8th Green Campuses Conference
CAPE TOWN 2019

June 30 – July 4, 2019

INVITATION & PARTICIPANT INFORMATION PACK
GREEN GREETINGS

Cordial invitation to the 8th Green Campuses Conference 2019 on 4th Industrial Revolution Impact to our campuses sustainability

The Annual Green Campuses Conference is the biggest gathering and platform of students and staff that are involved in campus greening and sustainability projects in our Higher Education Institutions. It is an occasion for great experience & continuous engagement!

The Annual Green Campuses Conference adopt the strength based approach. The approaches concentrate on the inherent strengths of individuals, groups and organisations, deploying personal strengths to aid recovery and empowerment. In essence, to focus on health and well-being is to embrace an asset-based approach where the goal is to promote the positive. It is a platform for positivity and new energy. The GCC offers the best way to communicate with each other, to share ideas, and to seek feedback from peers. Both formally, through the delivery of papers and the presentation of poster-sessions, and informally through the one-on-one or small group conversations, a surprising amount of professional support and advice is given.

In June/July 2019 we are happy to welcome the student leaders and their staff member of the African Universities to the University of the Western Cape, in the mother city once again – Cape Town, in Western Cape, South Africa, and look forward to five days of unique and memorable experiences and encounters with the rich culture of Africa and the green ambassadors Olympic movement under our annual motto “Greening our Campuses for the future: 4IR”

We hope that your institution can join us for this remarkable conference of the green leaders. We can‘t wait to see you at Udubs!

Mr. Quintin Koetaan
ACUHO-I-SAC President

Njabulo Maphumulo
Conference Executive Chair
Welcome to Cape Town – The Mother City and the University of the Western Cape

Cape Town is the oldest city in South Africa, colloquially named the Mother City. It is the legislative capital of South Africa and primate city of the Western Cape Province. It forms part of the City of Cape Town metropolitan municipality.

The Parliament of South Africa sits in Cape Town. The city is known for its harbour, for its natural setting in the Cape Floristic Region, and for landmarks such as Table Mountain and Cape Point. As of 2014, it is the 10th most populous city in Africa and home to 64% of the Western Cape’s population. It is one of the most multicultural cities in the world, reflecting its role as a major destination for immigrants and expatriates to South Africa. The city was named the World Design Capital for 2014 by the International Council of Societies of Industrial Design. In 2014, Cape Town was named the best place in the world to visit by both The New York Times and The Daily Telegraph.

The University of the Western Cape is a national university, alert to its African and international context as it strives to be a place of quality, a place to grow. It is committed to excellence in teaching, learning and research, to nurturing the cultural diversity of South Africa, and to responding in critical and creative ways to the needs of a society in transition.

The University of the Western Cape has a history of creative struggle against oppression, discrimination and disadvantage. Among academic institutions it has been in the vanguard of South Africa’s historic change, playing a distinctive academic role in helping to build an equitable and dynamic nation. UWC’s key concerns with access, equity and quality in higher education arise from extensive practical engagement in helping the historically marginalised participate fully in the life of the nation.

Our Core Values are:
- We cultivate a socially responsive, people-centred approach to education.
- We respect and strive for excellence in teaching and learning and in research.
- We expect high standards of integrity, ethics and respect from staff and students.
- We promote high standards of service provision and continuous improvement.
- We value collegiality and a climate of critical professionalism.
- We value diversity and are committed to equity and fairness.
PARTICIPATION OVERVIEW

The conference is designed such that there are series of activities taking place at the same time, and there is no participant that is left behind, furthermore it promote social cohesion and diversity through the inter-campus engagement and ideas exchange programs. The enhanced approach will witness vibrant and enthusiastic participants sharing ideas and experiences on an equal national platform. To ensure your participation will be an great success, ACUHO-I-SAC team members, together with the local organizing committee, are available to assist your organization throughout registration and on-site at the convention.

The beginning of an exciting journey for hundreds of student leaders across African Higher Institutions of learning is through the opening ceremony. They look back on months of intensive hard-work, and are now anxious to see the start of the GC Conference in Cape Town, South Africa, the place where the African Green Leaders meets to engage in a peaceful conference. The flag of the GCC, hosting institutions and country are raised in a solemn ceremony while the national anthem is being sang, this act is associated to one of the fundamental ideas of the Green Campus Conference, namely ‘keeping planet earth safe. As a prelude to their upcoming GCC adventure all participants will be warmly welcomed by the host city and institution in the opening ceremony. Western Cape Universities are going to present itself by staging a great, flamboyant performance and showcase the richness and variety of the African culture. Finally, the eager and excited participants will be warmly welcomed by ACUHO-I-SAC Senior Executive, Hosting University Executive, and Diplomats. The experience is similar for the closing ceremony too. The mass gathering events will take place on the pre-conference night and last night of the awards.
FESTIVAL OF CONVERSATIONS

The essence of the GCC is to have conversations on issues that concern campus suitability and green programmes. The festival of conversations features various topics that will be presented various sessions that runs parallel. Students and staff will have an opportunity to engage and networking while having either “Coffee” or “Ice –Cream”

FESTIVAL OF SOCIAL ENTREPRENEURSHIP

The campus community is very diverse in a sense that the Green Campuses Conference takes into consideration that there are developing social entrepreneurs. A creative platform where by social entrepreneurs will showcase their work as a practical component of social impact.

KEYNOTE ADDRESS & OPENING OF FESTIVALS

Besides being formal, the keynote address is symbolic of protocol observing by the GCC, whereby the Conference Chair & Executive for Residence Education will open with warm remarks and calling for roll in a form of vibrant institutional ‘war cries’. The programme features encouraging remarks from ACUHO-I-SAC Executive, Hosting University Executive and Diplomatic Core designee as envoi to deliver the keynote.

LEADERS FORUM & THINK TANKS

The Leaders Think Tank Forum is in a form of a panel of Africa’s inspiring Green leaders in the Higher Education and related sectors. The participants will have a direct interaction with the various top green leaders after they have presented their primer remarks in a facilitated plenary discussion. The topic for the conversation will be provided by the Co-Chair for Academic & Student Affairs Think Tank
COMMUNITY ENGAGEMENT AND SOCIAL IMPACT

Participants will have an opportunity to reach the nearby community to engage them – the focus for 2019 will be on “social entrepreneurship”. The community engagement is meant to promote active citizenship whereby participants will be divided into various teams that will go to communities, do open concerts, communicate to citizens and raise awareness about the identified theme.

WORKSHOP & TRAININGS

Fundamentally, the conference seek to contribute to capacity development of green leaders, hence the category of workshops and trainings serves as formal institute to aid participants on various skills set matrix. The facilitators are fully equipped with expertise to train and facilitate the workshops that speak to the theme of the conference.

GREEN CAMPUS RECOGNITION AWARDS

The Green Campus Recognition Awards are submitted by the Recognition Awards Acknowledgment Adjudication Panel (RAAAP) which is an independent body that reviews the presentations, activities and programmes and award recognition to the participants of the conference. See the section about recognition awards criteria and procedures.
**SCHEDULE OF THE CONFERENCE**

The schedule for the conference is as follows:

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT</th>
<th>VENUE</th>
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<tbody>
<tr>
<td>Sunday, 30 June 2019</td>
<td>✓ Arrivals, Check in &amp; Registration</td>
<td>✓ ResLife Centre</td>
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<td>✓ Opening Ceremony</td>
<td>✓ UWC Main Hall</td>
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<td>Monday, 01 July 2019</td>
<td>✓ Official Keynote Address</td>
<td>✓ Life Science Building</td>
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<td>✓ Panel Discussion</td>
<td>✓ School of Public Health</td>
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<td></td>
<td>✓ Green Campus Lecture</td>
<td>✓ School of Public Health</td>
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<tr>
<td>Tuesday, 02 July 2019</td>
<td>✓ Business Breakfast</td>
<td>✓ UWC Main Hall</td>
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<td>✓ Workshops, Training &amp; Development</td>
<td>✓ Life Science Building &amp; School of Public Health Seminar Rooms</td>
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<td>✓ Paper &amp; Institutional Presentations</td>
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<td>✓ Staff Conversations &amp; Forum</td>
<td>✓ UWC Main Hall</td>
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<td></td>
<td>✓ Jazz, Cheese &amp; Wine Concert</td>
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<tr>
<td>Wednesday, 03 July 2019</td>
<td>✓ Conference Commissions</td>
<td>✓ Life Science Seminar Rooms</td>
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<td></td>
<td>✓ Social Impact &amp; Cape Town Tour</td>
<td>✓ Khayelitsha &amp; Cape Point</td>
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<td></td>
<td>✓ Green Campus Recognition Awards 2019</td>
<td>✓ UWC Main Hall</td>
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<td>✓ (Featuring the Green Fashion Show)</td>
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<tr>
<td>Thursday, 04 July 2019</td>
<td>✓ Checking Out</td>
<td>✓ ResLife Centre</td>
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**Important Information**
The programme is scheduled in terms of the Green Campuses Conference standards. Any changes will be communicated accordingly with the participants.
GREEN CAMPUS RECOGNITION AWARDS 2019

Procedures and Processes for Recognition Awards are as follows:

✔ Any participating institution or individual participant may be nominated for the GCR Awards 2019
✔ Nominations are independently reviewed by the Recognition Awards Adjudication Panel (RAAP) Committee and their decision is final.
✔ Nominations for recognition awards must be done in writing, the following are requirement
  • The portfolio of evidence must be sent to the Programmes Committee for review, the e-portfolio must include and be in the following order:
    – Nomination Form as a Cover Page (see addendum A)
    – Motivation and endorsement of the nomination
    – Programme Outline/Concept document
    – Annual Programmes/Plan
    – Reports & Reflections
    – Monitoring and Evaluation Framework
    – Register, Pictures & other important documents
    – Cover
✔ Should you opt for a physical portfolio of evidence, please be advised that it must also be posted to the Programmes Committee Office [Room 5, 2nd Floor ResLife Centre, Office for Student Leadership Support, University of the Western Cape P/Bag X17 Bellville 7535]
✔ Nomination and or motivation must be attached
✔ Endorsement of the nomination and or motivation by a Chief-Housing Officer and or designee
✔ Send e-portfolio to osls@uwc.ac.za
✔ The following are categories for consideration:
  – Green Ambassador of the Year (Student-Female)
  – Green Ambassador of the Year (Student-Male)
  – Green Ambassador of the Year (Staff-Female)
  – Green Ambassador of the Year (Staff-Male)
  – Award for House/Res Committee Creative Programme
  – Award for Community Outreach/Social Impact
  – Award for Outstanding Living Learning Programme
  – Award for Institutional Innovative Programme/Project
  – Award for Res Innovative Programme
  – Award for Social Entrepreneurship
  – Award for New Comer Recognition
  – Greenest Campus TVET
  – Greenest Campus University
  – Presidential Honorary Award – Life Time Achiever (Institution/Organization)
  – Presidential Honorary Award – Life Time Achiever (Individual)

NB: Closing Date for submission of awards nominations is 10 May 2019. Regret no late submission will be considered
GENERAL CONDITIONS OF PARTICIPATION

GENERAL INFORMATION

Any member or non-member institution of the Association of Colleges and Universities Housing Officers International in Africa can register to participate in the Green Campuses Conference 2019.

TARGET PARTICIPANTS

• Student Structures in the residences i.e. House Committees, Student Assistants, GCI Ambassadors, Preforming Arts Groups, Central Housing Committees, SRCs, Residence Advisors, Women & Men’s network/clubs, Advocate Groups

• Staff members and or Student Affairs Practitioners working in Student Housing and Residence Life, Academics, Faculty Advisors, Residence Advisors and Senior Managers

REGISTRATION FEE

The payable fee per individual participant is:

✓ Members of ACUHO-I-SAC  R4,800.00 Standard Fee (See packages for more information)

✓ Non-Members of ACUHO-I-SAC  R5,000.00

To reserve your participation in the event, the registration fee must be paid in full and accompanied by the completed online registration. Banking fees are the responsibility of the registrant. Please remit the registration fee to the ACUHO-I-SAC bank account. In case a the individual and or organization cancels its participation or individual activities 14 days before the conference, the registration fee will not be refunded to cover the administrative costs.

EVENT PACKAGE TERMS AND CONDITIONS

Travel: Transportation and all related travel expenses are the sole responsibility of the participating member’s institution and any additional persons. Sightseeing excursions outside of the official programme must be booked separately and will be for the group’s own account.

Terms & Conditions: ACUHO-I-SAC offers participants of its events a special service with the event package: We take care of all the details and offer an event package through authorized agencies of ACUHO-I-SAC. This package includes, amongst others, accommodation, catering, conference packs, promotional items, participation accreditation as well as other local services. For any participants that do not require overnight stay must indicate on the registration.
Organizers: Organizers are the ACUHO-I-SAC, through the support of the University Local Organizing Committee

Event Managers: The event managers are MANWASI Group (PTY) Ltd and are able to assist any individual and or organizations with their arrangements ranging from accommodation, private touring and related activities. You can contact them on info@manwasigroup.co.za for attention of Mary Brown (Senior Events Consultant). This is when your request are outside of ACUHO-I-SAC & LOC Scope of organizing.

EVENT PACKAGE TERMS AND CONDITIONS

Package One: ACUHO-I-SAC Members R4,800.00 (With Accommodation at UWC Res)
Include: University/Student Accommodation for 4 nights, 17 meals (4 breakfasts, 5 tea/coffee breaks, 4 lunches, 3 dinners, 1 gala dinner), promotional items, Conferencing (Training & Development), local Jazz Concert Ticket, Social Impact Activities & transport/shuttle (at the conference), Entrance Fee at the attraction places, Attendance Certificate

Package Two: ACUHO-I-SAC Members R3,800.00 (without Accommodation)/Day Participants
Include: 17 meals (4 breakfasts, 5 tea/coffee breaks, 4 lunches, 3 dinners, 1 gala dinner), promotional items, Conferencing (Training & Development), local Jazz Concert Ticket, Social Impact Activities & transport/shuttle (at the conference), Entrance Fee at the attraction places, Attendance Certificate

Package Three: ACUHO-I-SAC Members R8,800.00 (With Hotel Verde Accommodation rated at R1,250.00 per standard room daily)
Include: Hotel Verde Accommodation for 4 nights, 17 meals (4 breakfasts, 5 tea/coffee breaks, 4 lunches, 3 dinners, 1 gala dinner), promotional items, Conferencing (Training & Development), local Jazz Concert Ticket, Social Impact Activities & transport/shuttle (at the conference), Entrance Fee at the attraction places, Attendance Certificate

Package Four: ACUHO-I-SAC Non-Members are charged extra R200 admin fee in all packages.
REGISTRATION DETAILS & PROCEDURES

Deadline for registration to participate in the 8th Green Campuses Conference is:

- Final day to register: 26 April, 2019
- Final day for payments: 30 April 2019 (thereafter the registration will be automatically cancelled)

All completed online forms and registration fees must be received by midnight CAT, 30 April 2019. Regret no late registration and payments will be considered.

HOW TO REGISTER?

Each delegate must complete the online form in order to register and receive an invoice.

Register here: www.greencampusinitiative.yolasite.com

Alternatively send request for an invoice to osls@uwc.ac.za or info@acuhoisac.co.za
**BANKING DETAILS**

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<tr>
<th>Registration Fees</th>
<th>Reference your selected package</th>
<th>SWIFT Code</th>
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<tr>
<td><strong>Name of Account</strong></td>
<td>ACUHO-I SAC</td>
<td>Reference Code</td>
<td>GCC+INSITUTIONNAME</td>
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<tr>
<td><strong>Account Number</strong></td>
<td>111 569 6386</td>
<td>Fax for Proof of Payment</td>
<td>012 443 6401</td>
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<tr>
<td><strong>Banking Institution</strong></td>
<td>NEDBANK</td>
<td>Email Proof of Payment</td>
<td><a href="mailto:info@acuhoisac.co.za">info@acuhoisac.co.za</a></td>
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<tr>
<td><strong>ACUHO-I-SAC Address</strong></td>
<td>210 Amarand Avenue</td>
<td>Closing Date for Payment</td>
<td>30 April 2019</td>
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<td><strong>Banking Branch</strong></td>
<td>Stellenbosch</td>
<td>Information or Inquiries</td>
<td>012 111 1630</td>
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**ACUHO-I-SAC OFFICE**

**Siyavuya Papu** | Administrator

ACUHO-I South African Chapter  
210 Amarand Avenue | Pegasus Building | Menlyn Maine  
Waterkloof Glen EXT 2 | Pretoria | South Africa | 0181  
P: 012 111 1630 | F: 012 443 6401 | C: 072 648 3245  
E: info@acuhoisac.co.za | W: www.acuhoisac.co.za

**CONFERENCE LOGISTICS OFFICE**

**Njabulo Maphumulo** | Executive Officer for Res Education

ACUHO-I South African Chapter  
Robert Sobukwe | ResLife Centre Building | Bellville  
Main Campus | Cape Town | South Africa | 7535  
P: 021 959 3497 | F: 021 959 9332 | C: 082 549 9683  
E: nmaphumulo@uwc.ac.za | W: www.acuhoisac.co.za
NOMINATION OF CANDIDATE

I………………………………………… hereby nominate ………………………………………………………

(Name of nominator)1 (Name of nominee)2

as a candidate for the Green Campus Recognition Award 2019

1. NOMINATOR DETAILS (Person who proposes the name of a prospective candidate)

…………………………………….…………………………………….…………………………………….

(Signature of nominator) (Designation) (Date)

2. NOMINEE (Person who intends being a candidate for an award)

FIRST NAME(S) ……………………………………………..SURNAME……………………………..

INSTITUTION ……………………………………………………………………………………………

NAME OF THE AWARD
Green Ambassador of the Year (Student-Female)
Green Ambassador of the Year (Student-Male)
Green Ambassador of the Year (Staff-Female)
Green Ambassador of the Year (Staff-Male)
Award for House/Res Committee Creative Programme
Award for Community Outreach/Social Impact
Award for Outstanding Living Learning Programme
Award for Institutional Innovative Programme/Project
Award for Res Innovative Programme
Award for Social Entrepreneurship
Award for New Comer Recognition
Greenest Campus TVET
Greenest Campus University
Presidential Honorary Award – Life Time Achiever (Institution/Organization)
Presidential Honorary Award – Life Time Achiever (Individual)

ACCEPTANCE OF NOMINATION

I ……………………………………………………. INSTITUTION ……………………………………………………..

Hereby accept my nomination as a candidate for the Green Campus Recognition Awards 2019.

…………………………………….…………………………………….…………………………………….

(Signature of nominee) (Designation) (Date)
CALL FOR ABSTRACTS, WORKSHOPS & PRESENTATIONS

8th Green Campus Conference 4th Industrial Revolution and Impact to campus sustainability
to be hosted by University of the Western Cape & Association of Colleges and Universities
Housing Officers International- Southern African Chapter, 30 June – 4 July 2019

Foreword from Conference Convenor:

A call for green leadership in the higher education landscape to engage the 4th Industrial Revolution and impact to campus sustainability

The University of the Western Cape is proud once again to host the 8th Green Campuses Conference 2019, which will focus on 4th industrial and impact it will have to campus sustainability.

As the daily news brings more frequent stories of the takeover by technology around the world, the issue of the 4th Industrial Revolution is likely to become a growing issue for campuses as well—especially in Southern Africa which still battle with many challenges that directly affect the citizens.

Recognizing this inevitable future, campuses, students and youth are taking actions through initiating the open conversations about the digital world and how it impacts the campus communities in terms of sustainability. This is the first call for higher education to prepare for the future through constant engagements that will recommend and pave the way forward the enhanced strategies relating to 4th Industrial Revolution. As the South African President, Cyril Ramaphosa has announced the appointment a team to look at the 4IR, the Higher Education Institutions are equally encouraged to start these conversations as part of engaging the communities.

The conference will host various student green clubs, societies and structures commonly known as Green Campus Initiatives alongside with their campus advisors and academic staff members.

Conference Theme: A call for green leadership in the higher education landscape to engage the 4th Industrial Revolution and impact to campus sustainability

Presentation topics & workshops might include, but are in no way limited to, issues and themes of 4th Industrial Revolution, Campus Innovation, Sustainability Programmes, Eco-education, Academic Integration and Greening Initiatives.

For further information, please contact the following persons:

Njabulo Maphumulo  
Conferecne Convenor  
Tel: 021 959 3497  
Email: nmaphumulo@uwc.ac.za

Dr. Tinashe Kondo  
Conference C-Chair for Academic & Student Affairs Think Tank  
Tel: 021 959 3497  
Email: tkondo@uwc.ac.za

Closing dates for submission is 10 May 2019 midnight  
Submissions must be sent to the Programmes Committee to osls@uwc.ac.za no later than 10 May 2019