



SRC 2020/2021 | Term I Report

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Constitutional Responsibilities

The Vice-Chairperson shares the responsibility of the Chairperson of overseeing the Student Representative Council (“hereafter SRC”); and is responsible for the internal relations and discipline of the SRC.

Portfolio Overview

The main responsibility of the Vice-Chairperson of the SRC besides assisting the chairperson (Xola Njengele) in their duties is that of internal relations. The vice-chairperson maintains oversight over the progress made by members in their respective portfolios and is responsible for team building events which aims facilitate good working relationships between members.

Additionally, the Vice-Chair is responsible for maintaining discipline within the SRC and serves as the chairperson of the disciplinary committee, while also carrying the responsibility to appoint the managers, Disciplinary Committee, Electoral Committee, and the Evaluation Panel of the SRC.





The position of Vice-Chairperson presents one with such a unique platform for engagement with both the SRC itself and the larger student community which has proven to be a wonderful opportunity to learn, plan and brainstorm alongside some of the best and brightest of campus.

Going forward I hope to utilise these platforms to promote the SRC's culture of collaboration and to ensure that we as leader function optimally to represent all students effectively and fairly on all our campuses.

South Africa Preamble of the Stellenbosch Student Constitution 2018 states: "We acknowledge our responsibility to participate in the democratic structures recognised by this Constitution. Subject to the provisions of the Constitution of the Republic of South Africa, the Higher Education Act, the Statute of Stellenbosch University and University regulations, we accept this as our binding Constitution." The Vice-Chairperson's role in leadership is part of the bigger picture to promote the founding values of the Constitution of the Republic of South Africa, 1996, namely human dignity, equality, and freedom.

Committees / Task Teams

SRC Executive Committee

The SRC Executive meets once a week to discuss ongoing developments within the SRC, to date we have had ten official executive committee meetings. The executive committee includes me, Xola Njengele (Chairperson), Philip Visage (Financial Manager), Maki Kaseke (Student Wellness), Jarryd Luyt (AAC) and Eduard Zehrt.

Disciplinary Committee

As the vice-chairperson, I am constitutionally mandated to elect a disciplinary committee and serve as the chairperson of that committee. The purpose of this structure is to oversee any disciplinary action that needs to be taken against SRC members in office for the term.

Interviews for this committee happened in the week of the 5th of October 2021 after a mass email with the applications was sent out to the student body in the preceding week. Within that same week the committee was announced, and the members are as follow:

1. Philip Visage (SRC)
2. Janita van Zyl
3. Alice Mutyaba
4. Thamera Naicker

Since their election, the Disciplinary committee has had three meetings, the first served as an introductory meeting which included a discussion on the role and goals of the committee. The last two meetings were held to set up the Code of Conduct which was voted on and ratified on the 30th of October in an official SRC meeting.

Institutional Forum (IF)

The Institutional Forum (IF) is one of the University's three main statutory bodies - the other two being the Council and the Senate. The IF of SU was initiated in August 1999 in accordance with the requirements of the Higher Education Act (Act 101 of 1997).

The functions and powers of the IF are laid down in section 31 of the Higher Education Act (Act 101 of 1997) as follows:





"(a) the IF must advise the Council on issues affecting the University, including–

- (i) the implementation of the Act and the national policy on higher education.
 - (ii) race and gender equity policies.
 - (iii) the selection of candidates for senior management positions.
 - (iv) codes of conduct, mediation, and dispute resolution procedures; and
 - (v) the fostering of an institutional culture which promotes tolerance and respect for fundamental human rights and creates an appropriate environment for teaching, research, and learning; and
- (b) the IF must perform such other functions as determined by the Council."

As a member of the SRC, I have been elected by the SRC to fill one of two SRC seats on the statutory body. There is one meeting each quarter for which it is the responsibility of the 24 IF members to advise on policy decisions that SU must make. Additionally, I have recently been elected by the student sector of the IF to serve on the executive committee of the IF, my mission statement for this portfolio is as follow:

To ensure the effective representation of the student perspective in working towards the collective goals of the Institutional Forum as set out in Section 31 of the Higher Education Act. Accordingly, robust emphasis on fostering a positive institutional culture and the constructive collaboration between all sectors of the Institutional Forum.

Register All Campaign:

I am currently serving as a member of the Register All campaign task team on Stellenbosch campus, the goal of this team is to assist Stellenbosch campus students with registration with specific emphasis on financial assistance. We meet on a bi-weekly basis to review applications and to ensure that the registration assistance runs smoothly. Members of the team include Xola Njengele, Masixole Ndamandama, Viwe Kobokana, Philip Visage and Gina Sibanda. This is a great opportunity to assist students and take a more hands-on approach to helping students and understanding what their needs are.





Budget Overview

Leadership & Development		
Requested Funds		R 13 600,00
Project	Note	Amount
Discretionary Fund		R 1 000,00
Leadership Training	1	R 11 800,00
Online Training	2	R 800,00
		R 13 600,00

Breakdown of Projects					
Note	Description	Expense Type	Quantity	Price	Amount
1	Leadership Training				
	SU Museum	Venues	1	R -	R -
	Refreshments	Food & Drinks	1	R 7 000,00	R 7 000,00
	Printing	Printing	1	R 2 000,00	R 2 000,00
	Marketing	Printing	1	R 2 000,00	R 2 000,00
	Speakers	Gifts & Awards	4	R 200,00	R 800,00
					R 11 800,00
2	Online Training				
	Speakers	Gifts & Awards	4	R 200,00	R 800,00
					R 800,00

Vice-chairperson		
Requested Funds		R 27 300,00
Project	Note	Amount
Discretionary Fund		R 1 000,00
Team Builder 1	1	R 10 700,00
Team Builder 2	2	R 5 250,00
DisCo Training	4	R 5 000,00
Printing	5	R 1 600,00
Team Morale Booster	6	R 3 750,00
		R 27 300,00

Breakdown of Projects					
Note	Description	Expense Type	Quantity	Price	Amount
1	Team Builder 1				
	Venue	Venues	1,00	R 3 500,00	R 3 500,00
	Food & Beverages	Food & Drinks	1,00	R 4 000,00	R 4 000,00
	Transport	Transport	1,00	R 1 200,00	R 1 200,00
	Additional Resources	Other	1,00	R 2 000,00	R 2 000,00
					R 10 700,00
2	Team Builder 2				
	Venue	Venues	1,00	R 1 250,00	R 1 250,00
	Food & Beverages	Food & Drinks	1,00	R 3 000,00	R 3 000,00
	Transport	Transport	1,00	R 1 000,00	R 1 000,00
	Additional Resources	Other	1,00	R -	R -
					R 5 250,00
3	DisCo Training				
	Speakers	Compensation: External	1,00	R 1 000,00	R 1 000,00
	Speaker Gifts	Gifts & Awards	1,00	R 500,00	R 500,00
	Refreshments	Food & Drinks	1,00	R 2 000,00	R 2 000,00
	Venue	Venues	1,00	R 1 500,00	R 1 500,00
					R 5 000,00
4	Printing				
	Vision & Mission	Printing	1,00	R 1 000,00	R 1 000,00
	General	Printing	1,00	R 600,00	R 600,00
					R 1 600,00
5	Team Morale Booster				
	Food & Drinks	Food & Drinks	1,00	R 3 750,00	R 3 750,00
					R 3 750,00

Term Overview

Dates

- 23 August 2020 - SRC Election Announcement
- 3/ 4 September 2020 - Chair/Vice-Chair election
- 5/ 6 September 2020 - Vice-Chair handover sessions with Wama
- 23 September 2020 - SRC Meeting #1
- 25 September 2020 - Executive meeting #1
- 29 September 2020 - Inauguration
- 1 October 2020 - Executive meeting #2
- 5 October 2020 - Executive meeting #3
- 12 October 2020 - Executive meeting #4
- 13 October 2020 - SRC Meeting #2
- 15 October 2020 - Institutional Forum meeting
- 19 October 2020 - Executive meeting #5
- 20 October 2020 - SRC Meeting #3
- 22 October 2020 - DisCo Meeting #1
- 26 October 2020 - Executive meeting #6
- 27 October 2020 - DisCo Meeting #2
- 30 October 2020 - DisCo Meeting #3
- 12 November 2020 - Executive meeting #7
- 10 December 2020 - Executive meeting #8
- 21 December 2020 - Executive meeting #9
- 11 January 2021 - Executive meeting #10
- 28 January 2021 - Institutional Forum meeting





Managers

Along with the election of the Disciplinary committee it is also a part of the vice-chairperson's duties to open the applications and appoint the SRC managers. After a discussion with the SRC executive applications for the following managerial portfolios were opened by sending a mass email to the students and by promoting it on various social media platforms.

- Arts and Culture (KUKO)
- Branding and Marketing
- Sustainability
- Safety and Security
- Special Needs
- Sport
- Stellenbosch University International

Interviews were held in the week of the 5th of October 2021 and the managers were announced within the same week. Of the 15 applicants the following 7 members were welcomed as SRC Managers:

Thimna Sotyato (Safety and Security), Luigia Nicholas (Special Needs), Rewaldo Carolus (KUKO), Sarah Kayembe (SU International), Almé Engelbrecht (Branding and Marketing), Precious Nhamo (Sustainability) and Khwezi Ndlovu (Sport).

Leadership and Development:

In previous years this was an SRC portfolio on its own but for this term the SRC has decided to include it as a part of the duties of the vice-chairperson considering that the vice-chairperson is also responsible for internal team building and leadership development. This part of the portfolio aims to foster a healthy and constructive leadership culture on campus that uplifts and develops leaders from across campus in the various structures such as faculty committees, societies, and house committees. One should also note that although these structures function well on their own there is room for the growth in collaboration between these structures as we are, after all, working together for the students and not each structure in singularity, this is one thing that I would like to see addressed during my term. During the first term, the main goal of this portfolio was planning thus I hope to see at least two leadership and development related events come to fruition within the second term.

Day to day

In addition to the constitutional mandate duties and committees that the vice-chairperson sits on there are several other matters that one needs to tend to in this position. This includes administrative tasks such as setting up emails, regular meeting with Xola our chairperson, ordering blazers and assisting student governance should they need anything from the SRC. A great deal of the vice-chairperson's time is spent dealing with these small, yet important, day to day tasks.

Plans for next term.

- Team building sessions:
 - Welcome back session with a review of plans for the term.
 - Strategic Planning sessions structured around where we are heading and the problems that we have faced to date.
 - Fun team building session that is focused around getting to know each other.
- Leadership development session with the SRC with speakers presenting on various topics.





STUDENTERAAD
STUDENTS'
REPRESENTATIVE
COUNCIL

Office: 3rd Floor Neelsie
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- Leadership development program focused on all campus leaders.
- Large forum with all campus leaders.

Important Contacts

- Anele Mdepa (Student Governance Manager): anelemdepa@sun.ac.za
- Thulani Hlatswayo (Student Governance): thulanis@sun.ac.za
- Sharine Dowries (Student Governance Administration): sharine@sun.ac.za
- Xola Njengele (Chairperson): SRC Chairperson: xn@sun.ac.za

