can be settled in equal instalments by no later than 31 March.
 - b. The first instalment is payable immediately. The block will only be lifted once the first instalment reflects on the student account and the completed form is processed by Student fees.
 - c. If a payment arrangement is made in January the equal instalments are:
 - Undergraduate student **R4 644 x 3 (January to March)**
 - Postgraduate student **R3 387 x 3 (January to March)**
 - Undergraduate residence student **R9 177 x 3 (January to March)**
 - Postgraduate residence student **R7 920 x 3 (January to March)**
 - d. If a payment arrangement is made in February the equal instalments are:
 - Undergraduate student **R6 966 x 2 (February to March)**
 - Postgraduate student **R5 080 x 2 (February to March)**
 - Undergraduate residence student **R13 766 x 2 (February to March)**
 - Postgraduate residence student **R11 880 x 2 (February to March)**

The payment arrangement form will only be available on request in January 2020 at Student Fees and is subject to approval from the division.

6. DISCONTINUATION OF STUDIES BEFORE 31 MARCH

When a student discontinues studies before or on 31 March all study fees are reversed. Residence students will be held liable for the residence fees until the vacated place has been filled.

THANK YOU FOR YOUR PAYMENT DURING 2019.

DIVISION: STUDENT FEES

Office hours: Mondays to Fridays, 08:00 to 16:30
Office hours for payment at cashiers: Mondays to Fridays, 08:00 to 15:30
Telephone numbers during registration: **021 808 9523/9522/4386/9521**
E-mails (student fees): studentaccounts@sun.ac.za

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Bills: Pay your outstanding
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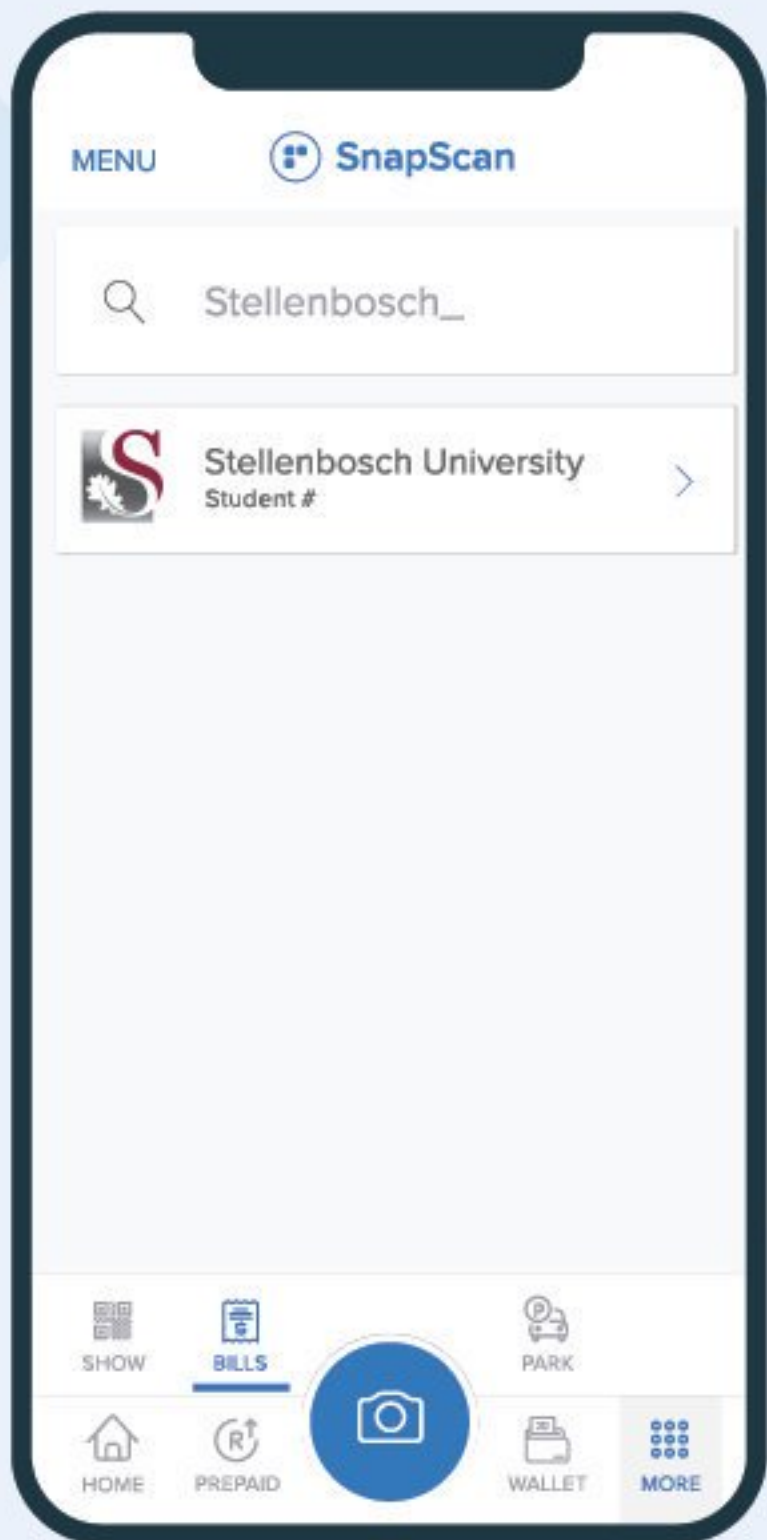
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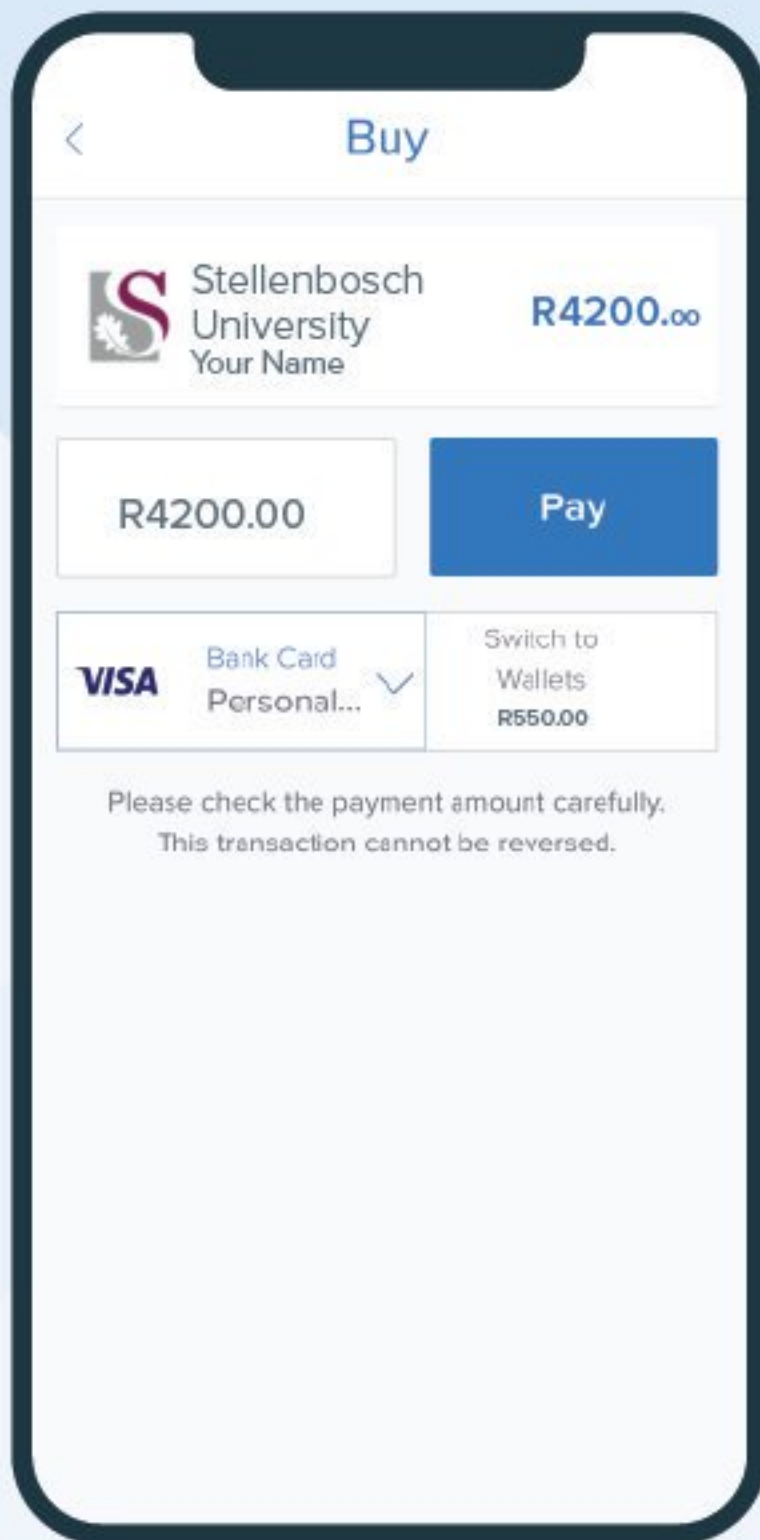
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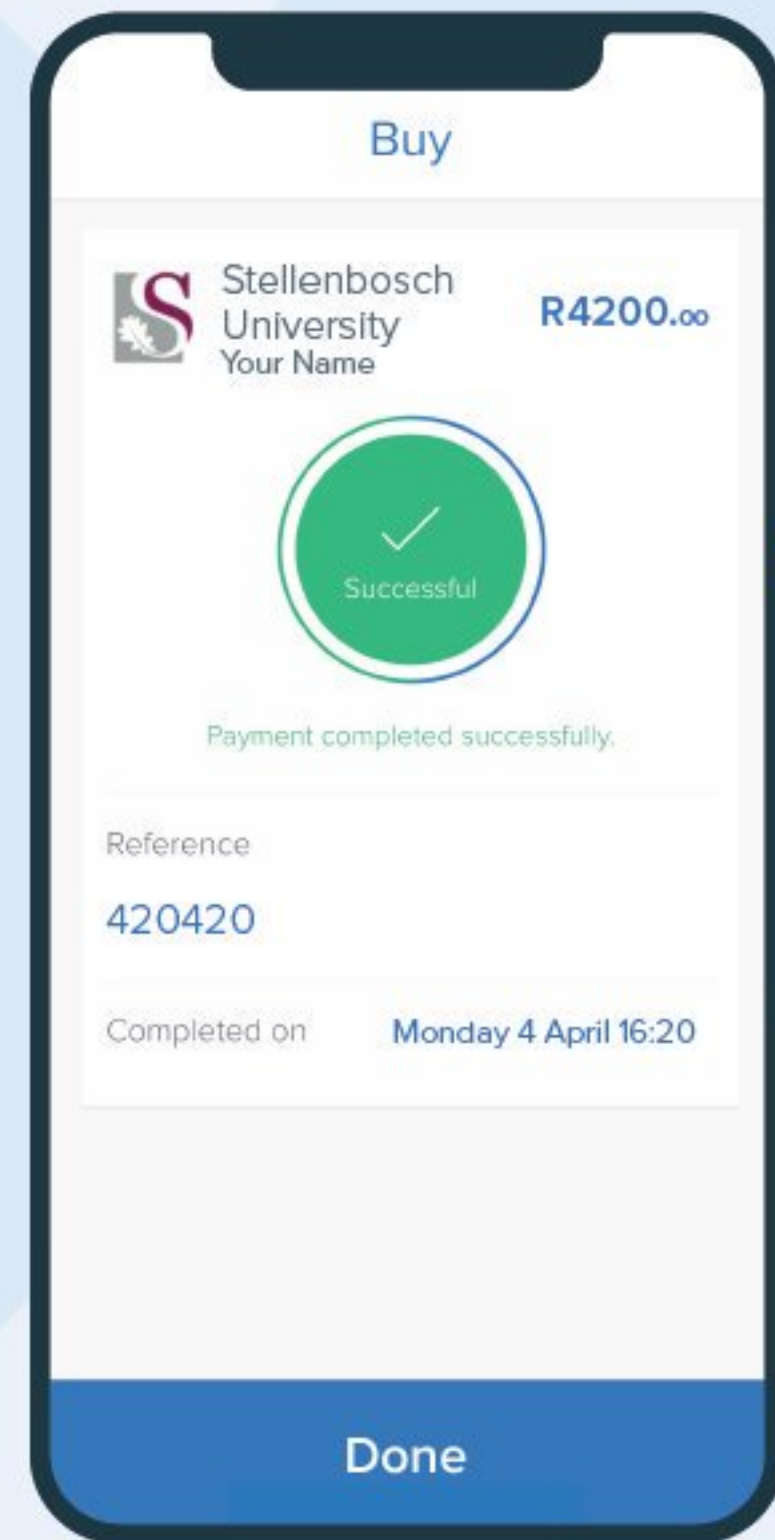
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