|  |  |
| --- | --- |
| **Name and Surname:**  | Wamahlubi Ngoma |
| **Portfolio:** | Vice-Chairperson |
| **Subject:** | FINAL Term Report |
| **Email:** | wamahlubi@sun.ac.za |

**Contents**

 **Constitutional Responsibilities 3**

 **Portfolio Overview 3**

**Committees / Task Teams 4**

 **Institutional 4**

**Other Committees / Task Teams 4**

 **Budget Overview 5**

 **Term Overview 6-7**

**Plans for Next Academic Term 8**

**Recommendations for Portfolio Improvement 9**

 **Important Contacts 9**

**Constitutional Responsibilities**

The Vice-Chairperson shares the responsibility of the Chairperson of overseeing the Student Representative Council (“hereafter SRC”); and is responsible for the internal relations and discipline of the SRC.

**Portfolio Overview**

The Vice-Chair is responsible for the internal relations of the SRC. The Vice-Chair is responsible for maintaining discipline within the SRC and is the chairperson of the disciplinary committee by virtue of their office.

The Vice-Chair also maintains oversight over the progress made by members in their respective portfolios. The Vice-Chair is responsible for team building events during the year to facilitate good working relationships between members.

The Vice-Chair is responsible for the appointment of the managers, Disciplinary Committee, Electoral Committee and the Evaluation Panel of the SRC.

In Stellenbosch University The position of Vice-Chair offers a unique platform for engagement in student leadership meetings and events. As much as the Vice-Chair is responsible for the internal workings of the SRC, I have enjoyed the opportunity the platform has provided me as I have been invited to be involved in assisting and planning alongside various residence leadership bodies across all our campuses and now I know more of our students on a first name. This is a good platform to promote the SRC’s culture of collaboration by being directly involved in the student community.

South Africa Preamble of the Stellenbosch Student Constitution 2018 states: “We acknowledge our responsibility to participate in the democratic structures recognised by this Constitution. Subject to the provisions of the Constitution of the Republic of South Africa, the Higher Education Act, the Statute of Stellenbosch University and University regulations, we accept this as our binding Constitution.” The Vice-Chairperson’s role in leadership is part of the bigger picture to promote the founding values of the Constitution of the Republic of South Africa, 1996, namely human dignity, equality and freedom.

**Committees / Task Teams**

**Institutional**
**Institutional Forum (IF):** This forum advises the University of Stellenbosch on policy decisions taken by the university. Preparation is paramount, as meetings happen only four times a year, and are dense with information and decision. Preparing the agenda for the meeting well in advance is an important responsibility of the member to be able to make an informed vote.

**Senate:** Oversees academic and research functions of the university. Accounts to the Council.

**Other Committees / Task Teams**
**SRC Executive:** The SRC Executive meets once a week to discuss ongoing developments within the SRC. The Committee also meets with RMT (Rectorate Management Team) to discuss the work that the SRC has planned for the term. The committee also decides on the allocation of portfolios within the SRC.

**Disciplinary Committee:** Oversees any disciplinary action needing to be taken against SRC members in office for the term.

**CSLS Leadership Summit for aspiring leaders:** Design Team

**GBV protocols and policies at SU** strategy team

**Budget Overview**

|  |  |  |
| --- | --- | --- |
| **EVENT NAME** | **EXPENSE BREAK DOWN** | **EXPENSE TOTAL** |
| Team Building:* Guest Speaker
* Laser Tag
* Breakfast
* Lunch
* Travel
 | Guest Speaker: R2400 (flights and transport to Stellenbosch)Laser Tag: (R50 x 23)Breakfast: (platters Spar: R550+R240+300)Lunch: (R50 x 23)Travel: R600 (MilAc Student Captain)Shuttle to Grandwest: R1500Figo to Grandwest: R400 | R2400R1150R1090R1150R600R1500R400Total: R8290 |
| Team Recharge: (Post June vac)* Travel
* Food
 | Shuttle: R1500Figo: R400Food: R1500 | R3400 |
| Administration Assistant:* March
* June
* August
 | March: R1000June: R1000August: R1000 | R3000 |
| Transport:* Weekly meetings
 | R400 x 39 (approximate no. weeks) | R15600 |
| General Office* Admin
* Office Key
 | Admin: R500Office Key: R1000 | R1500 |
| Pitch it to your SRC:* 5 Prizes
 | Each prize (R2000x5) | R10 000 |
| Sex Talk by Tygerberg x2* Avanza
* Food
* Beverages
 | * R800x2
* R2000x2
* R500x2
 | R6600 |
| TOTAL ESTIMATE: |  | R48390 |

*Green=completed // Yellow=Moved to online platform // Blue=Cancelled*

**Term Overview:**

**GBV protocols and policies at SU** strategy team was formed in which students and myself will brainstorm more effective measures to tackle GBV at SU.

**21 July-28 July:** Leadership Interviews were held with various leaders to shed some light for students interested in leadership at SU.

**29 July**: Design team meeting for Leadership Summit

**31 July**: Student Governance discussion on handver processes

**4 August**: Consultation Disciplinary meeting to discuss SU disciplinary code and give input.

**6 August**: Institutional forum meeting

**11 August**: SRC candidates appeals meeting for students who did not qualify for RC based on HEMIS.

**13 August**: Design Team meeting for leadership summit

**17 August**: SRC executive leadership co-curriculum programme discussion with student governance.

**4 September**: Final SRC meeting

**8 September**: live recording of worldviews discussion for leadership summit.

**14 September**: Final SRC exec meeting.

**15 September:** Joint IF and senate meeting.

 **(Continuous) SRC Executive:** As stated above, this committee met once a week to oversee SRC planning and allocated portfolios to SRC members. The committee also met with the Rectorate Management Team regularly.

*All in all, I used this term to focus on rounding up unfinished projects such as finalizing the planning of the Leadership summit and “pitch your solve” initiative which I hope the next team will continue on and the GBV protocols team which I also hope the new team will carry on further but mostly to prepare a very well polished handover for my successor to start off strong for the new term.*

**ENTIRE TERM OVERVIEW (BRIEF):**

* To reflect on the term entirely I’d say it was a test of one’s ability to adapt and strategize through chaos. We went from one challenge to the next but I am happy to have achieved the following in my term:
* Successfully appointing and overseeing the SRC managers.
* Successfully appointing an excellent team of Election Convenors.
* Successfully appoint the Disciplinary Committee that has helped me throughout the term on matters of discipline in the team.
* Successfully improving integration between all of our campuses in all spheres of our university life not just in leadership.
* Beginning the conversation of creating a step-wise protocol around GBV at SU
* Beginning the initiative “Pitch your solve”
* Supporting our team members as best as I could throughout
* Inspiring 4 Tygerberg students to run for SRC
* Inspiring a number of students to pursue other leadership roles for which they are best suited
* Representing Tygerberg at Senate
* Representing Tygerberg on the SRC
* Representing Tygerberg in RMT meetings
* Representing Tygerberg in spaces our campus never had a voice before; speaking up for a community of excellent students that we have allowed to become marginalized through ignorance.
* Representing the student perspective at the upcoming Leadership Summit
* Representing the student perspective at the FVZS worldviews course online.
* Successfully conducting interviews with various leaders at SU to give some insight into what each role entails, available for any student to watch and re-watch on Youtube.
* And lastly, successfully handing over to my successor, Kira Alberts.

**Recommendations for Portfolio Improvement**

 Consider opening up a Accountability committee who will specifically focus on the fulfilment of SRC members YEAR PLANS and not just their constitutional obligations or adherence to the code of conduct.

**Advise the whole team to choose Executive positions with extreme care and thought, do not rush into the process for the sake of getting it done and ticking off a checklist**.

You have the responsibility to question EVERYTHING. Every single thing. Nothing should be done for the sake of tradition. The status quo needs to make sense to the current context, your job is to make it make sense and don’t stop trying to change it until it makes sense. That includes having to write things like reports…ask WHY and if you agree with the “why” then, and only THEN, do you act. You don’t get to do things because they have always been done in this position, challenge everything until you handover. And do it all with a smile, respect and class.

**Important Contacts**

**Anele Mdepa (Student Governance Manager):** **anelemdepa@sun.ac.za**

**Thulani Hlatswayo (Student Governance):** **thulanis@sun.ac.za**

**Lewis Mboko (Chairperson):** **lewis@sun.ac.za**

 **Sharine Dowries (Student Governance Administration): sharine@sun.ac.za**