

Portfolio: Treasurer, Sponsors, Student Fees
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Stellenbosch SRC 2015/16

Term report 1

September 2015 – November 2015

Portfolio: Treasurer, Sponsors,
Student Fees

Member: Lianda du Plessis

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Date: 25 November 2015



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General overview

Personal reflection

This term was definitely a roller coaster ride. Every day was challenging and forced me to think differently about life.

It was the most exciting, busy and inspiring time of my life.

When I look back on the past few months- I grew so much. The way I see life and how I handle situations is much different from a few months ago.

Portfolio overview

The role of the treasurer is to set up the budget of the SRC, to keep track of the expenditure on a regular basis, to ensure that all expenditure is in line with the SRC's vision, to sign off all payments, to represent the SRC on the Executive Committee of the SRC and to report all financial related issues to the SRC, and from the SRC to management.

The outcome is to allocate the funds to the various portfolios on a fair basis and to ensure that the SRC's funds are used effectively, transparently and to the benefit of all students.

Portfolio responsibilities overview

It is the treasurer's responsibility to draft the budget of the SRC and to make sure that the funds of the SRC are allocated in such a way that it is transparent, effective and to the benefit of all students.

The budget must be allocated in such a way that all members can achieve what they set out to achieve and to stay in line with the vision of the SRC for the year.

The budget the SRC needs to be approved by the Exec, and also presented at Student Parliament.

Portfolio Priorities

This term it was important to get every SRC member to draft a budget for their specific portfolios. I sent everyone a draft, and they simply had to fill in the numbers in the spaces applicable to them.

I also questioned various cost points and the way they are used.

For me it was important that we start to have a sustainable vision, and therefore, I wanted to have an asset replacement fund and also a fund for strategic events.

This term the issue of student fees was definitely on everyone's lips, and I had the opportunity to sit on the Student Fees committee. I wish I questioned the 11, 5% increase more in the meeting, but luckily, in the end-due to the hard work of the students- we do not have to pay more in 2016.

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How can the portfolio be improved?

Communication between the treasurer and the rest of the SRC is vital. You have to ensure that everyone submit their budget in time to make sure that you can finalise the budget.

Make sure that you, Tulia and Sharine have an open relationship in order to make sure that you always know what is going on with the payments.

Responsibility overview

Responsibility 1: Drafting the SRC budget

Overview of responsibility

It is the treasurer's responsibility to draft the budget in a fair way to make sure that the vision of the SRC can be achieved.

Desired outcomes of responsibility

To draft a fair, well allocated and justified budget that will give every SRC member the opportunity to achieve their desired outcomes.

I want the budget to be transparent, in detail and to cut operating costs.

I had a short discussion with each member to gain understanding of what they want to do with the money in their budget.

Outcomes achieved with responsibility

Due the factors outside of my control, the budget is not completely finalised yet. I did present a preliminary budget at Student Parliament at the beginning of the term, but by that time the managers have not been appointed yet.

How can the execution of this responsibility be improved?

Push all members to submit their budgets on time. Set a deadline and make sure they keep to it.

Have an open line of communication with the previous SRC.

Always consult with the SRC before making a decision regarding the budget.

Responsibility 2: Sponsors

Overview of responsibility

The SRC receive a fixed amount from SSG. If any additional funding is needed, you have to find it yourself.

Desired outcomes of responsibility

To build relationships with various stakeholders and to engage with them to buy into the SRC.

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Outcomes achieved with responsibility

I had meetings with André Wethmar from Sanlam in Stellenbosch, and also with the regional head of Standard Bank in Stellenbosch.

They indicated that they want to be part of the SRC and support us.

How can the execution of this responsibility be improved?

Build relationships with the people that you want to work with.

Networking is important.

Responsibility 3: RMT

Overview of responsibility

The exec of the SRC have a monthly meeting with the RMT to discuss student issues. It is important to represent students here and raise concerns.

Desired outcomes of responsibility

To make sure that management knows the concerns of students and listen to it.

Outcomes achieved with responsibility

We asked questions about the budget and where the funding came from and how it will be allocated. We engaged critically and kept them accountable.

How can the execution of this responsibility be improved?

In my opinion, it is always important to treat others with respect.

When you treat them with respect, they will treat you with respect and you will be able to engage.

Supplementary Responsibilities

Supplementary responsibilities are responsibilities that is day to day, but not major enough to be defined individually.

Overview of Supplementary Responsibilities

Finance Forum- Together with Ferdi and Gabriel we decided that we want to create a platform for the treasurers of the various houses on campus to engage and ask questions and raise concerns.

USKOF meetings- The treasurer of the SRC sit on the USKOF committee. It is a committee of the university that allocates funds to students that takes part in extracurricular activities and represent the university in different countries.

Student Fees committee- The treasurer and the member responsible for Student Success is part of this committee and have to ask critical questions with students best interest at heart.

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Mentoring three houses as and SRC guardian- Attend various house meetings and *jaargesprekke*.

Office duty daily for an hour.

Appointing SRC managers and organizing the interviews.

How can the execution of these responsibilities be improved?

Always make sure that you did your homework and are informed about everything.

Always read the agenda beforehand.

Make sure that your admin is great and use Google Calendar- it saved me numerous time.

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Supportive Information

Relevant contact information

André Wethmar- andre@finprufe.co.za

Standard bank- dale.holloway@standardbank.co.za

Ferdi van Dyk- dfvandyk@sun.ac.za

Luke Cuff- luke@sun.ac.za

Budgetary overview

I allocate the budget.

Will add budget once it is complete.

Overview of Term

Week 1 (14 – 20 September)

First SRC meeting

Exec meeting

Office duty once a day for an hour

Draft template budget for portfolios

Week 2 (21 – 27 September)

Attend Guardian house's house meetings

Exec meeting

Week 3 (28 – 3 October)

Budget deadline

SRC meeting

Exec Meeting

Interviews for managers

Coffee with different guardian Prims

Week 4 (4 – 10 October)

Present preliminary Budget at Student Parliament

Exec meeting

Week 5 (11 – 17 October)

SRC meeting

Exec meeting

Jaargesprekke

Week 6 (18 – 24 October)

#feesmustfall

#feeshavefallen

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Week 7 (25 – 31 October)

RMT meeting

Possible Sponsorship meetings

Preparations for exams

Finance forum for treasurers to engage and discuss issues

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Addendums