



US HONOURS

NOMINATION / APPLICATION FORM

Rector's Award for Excellent Achievement

Leadership

Stellenbosch University (SU) annually rewards excellence in the categories of leadership, academics, service provision, community interaction, culture and sport with the Rector's Award for Excellent Achievement. The nomination / application process is managed by the Students' Representative Council (SRC) and nominations / applications are then submitted to the Student Achievement Committee. Recipients of an award will be invited to the gala-evening organised by the division of Communication and Liaison.

The Student Achievement Committee is chaired by the Vice-Rector (Learning & Teaching). The Senior Director: Student Affairs, Chairperson and Vice-Chairperson of the SRC, the SRC member responsible for the Rector's Award for Excellent Achievement and the Senior Director: Communication and Liaison form the core committee with the Chairperson. Additional members are co-opted per category.

REGULATORY REQUIREMENTS

The nominee / applicant must at least be in his / her fourth academic year at SU or a recently graduated student who received his / her degree in December of last year or March this year.

The nominee / applicant must have completed his / her degree(s) in the minimum prescribed time. (In the case of courses longer than three years, the Student Achievement Committee will assess the nominee on merit.)

Nominations / applications must be supported by two members of the SRC and two other students.

ADMINISTRATIVE REGULATIONS

1. Only nominations / applications on this official form will be accepted.
2. Incomplete nominations / applications will not be accepted.
3. A student may be nominated / apply in more than one category of the Rector's Award for Excellent Achievement.
4. This form, together with supporting material, must be emailed to [<rectorsawards@sun.ac.za>](mailto:rectorsawards@sun.ac.za). A hard copy of this form, together with supporting material, must also be handed in at the SRC office.
5. This form must be stored in the following format: Category - Name Surname (student number) - A. For example: *Leadership - John Smith (12345678) - A*
6. Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category - Name Surname (student number) - B. For example: *Leadership - John Smith (12345678) - B*

NOMINATIONS

All nominations / applications for the Rector's Award for Excellent Achievement must be emailed to [<rectorsawards@sun.ac.za>](mailto:rectorsawards@sun.ac.za) and handed in at the SRC office by **31 July 2015 at 12h00**. No late applications will be accepted.

SECTION C: NOMINEE'S / APPLICANT'S ROLE IN, AND IMPORTANCE TO, THE STUDENT UNION AND THE COMMUNITY (150 WORDS)

Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category – Name Surname (student number) - B. For example: *Leadership – John Smith (12345678) - B*

SECTION D: NOMINEE'S / APPLICANT'S LIST OF ACADEMIC ACHIEVEMENTS

If the nominee's / applicant's course was not completed at the Stellenbosch University, please provide a full copy of the academic history.

Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category – Name Surname (student number) - B. For example: *Leadership – John Smith (12345678) - B*

SECTION E: NOMINEE'S / APPLICANT'S CHARACTER TRAITS (certificate of character)

Please provide testimonials and supporting material for conformation of the nominee's / applicant's character traits.

S Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category – Name Surname (student number) - B. For example: *Leadership – John Smith (12345678) - B*

| | Name and surname of referee | Official capacity | Contact number |
|---|-----------------------------|-------------------|----------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

SECTION F: NOMINATORS

Details in this section may be confirmed telephonically. All nominations / applications must be supported by two members of the SRC and two other students.

| | Name and surname of SRC member | Student number | Cellphone number |
|---|--------------------------------|----------------|------------------|
| 1 | | | |
| 2 | | | |
| | Name and surname of student | Student number | Cellphone number |
| 1 | | | |
| 2 | | | |

SECTION G: STATEMENT

By signing this nomination / application, the nominee / applicant gives the Rector's Award for Excellent Achievement Committee the necessary authorisation to check and affirm his / her academic record.

DATE: _____

✂ -----

CHECKLIST

Make sure that ALL the items in this checklist have been completed. Failure to do so would result in an incomplete application / nomination.

- The nomination / application is for the correct category of the Rector's Award for Excellent Achievement.
- The nominee / applicant is at least in his / her fourth academic year at SU or a recently graduated student who received his / her degree in December of last year or March this year.
- The nominee / applicant has completed his / her degree(s) in the minimum prescribed time. (In the case of courses longer than three years, the Student Achievement Committee will assess the nominee on merit.)
- The nomination / application is supported by two members of the SRC and two other students.
- This form has been emailed to <rectorsawards@sun.ac.za>, in the correct format.
- Supporting material has been emailed to <rectorsawards@sun.ac.za>, in the correct format.
- This form, together with supporting material, has been handed in at the SRC office.

Thank you for submitting this nomination / application. Please do not hesitate to contact <rectorsawards@sun.ac.za> should you have any questions or concerns.