

Quick Guide
to
Teaching-Learning-Assessment
at
STELLENBOSCH UNIVERSITY



Purpose

The purpose of the Quick Guide to Teaching-Learning-Assessment (TLA) at Stellenbosch University (SU) is to orientate lecturers about TLA at SU.

We have compiled this Quick Guide to serve as your companion to find sources of information, advice, and to support you in your role as a lecturer.



Contact the CTL
Advisor in your faculty

The guide comprises of the following sections, each with additional resources for you to consult, together with contact details for the relevant centre, department or division.

Table of Contents

01 Introduction: SU Vision 2040 and Strategic Framework 2019-2024

02 Management

03 DLTE: Division for Learning and Teaching Enhancement

04 Centre for Teaching and Learning

05 The Stellenbosch University Approach to TLA

06 Initiatives to professionalise the scholarly teaching role at Stellenbosch University

07 Support for research on TLA

08 Teaching and Learning Awards and Grants

09 Ongoing support for TLA at Stellenbosch University

10 Qualifications related to higher education teaching and learning at Stellenbosch University

11 Resources for online TLA

12 Further support for SU academics

13 The SU Calendar, the Postgraduate Office and the Human Resources Division

14 Academic Administration, Facilities Management and Telephones

15 Glossary of abbreviations and acronyms used in this Guide

01 Introduction



SU Vision 2040 and Strategic Framework 2019-2024 >



Faculties at Stellenbosch University >

Stellenbosch University (SU) is inclusive, innovative and future-focused; a place of discovery and excellence, where staff and students alike are thought leaders in advancing knowledge in service of all stakeholders.

The role of lecturers at SU involves three core elements: TLA; research; and social impact.

These roles are closely linked and interdependent. It is in the pursuit of the SU Vision that these three roles of academics are acknowledged, supported and rewarded. Read more about the three roles of academics in [Section 13](#).



[Table of Contents](#)

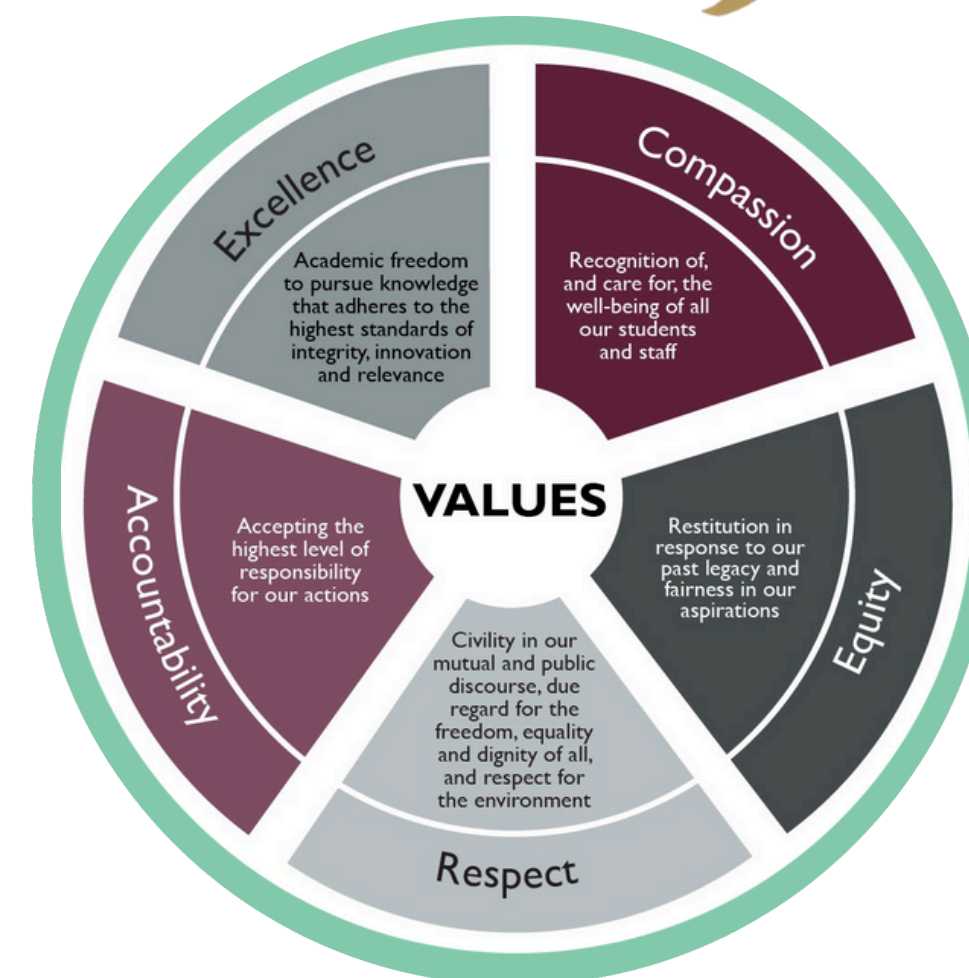
SU Vision 2040 and Strategic Framework 2019-2024

The [SU Vision 2040 and Strategic Framework 2019-2024](#) articulates SU's aim to be positioned as Africa's leading research-intensive university, with a global reach.

Over the past one hundred years, SU has grown into a South African higher education (HE) institution with the vision to be a leading research-intensive university on the African continent, to be globally recognised as excellent, inclusive and innovative, and to be a place where knowledge is advanced in service of society.

In service of this vision, SU attracts outstanding students, employs talented staff, and provides a world-class environment; it is a place connected to the world, while enriching and transforming local, continental and global communities.

The University's values of excellence, compassion, equity, accountability and respect relate to the beliefs and attitudes that guide institutional behaviour. All these values are equally important, interconnected and inform SU's code of ethics.



[Table of Contents](#)

Faculties at Stellenbosch

SU has ten faculties spread across five campuses. The University has a vibrant and cosmopolitan community of more than 32 000 undergraduate and postgraduate students, which include over 4 000 international students from 100 different countries. SU also has some 3 300 full-time staff members and over 300 postdoctoral fellows. The ten faculties are:



FACULTY OF
AGRISCIENCES



FACULTY OF
ARTS & SOCIAL
SCIENCES



FACULTY OF
ECONOMIC &
MANAGEMENT
SCIENCES



FACULTY OF
EDUCATION



FACULTY OF
ENGINEERING



FACULTY OF
LAW



FACULTY OF
MEDICINE &
HEALTH SCIENCES



FACULTY OF
MILITARY SCIENCE



FACULTY OF
SCIENCE



FACULTY OF
THEOLOGY

[Table of Contents](#)

02 Management

In this section, you will find more information about the general management at SU and the functions in the responsibility center of the Deputy Vice-Chancellor: Learning and Teaching.



General Management >



Learning and Teaching at Stellenbosch University >

[Table of Contents](#)

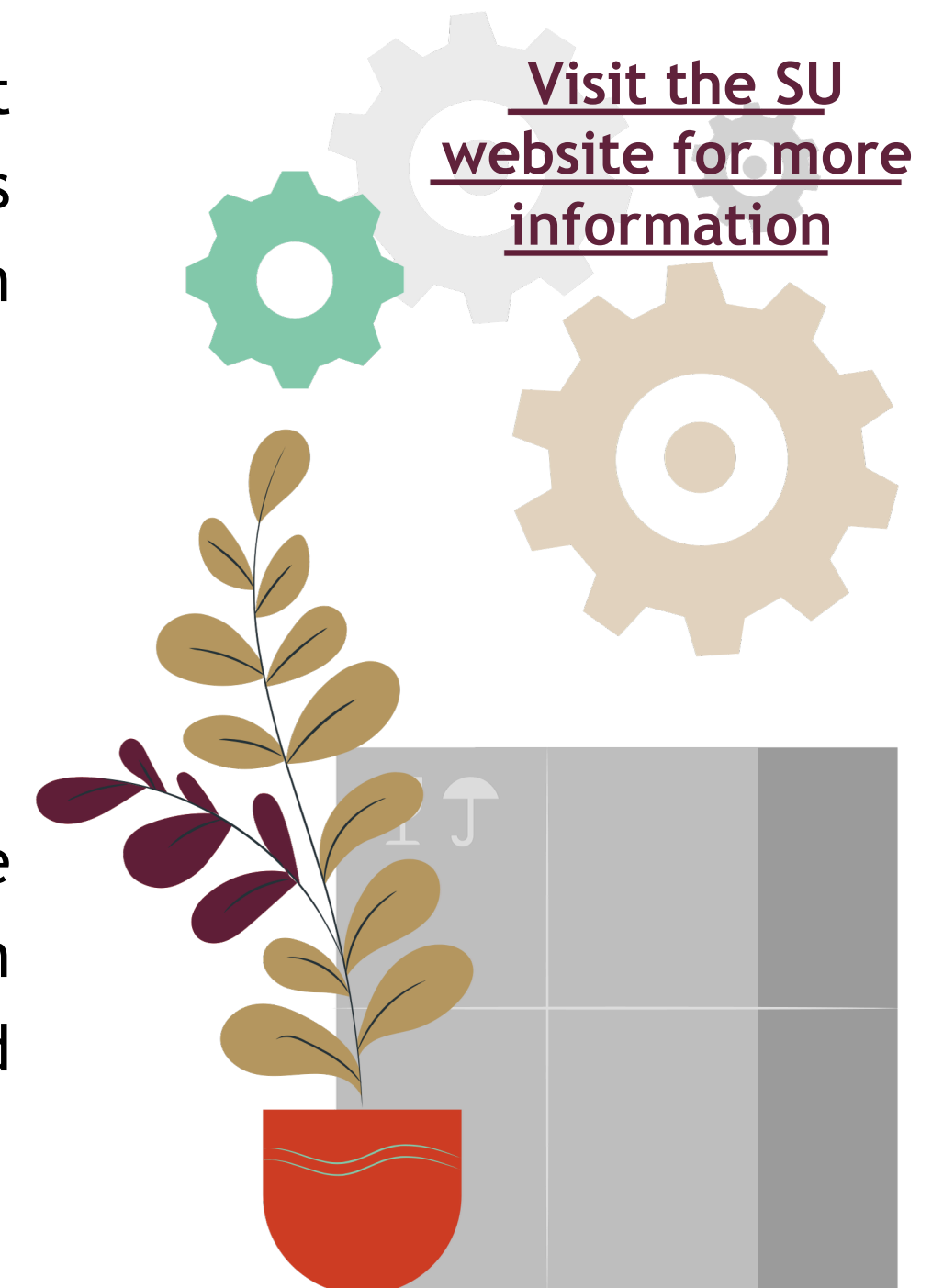
General Management

The functions of the University are guided by the Higher Education Act (Act 101 of 1997) and the Statute of SU, 2010. The purposes of HE as listed in the Education White Paper 3 provides the framework within which TLA at SU is guided.

[Click here](#) to view these purposes.

The Rectorate consists principally of the Rector and Deputy Vice-Chancellors responsible for the functions of the institution, as well as the Chief Operating Officer (COO) and the Registrar. The Deputy Vice-Chancellors are responsible for TLA; Research, Innovation and Postgraduate Studies; Social Impact, Transformation and Personnel; and Strategy and Internationalisation.

The Registrar ensures that the academic administration of the University runs smoothly.



[Visit the SU
website for more
information](#)

[Table of Contents](#)

Learning and Teaching at Stellenbosch University

[Visit the SU website for more information](#)



The responsibility centre of the Deputy Vice-Chancellor: Learning and Teaching strives to build on academic success and to provide the necessary support to academics and students alike. Overall, the emphasis is on learning and teaching leadership; education policy development; academic planning and education quality assurance; student affairs; support to student governance structures; and the promotion of multilingualism.

Prof Deresh Ramjugernath

Vice-Chancellor: Learning & Teaching

[Table of Contents](#)

03 Division for Learning and Teaching Enhancement

One of the divisions grouped under the responsibility centre of the Deputy Vice-Chancellor: Learning and Teaching is the Division for Learning and Teaching Enhancement (DLTE). DLTE works in collaboration with faculties to enhance the TLA experience for academics and students, and to produce and share context-specific research. This division has five centres under the leadership of a senior director and each centre is headed by a director.

The five centres within the Division for are:



Prof Lis Lange
Senior Director
lislange@sun.ac.za

[Visit the SU website for more information](#)



[Table of Contents](#)

Five DLTE Centres

Hybrid Learning Project Manager:
Vacant

SU and edX partner to increase access to high quality online education. Hybrid Learning is a new unit, formed from a cross-cutting team of specialists, at Stellenbosch University and situated within the DLTE.

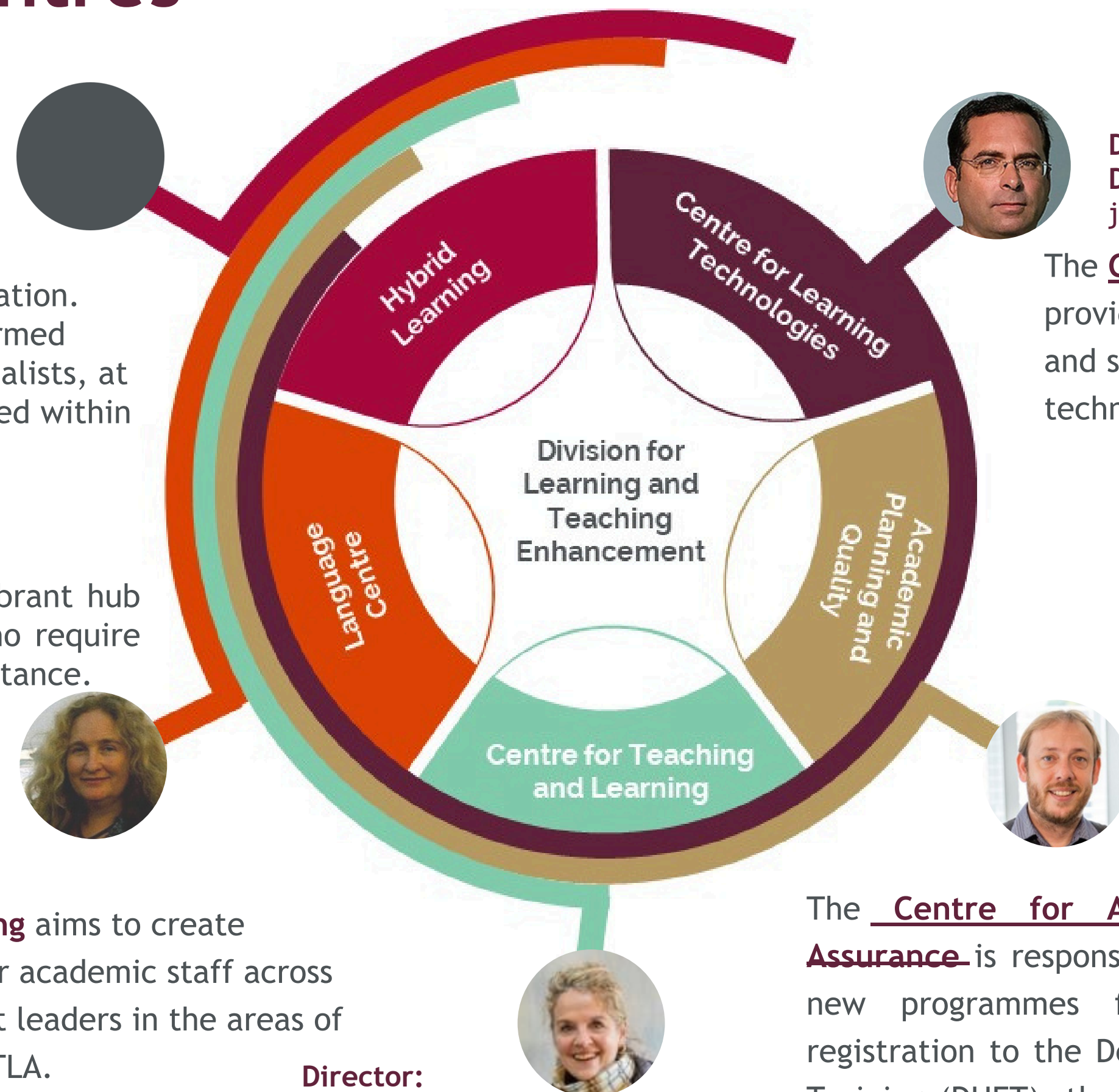
The Language Centre offers a vibrant hub for students, staff and clients who require language and communication assistance.

Director:
Dr Kim Wallmach
kimwallmach@sun.ac.za

The Centre for Teaching and Learning aims to create professional learning opportunities for academic staff across academic faculties, and to be thought leaders in the areas of responsive, innovative and scholarly TLA.

Read more about the CTL in **Section 4**

Director:
Dr Nicoline Herman
nherman@sun.ac.za



Director:
Dr Jan Petrus Bosman
jpbosman@sun.ac.za

The Centre for Learning Technologies provides strategic leadership, guidance and support in the integration of learning technologies at SU.

[Table of Contents](#)

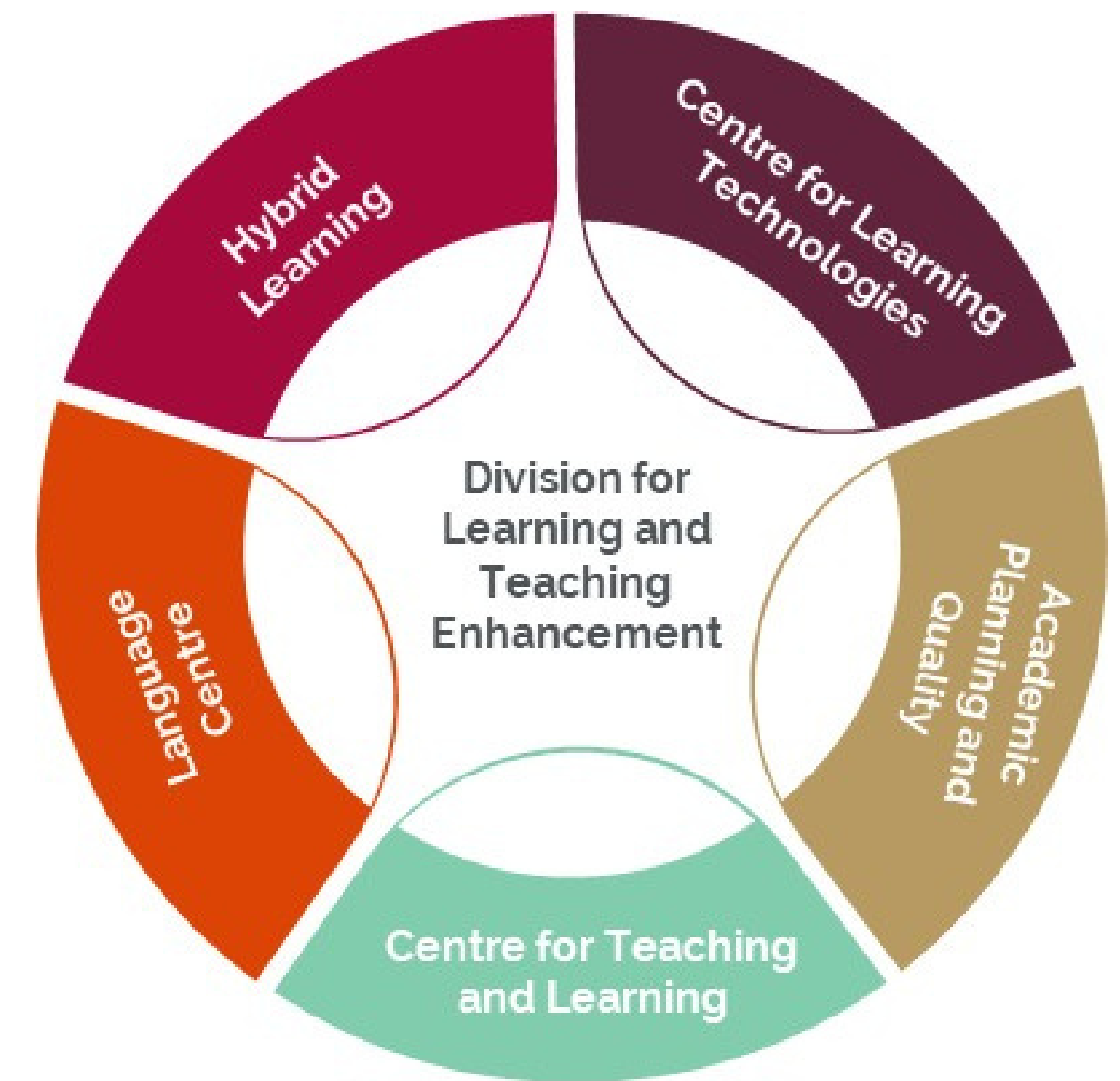
Director:
Mr André Müller
aemuller@sun.ac.za

The Centre for Academic Planning and Quality Assurance is responsible for the external submission of new programmes for approval, accreditation and registration to the Department of Higher Education and Training (DHET), the Council on Higher Education (CHE) and the South African Qualifications Authority (SAQA).

Five DLTE Centres

Through the collaboration between the five centres, the objectives of the DLTE are to foster -

- the enhancement of the TLA experience for students and academics;
- professional learning of academics;
- the development, establishment and sharing of innovative learning and teaching practice;
- the promotion of individual as well as institutional multilingualism;
- academic literacy and language learning in a variety of approaches;
- language services such as translation, editing and interpreting; and
- the utilisation of learning technologies to enhance the reach and richness of learning activities for residential and off-campus students alike.



[Table of Contents](#)

Senate sub-committees

The Senate has two important sub-committees dealing with matters pertaining to TLA:

CTLA

The Committee for Teaching, Learning and Assessment (CTLA), which provides Senate with oversight on TLA matters and handles general TLA issues. The Secretariat is based in the CTL and the CTL Director is a member of the CTLA.

APC

The Academic Planning Committee (APC), which deals with programme specific matters.



Regulation for the Committee for Learning and Teaching



Simbongile Ntwasa
sim@sun.ac.za

[Table of Contents](#)

04 Centre for Teaching and Learning

The primary role of the Centre for Teaching and Learning (CTL) is the professional development of academics for their teaching role. The CTL responds to needs relating to TLA across faculties and fosters transformative and reflexive practices in TLA.



[Table of Contents](#)

Centre for Teaching and Learning

The vision of the CTL is to be a knowledge partner that advances the TLA culture at SU in ways that promote a just society in South Africa. This is supported or enacted through the mission of creating professional learning opportunities for academic staff in faculties, and to be thought leaders in the areas of responsive, innovative, and scholarly TLA. As such, the CTL:



Plays a linking role
between institutional
expectations of teaching
excellence and academics'
TLA practices

Offers a variety of support
activities, such as
professional development
opportunities, workshops and
seminars, and works with
academics who want to
improve their TLA
and their students'
learning outcomes

Has advisors who work in
faculties to assist with
activities that relate to
TLA

These initiatives of the CTL are directed by the Teaching and Learning (T&L) Policy, which ensures the professionalisation of academics in their teaching role, as well as the scholarship of their teaching practice.



Contact the CTL
Advisor in your
faculty



Visit our website

Table of Contents



The approach to TLA are guided by the T&L Policy, the Assessment Policy and the Strategy for Teaching-Learning. This section contains a summary and links to further resources describing the approach to TLA at SU.



[The Teaching - Learning Policy >](#)



[The Assessment Policy>](#)



[The Strategy for Teaching and Learning >](#)



[Other policies and documents related to TLA at SU>](#)

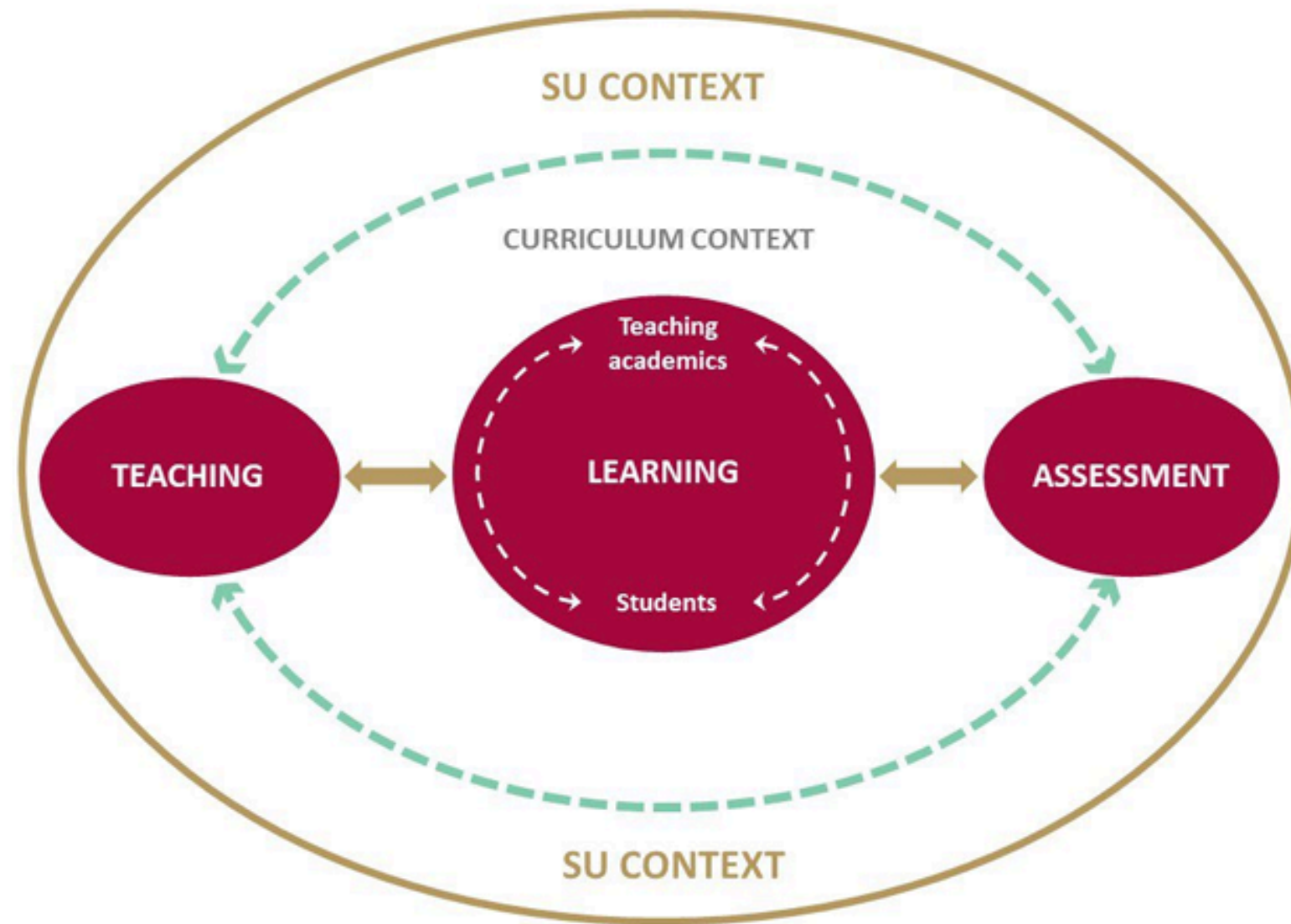


[Contact the CTL Advisor in your faculty](#)



[Table of Contents](#)

The Teaching & Learning Policy (2025)



An interactive, infographic designed to communicate the learning-centered orientation of TLA at SU in the [T-L Policy](#).

- To regulate the implementation of learning-centred TLA across all credit-bearing undergraduate and postgraduate offerings, and across all modes of provision.
- The policy aims to promote the professionalisation of academics in their teaching role, and the scholarship of their TLA practice.
- The professionalisation of academics in their teaching role is linked to the notion of a professional university teacher. This occurs through a range of professional learning opportunities, which provide both formal and informal learning spaces on accredited and non-accredited courses for upskilling and the ongoing development of academics as teachers. Academics are expected to draw on the scholarship of T&L to professionalise their TLA practice.



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[Table of Contents](#)

The Strategy for Teaching and Learning



[Click here to view the SU
Profile of a Graduate](#)

- The ***Strategy for Teaching and Learning 2017-2021** (currently under review) describes SU's approach towards TLA, while operationalising the vision and strategic priorities for TLA in terms of graduate attributes.
- The Strategy promotes the professionalisation of teaching at SU for various reasons, including -
 - affirming the value of TLA to enhance the intrinsic and extrinsic motivations of academics;
 - improving the morale and professional identity of all academics;
 - providing guidance, especially to newly appointed academics, for TLA at SU;
 - providing opportunities for all academics to explore, become more reflective and research-oriented about their TLA;
 - enabling all academics to enhance their TLA, also by innovating and problem solving; and
 - contributing to the realisation of the SU graduate attributes and student success.



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[Table of Contents](#)

The Assessment Policy

The **SU Assessment Policy** offers a set of guidelines for effective assessment.

It assumes that the lecturer is best placed to make appropriate assessment decisions and align various assessment types with intended learning outcomes and learning opportunities.

Assessment is viewed of, for and as learning.

Assessment for learning focuses on learning from feedback on an assessment, while assessment of learning is planned before the learning activities, but executed as part of or after those activities. Assessment as learning refers to student judging their own performance.



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Table of Contents



Other policies and documents related to TLA at SU

SU has a range of additional policies and guidelines that aim to guide and facilitate quality TLA and the alignment of teaching activities with the University's Vision and Mission. The list below offers a broad description of the most prominent policy and guideline documents on TLA at SU.



- ☐ Student Feedback Policy (under review)
- ☐ SU Language Policy
- ☐ Recommendations of the Task Team for the Promotion and Recognition of Good Teaching (under review)
- ☐ SU Policy on Plagiarism (under review)
- ☐ Early Assessment Protocol
- ☐ Regulation for the Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT) (under review)
- ☐ AI guidelines document
- ☐ Regulation for internal and external moderation (pending approval)



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[Table of Contents](#)

Other policies and documents related to TLA at SU (cont.)



The Student Feedback Policy

Provides detailed regulations about obtaining and utilising student feedback. Student feedback supports and promotes quality teaching at SU. The new policy will promote both formal end-of-semester feedback and continuous formative feedback.



The SU Language Policy

Seeks to contribute to the realisation of multilingualism and the ideal language of a favourable TLA environment for the benefit of students. The Language plan sets out the possible language options for use in TLA. The academic calendar stipulates the language option for each module.



The Recommendations of the Task Team for the Promotion and Recognition of Good Teaching

Aims to contribute to an institutional culture that focusses on promotion and recognition of good teaching and facilitates effective, active learning. This is TLA that requires an affordable level of resources and provides for the requirements of research and community interaction.



AI guidelines document

These institutional guidelines describe SU's interim approach to the ethical and responsible use of AI tools in assessment practices.



The SU Policy on Plagiarism

Ensures that mechanisms are in place to enable staff and students to promote academic integrity and eliminate plagiarism. It also stipulates procedures to follow in handling any plagiarism cases so as to ensure that these cases are dealt with consistently and fairly.



The Early Assessment Protocol

Offers an introduction to the purpose of Early Assessment, an explanation of the process and guidance for Early Assessment practice.



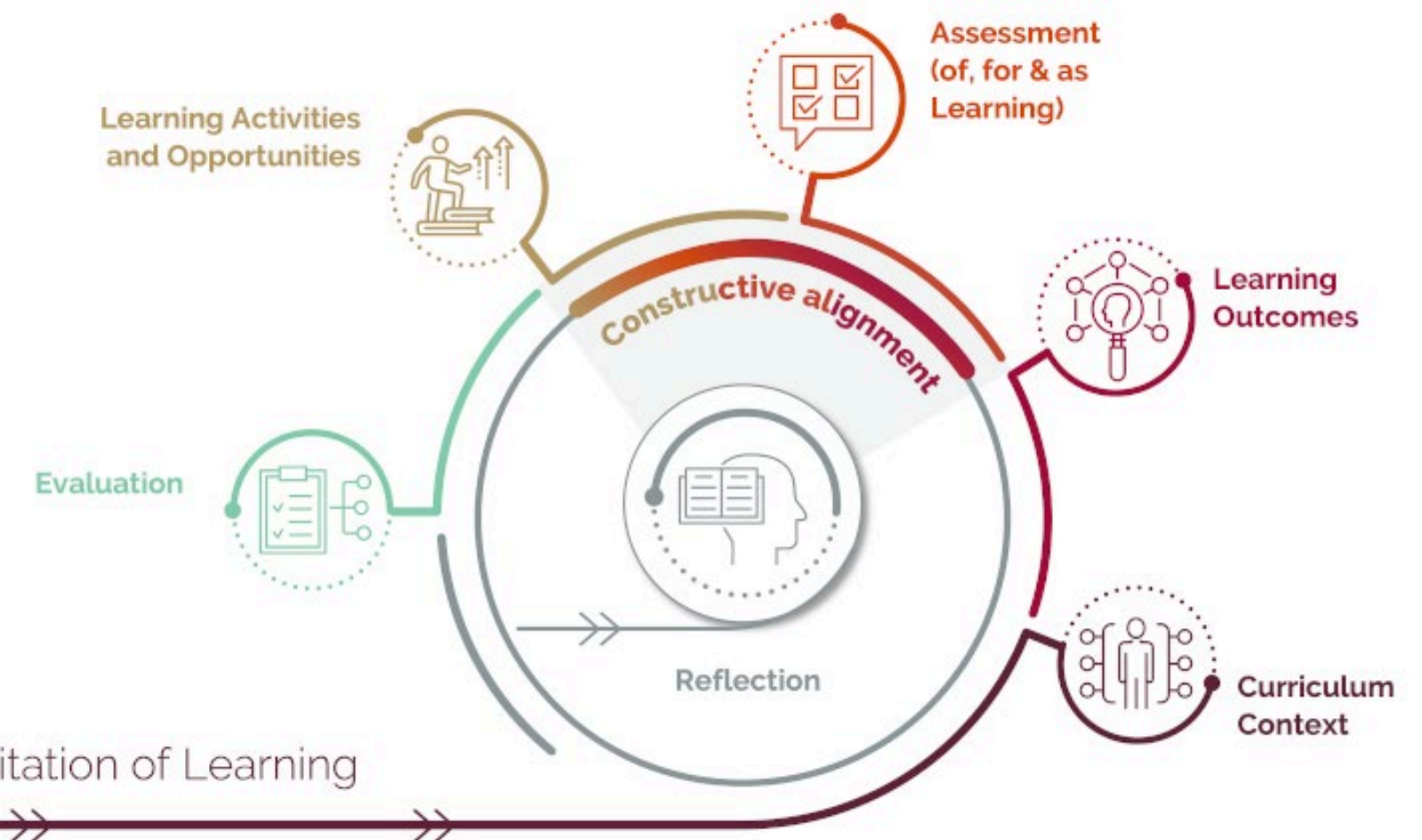
The Regulation for the Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT)

Provides a quality assurance framework for the recognition of prior informal, non-formal and formal learning as well as a mechanism for promoting articulation between qualifications within a sub-framework of the National Qualifications Framework (NQF).

The DeLTAFramework

The Designing Learning, Teaching and Assessment (DeLTA) framework was conceptualised in an endeavour to support SU lecturers with their TLA functions. DeLTA is a framework that illustrates the iterative nature (cycle) and the steps of the TLA process. The DeLTA framework guides academics through the iterative and cyclical process of designing, facilitating, and reflecting on TLA @ SU towards promoting a transformative student learning experience in service of society.

The graphic on the right gives a summary of the complete DeLTA framework:



[Table of Contents](#)

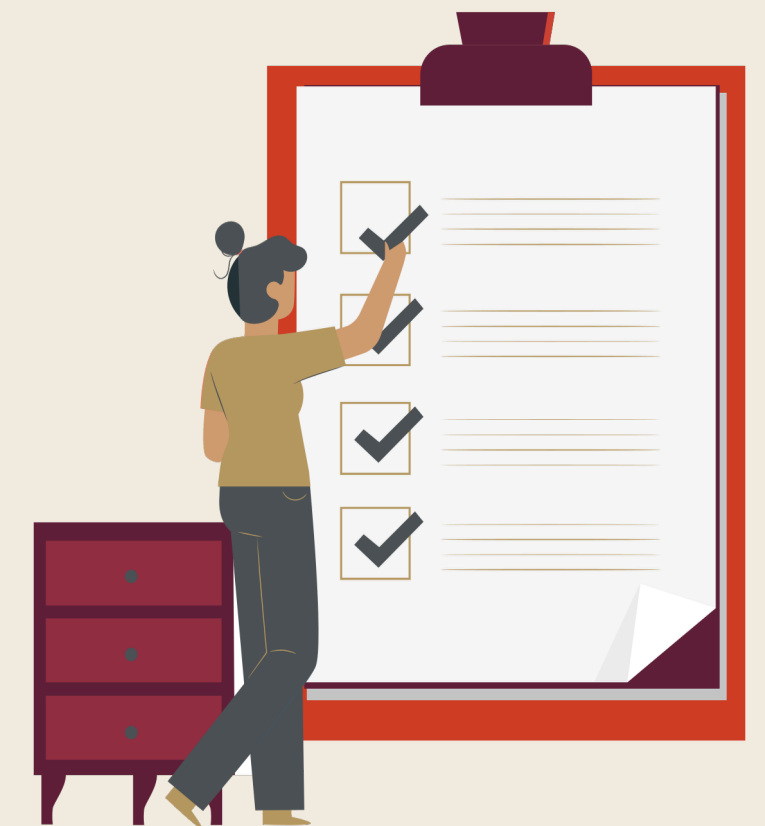
Initiatives to professionalise the scholarly TLA role at SU

There are various initiatives offered by the CTL to professionalize the scholarly TLA role. These include initiatives that provide guidance to newly appointed lecturers and enable all lecturers to enhance their TLA that contribute to the realization of SU graduates and student success. These are informed by the following clause from the T&L Policy 2025:

“The scholarship of teaching and learning, and of assessment, as well as the body of knowledge underpinning it, informs the professionalisation of academics in their TLA role. The policy asserts the importance of academics’ professional learning for TLA in support of student learning and equity of success.”

The professional learning opportunities are:

- [PREDAC >](#)
- [Scholarship of Teaching & Learning \(SoTL\) Conference >](#)
- [DLTE TLA Seminars >](#)
- [Faculty-specific workshops >](#)
- [Blended learning short course \(offered by the Centre for Learning Technologies\) >](#)
- [Auxins >](#)
- [Scholarship of Educational Leadership \(SoEL\) short course >](#)
- [Scholarship of Teaching & Learning \(SoTL\) short course >](#)
- [Assessment, Learning & AI sort course>](#)
- [Peer-to-Peer Facilitation of Learning short course \(offered for students\) >](#)



[Table of Contents](#)

PREDAC

The **PREDAC** (Professional Educational Development of Academics) short course is presented annually for newly appointed academics at SU.

This short course provides a unique opportunity for participants to forge relationships with colleagues from their own faculty, as well as other departments and faculties, in a collegial atmosphere. In addition, they are introduced to the institutional culture of SU, which is intended to help them to feel at home soon.



Contact Person

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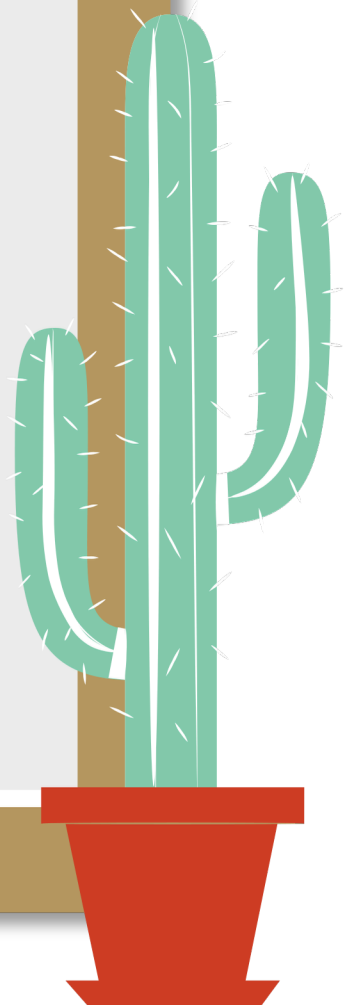
During this short course, participants, i.e. newly appointed lecturers from various faculties, are given the opportunity to reflect on their views, knowledge and assumptions about TLA in the context of current thoughts on university teaching



Practical and innovative approaches towards teaching and assessment tasks are used throughout the course. National and institutional frameworks, which direct higher education in South Africa and at SU, are covered.



Participants are challenged to judge how knowledge and policy can be applied in a meaningful way in their own subject areas. They develop a conceptual framework that enables them to reflect on TLA in order to plan and expand their own teaching practices.



[Table of Contents](#)

Scholarship of Teaching and Learning (SoTL) Conference

The Scholarship of Teaching and Learning (SoTL) Conference aims to address all TLA aspects at SU in an open, supportive and intellectually stimulating atmosphere. It provides a platform where academics can:



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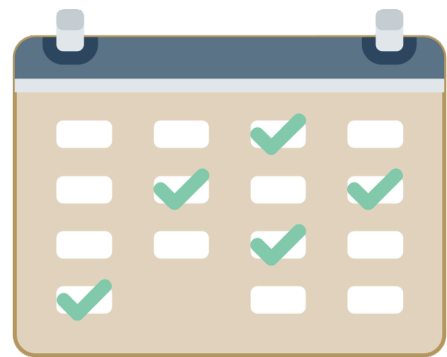
- ✓ share best practices, research findings and innovative ideas about TLA;
- ✓ reflect on and debate about TLA methods, trends and goals in the current context; and
- ✓ celebrate TLA.

The conference is held annually at SU. Some academics go on to share their work at the annual Higher Education Learning and Teaching Association of Southern Africa (HELTASA) conference. HELTASA is a professional association for educators and other significant role players in the tertiary sector.



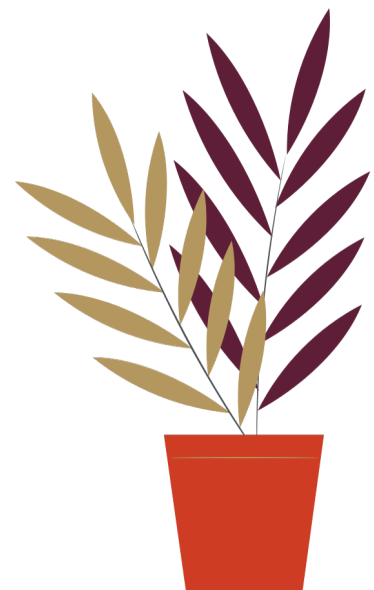
[Table of Contents](#)

DLTE TLA Seminars



During each term, the Deputy Vice-Chancellor: Learning and Teaching hosts a T&L seminar, the purpose of which is to promote the scholarship of TLA.

In these sessions, teaching champions share their research, innovations and experiences about TLA with colleagues.



More information about LTE seminars are available from the Advisor in your faculty; or visit the [CTL website](#) or [SU News](#).



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[Table of Contents](#)

Faculty-specific workshops

Faculty-specific workshops are designed in consultation with the various faculties to meet faculty-specific needs.

CTL staff members in faculties design faculty-based TLA workshops on request.



Contact the CTL
Advisor
in your faculty

Table of Contents

Auxin

Auxin creates growth opportunities for SU teaching academics through discussion of their teaching role.

Auxin offers:

- ✓ windows for innovative TLA practices on campus;
- ✓ opportunities for academics to examine and deepen their knowledge about topics of own interest in the arena of TLA at SU, and;
- ✓ a route for scholarship of TLA on the growth journey of becoming reflective, scholarly and leaderly lecturers.

Auxins take place six times per year from 13:10 to 14:10.

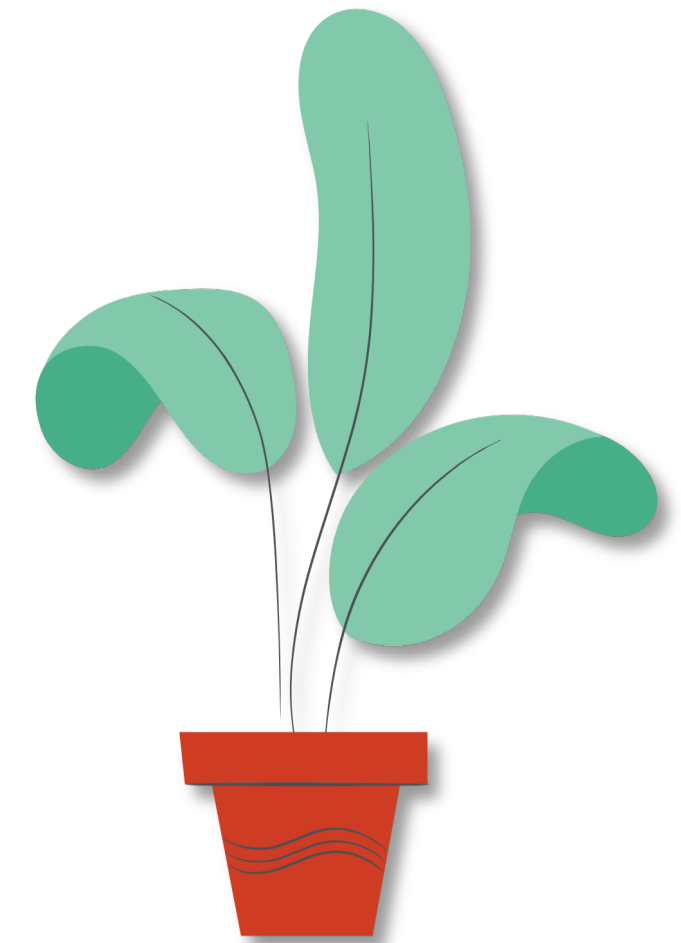


Table of Contents

Scholarship of Educational Leadership (SoEL) Short Course

The Scholarship of Educational Leadership Short Course (SoEL) is a 12-credit short course, pegged at level 8 on the National Qualifications Framework (NQF). It is offered to SU leaders in education, over a one-year period in a blended learning mode. The activities include at least four face-to-face contact sessions (approximately 32 hours), structured online learning through self-study, small-group interaction, and sharing within and between cohorts (approximately 88 hours).

The objectives and outcomes of the SoELshort course include:



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To engage educational leaders (e.g. Vice-Deans of teaching and learning, programme leaders, departmental chairs, lecturers, heads and staff of units for teaching and learning, and for professional academic support services, etc) in scholarly approaches to educational leadership practices.



To apply SoEL research skills to one's own educational leadership context (such as reviewing literature, formulating SoEL research problems, designing research methods, disseminating results).



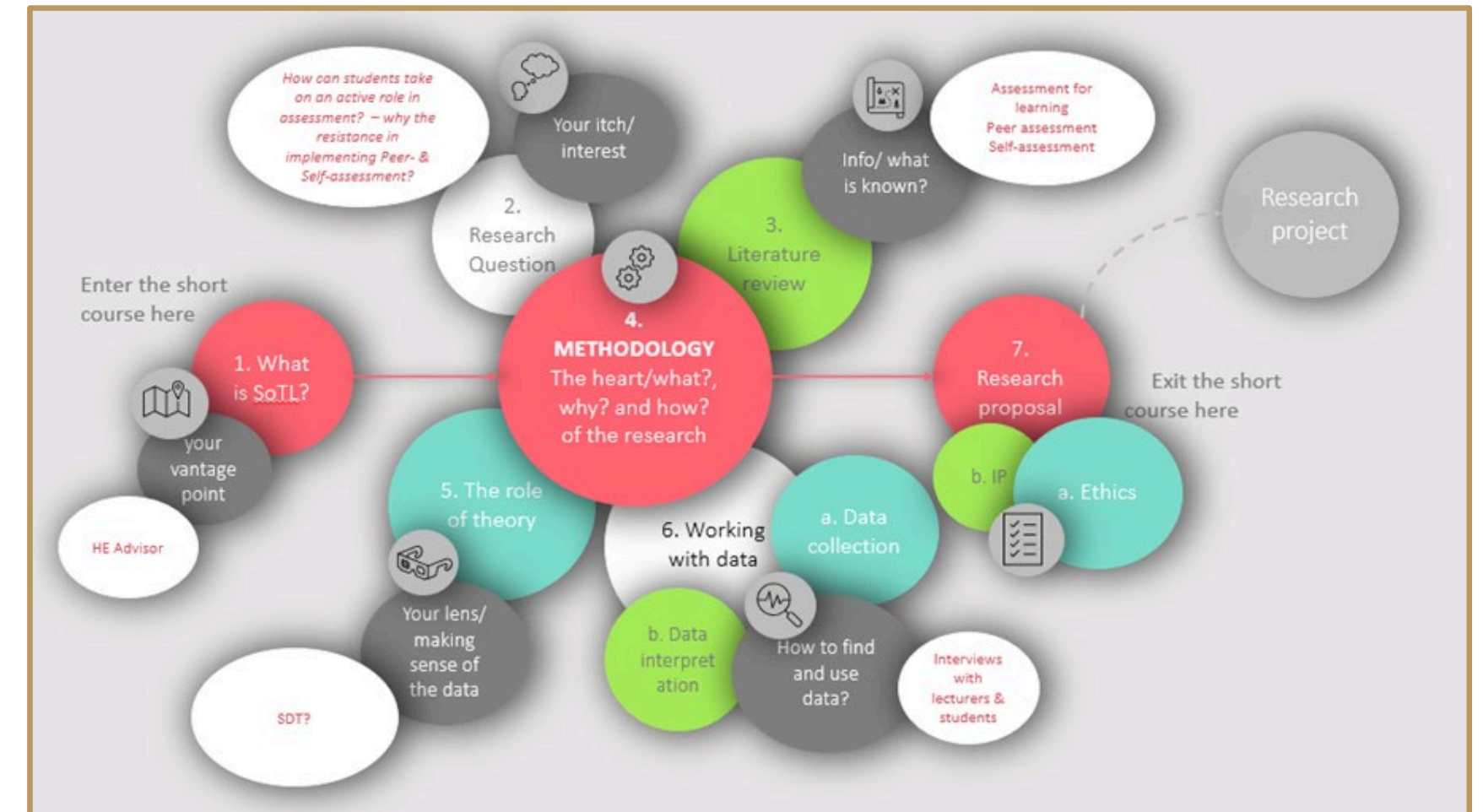
To introduce educational leaders to the scholarship of educational leadership (SoEL) literature and its implications for their own educational leadership context.a route for scholarship of T&L on the growth journey of becoming reflective, scholarly and leader lecturers.



To demonstrate reflective practice on educational leadership in the form of a mini portfolio.

Scholarship of Teaching and Learning short course

In the Scholarship of Teaching and Learning (SoTL) short course is a five credit short course aligned to Level 8 of the National Qualifications Framework (NQF). The objectives are conceptualising, designing and refining a SoTL research question, consulting literature, using educational theory as a lens, designing an appropriate methodology to gather and interpret data and translating this into a clear and comprehensive proposal that adheres to Stellenbosch University's (SU's) ethical principles and institutional permission principles.



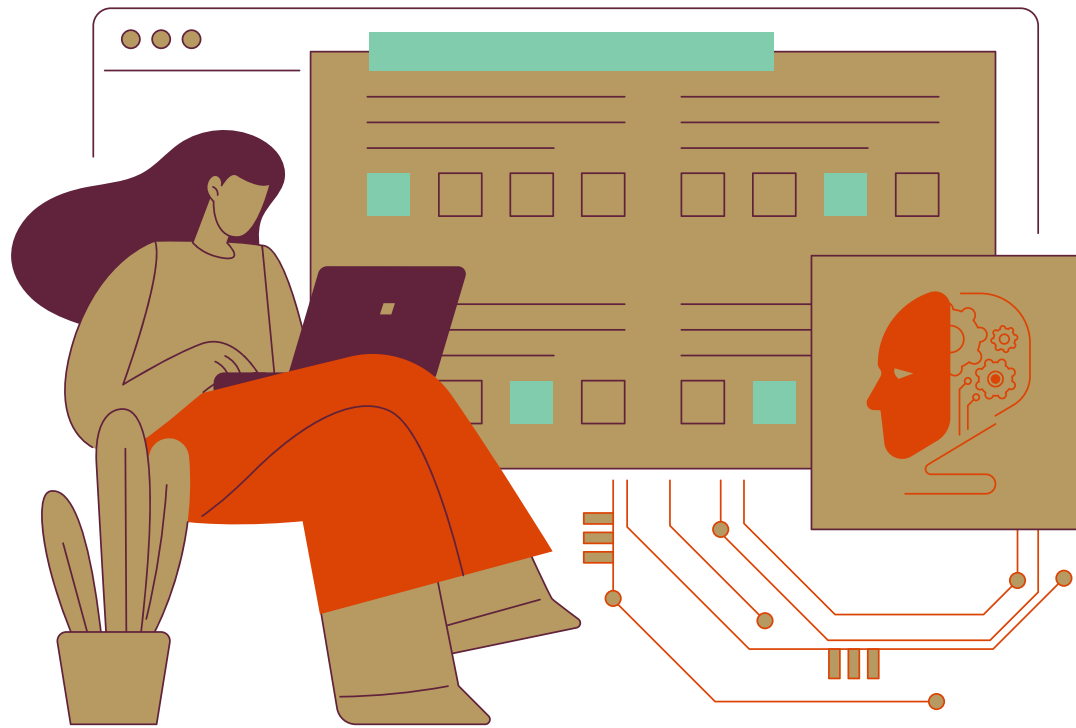
[Table of Contents](#)



Contact Person

Gert Young
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Assessment, Learning & AI short course



The Assessment, Learning & AI short course (6 credits, NQF 8) creates opportunities to engage with colleagues across different faculties to reimagine TLA in the age of AI.

Guided by the SU Assessment Policy (2022) and the interim guidelines for allowable AI use (2023), the course situates assessment as a central integrated component of the teaching and learning process, while critically examining how easily accessible AI tools are transforming this landscape.



Contact Person

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[Table of Contents](#)

07 Support for research on TLA

The CTL offers support opportunities for all academics to explore and to become more reflective and more research-oriented about their teaching.

It offers support for research on TLA by providing funds and coordinating writing retreats and a teaching fellowship scheme.

The support opportunities offered by CTL are:

[Writing retreats >](#)

[Fund for Innovation and Research in Learning and Teaching \(FINLO\) >](#)



[National TAU \(Teaching Advancement at Universities\) Fellowships >](#)

[Teaching fellowships >](#)



[Table of Contents](#) >>>

TLA funding opportunity

Fund for Innovation and Research in Learning and Teaching (Finlo)

The **Fund for Innovation and Research in Learning and Teaching (Finlo)** is a centrally administered project, co-ordinated by the CTL, to provide seed funding for small-scale classroom-based research and innovation.

The fund aims to enhance and promote a culture of innovation and reflection in learning and teaching by encouraging a research-based approach towards TLA. Academics interested in enhancing their teaching or in conducting research on teaching in their disciplines, may apply for support of up to R60000.

Finlo awards are granted twice a year, in May and November, to lecturers, departments, centres or programmes.

Finlo Writing retreats

In support of Finlo projects, the CTL hosts annual **writing retreats** where Finlo grant holders and/or other academics engaged in TLA research or innovation can take time off-campus to be part of a community of practice. The writing retreats serve two purposes: they provide a space for previous Finlo recipients to turn their completed research projects into publishable research papers and for potential Finlo recipients to complete research proposals.



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Support for research on TLA

National TAU (Teaching Advancement at Universities) Fellowships

The TAU (Teaching Advancement at Universities) Fellowships Programme is a collaborative project between several South African universities under the aegis of HELTASA (Higher Education Learning and Teaching Association of Southern Africa) and with the support of the CHE (Council for Higher Education). It is funded by the DHET (Department of Higher Education and Training). The Programme aims to contribute towards the enhancement of TLA in higher education in South Africa by supporting the development of a cadre of academics across institutions and disciplines as scholars, leaders and mentors in their fields. It is a two-year programme.

[Table of Contents](#)

Teaching fellowships

The SU Teaching Fellowship scheme is intended to convey prestige and provide support for selected academics to focus on teaching and the scholarship of teaching for a stipulated period. The programme is an excellent opportunity to consolidate and extend expertise with regard to T&L at faculty or departmental level and, ultimately, at institutional level.



Contact Person

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08 Teaching and Learning Awards and Grants

~~Teaching and Learning awards~~ are informed by the T&L Policy, which promotes the “acknowledgement of good teaching, as well as the recognition, reward and promotion of excellent teaching across all systems of the University. Good teaching is expected of all academics at any stage of their careers. In this regard, SU supports the professional learning of academics for their teaching role as critical and scholarly lecturers who design engaging curricula and deliver a dynamic and enriched campus experience”. The Awards and Grants offered by CTL are:



The CTL facilitates awards to reward excellence to students and staff through Teaching Awards and the ROCTAS Awards.

[Table of Contents](#) 

SU Teaching Awards (TAs)

The aims of the SU Teaching Awards are:

- ✓ to show support, at an institutional level, for excellence in T&L in higher education;
- ✓ to generate a cadre of academics who are able to provide inspiration and leadership in TLA in their disciplines and across the institution;
- ✓ to generate debate and public awareness about what constitutes teaching excellence for the world rather than in the world;
- ✓ to advance the scholarship of TLA;
- ✓ to stimulate the growth of professional teachers; and
- ✓ to generate appreciation of the value of lessons learnt as opposed to only valuing successes.



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[Table of Contents](#)

The ROCTAS Awards

The ROCTAS Awards (Recognition Of Contribution Toward Academic Success), formerly known as the First year Achievement Awards, FYAA, celebrates the lecturers who make a lasting impact on all successful first-year students at SU.

Each lecturer, nominated by their students, is invited to attend a prestigious dinner.



Contact Person

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The event is hosted by the Deputy Vice-Chancellor:
Learning and Teaching and attended by faculty Deans
and Vice-Deans: Teaching and Learning.

[Table of Contents](#)

Ongoing support for TLA at Stellenbosch University

The CTL also offers academics ongoing support for their TLA role through assistance with the development of teaching portfolios. The institutional student feedback office is situated in the CTL and offers lecturers the opportunity to obtain feedback from students to inform their TLA. In some faculties, advisors of the CTL are also involved with peer facilitator (tutor) training. These activities include:

Support for developing
Teaching Portfolios >

Peer-to-Peer
Facilitation of Learning
Training course >



The student
feedback system >



Table of Contents

Support for developing Teaching Portfolios

Teaching portfolios have become an essential and valuable component of higher education worldwide. They are directly linked to the core business of academics, namely TLA. Portfolios are a tool to help academics reflect on their teaching and assessment and students' learning.

These portfolios help academics track their professional learning as teachers over their career, examining their successes and failures, the lessons they have learnt, and the teaching goals they would still like to achieve.

Portfolios also make it possible for academics to revisit their beliefs about TLA and the values they associate with it, grounding their teaching in their contexts and in their students' learning contexts. Portfolios encourage their approach to TLA and in the process validate their classroom practice.



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OR



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in your faculty

[Table of Contents](#)

The student feedback system

The **student feedback system** is an institutional initiative aimed at supporting and promoting TLA*. It provides confidential reports on student perceptions about modules, lecturers and programmes.



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This helps lecturers reflect on and improve their own TLA and generates information to help module teams and departments with decisions about their teaching approaches. Student feedback is collected electronically. Lecturers receive their reports via the SUNFeedback system within 7 days after a questionnaire has closed.

**It provides opportunities for formative, mid-semester and end of semester feedback.*

[Table of Contents](#)

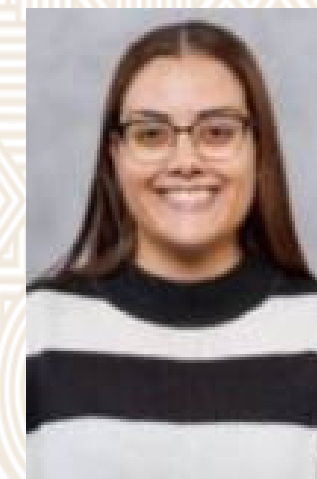
Peer-to-Peer Facilitation of Learning Training course for students

CTL offers an online training course to all students who facilitate learning (i.e., demis, module, learning, teaching and assessment assistants).

- Free, self-paced training with recommended 1.5 notional hours per week (or as recommended by your faculty).
- Upon completion, students receive formal academic transcript recognition
- Peer facilitators must be recruited in their own departments/faculty; once appointed, they may enroll for the training course.



[Table of Contents](#)



Contact Person

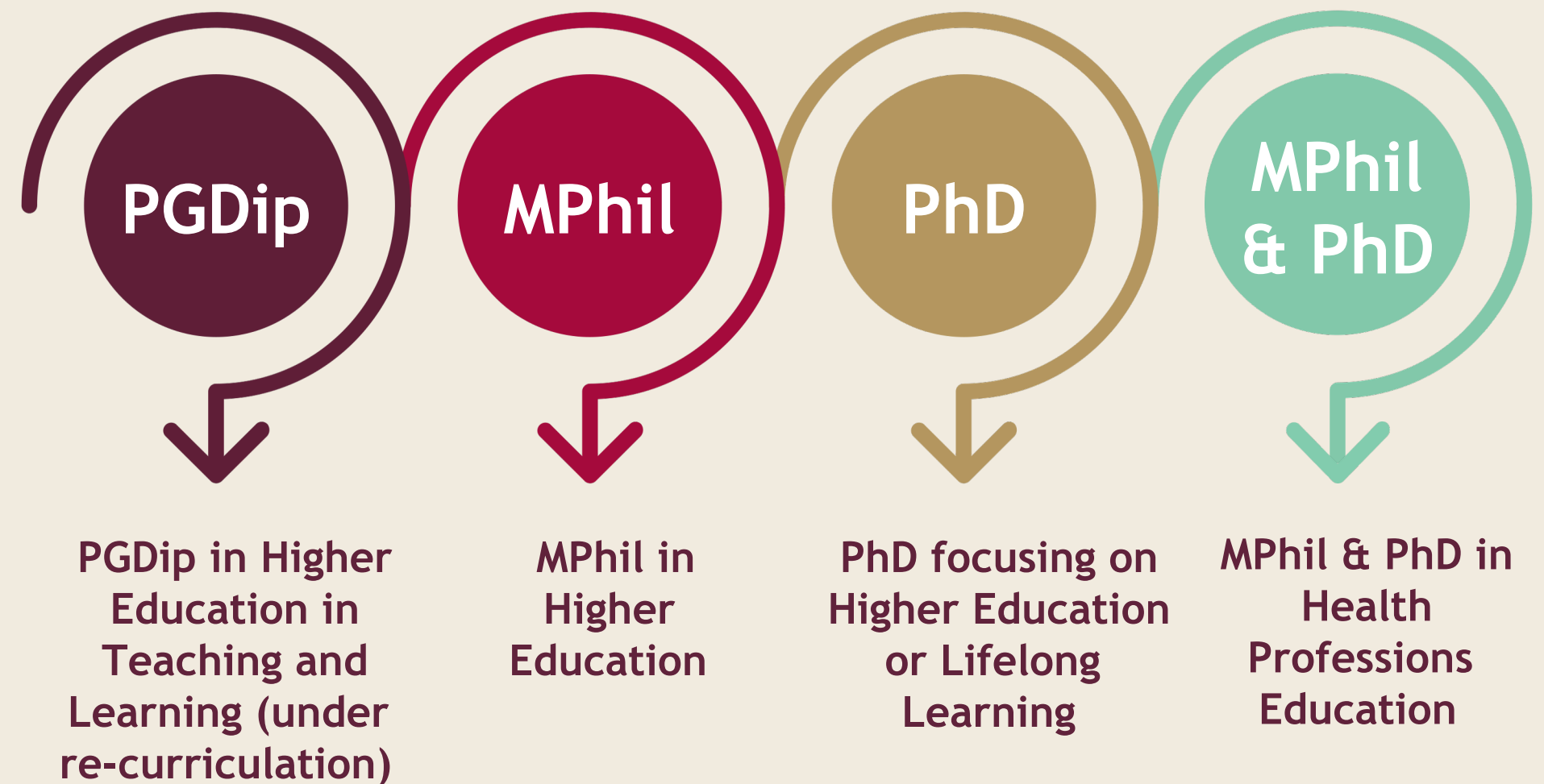
Johara Khan
joharak@sun.ac.za

Qualifications related to higher education TLA at Stellenbosch University

If you are interested in furthering your academic qualifications in the field of higher education, the Centre for Higher and Adult Education offers various qualifications focusing on TLA, namely the Postgraduate Diploma in Higher Education and a Masters and PhD in Higher Education, through research in the fields of higher education and lifelong learning.

The Department for Health Professions Education (DHPE) offers a MPhil and PhD in Health Professions Education.

The various academic qualifications in the field of higher education are:



PGDip in Higher Education in Teaching and Learning

The **Postgraduate Diploma in Higher Education in Teaching and Learning [PGDip (HE) (T&L)]** is offered jointly by Stellenbosch University, the University of the Western Cape and the Cape Peninsula University of Technology.

The programme aims to enhance the quality of T&L in South African universities and promote a scholarly and professional approach to the development of university teaching. The diploma is offered part-time over two years and comprises three core modules - Teaching and Learning in Higher Education; Assessment in Higher Education; and Research for Enhancing Teaching and Learning - and one elective.

The elective is chosen from a range of options that address specialised issues in T&L in higher education, such as ICTs for Teaching and Learning, Academic Leadership and Management, and Postgraduate Supervision. The programme is taught through a combination of contact sessions and online activities and support.



Contact Person

Nompilo Tshuma
ntshuma@sun.ac.za

[Table of Contents](#)

MPhil in Higher Education

The MPhil in Higher Education offers participants the opportunity to engage with current thinking on higher education issues and develop their research skills in investigating such issues.



[Table of Contents](#)

[Visit the Centre for Higher & Adult Education](#)

PhD focusing on Higher Education or Lifelong Learning

The Centre for Higher and Adult Education offers a **PhD in the fields of Higher Education and Lifelong Learning**. The Centre's current expertise focuses on the following areas:

- ✓ Creativity in higher education/lifelong learning
- ✓ Leadership in higher education/lifelong learning
- ✓ Curriculum development in higher education/lifelong learning
- ✓ Workplace learning
- ✓ Educational technology in higher education



[Table of Contents](#)

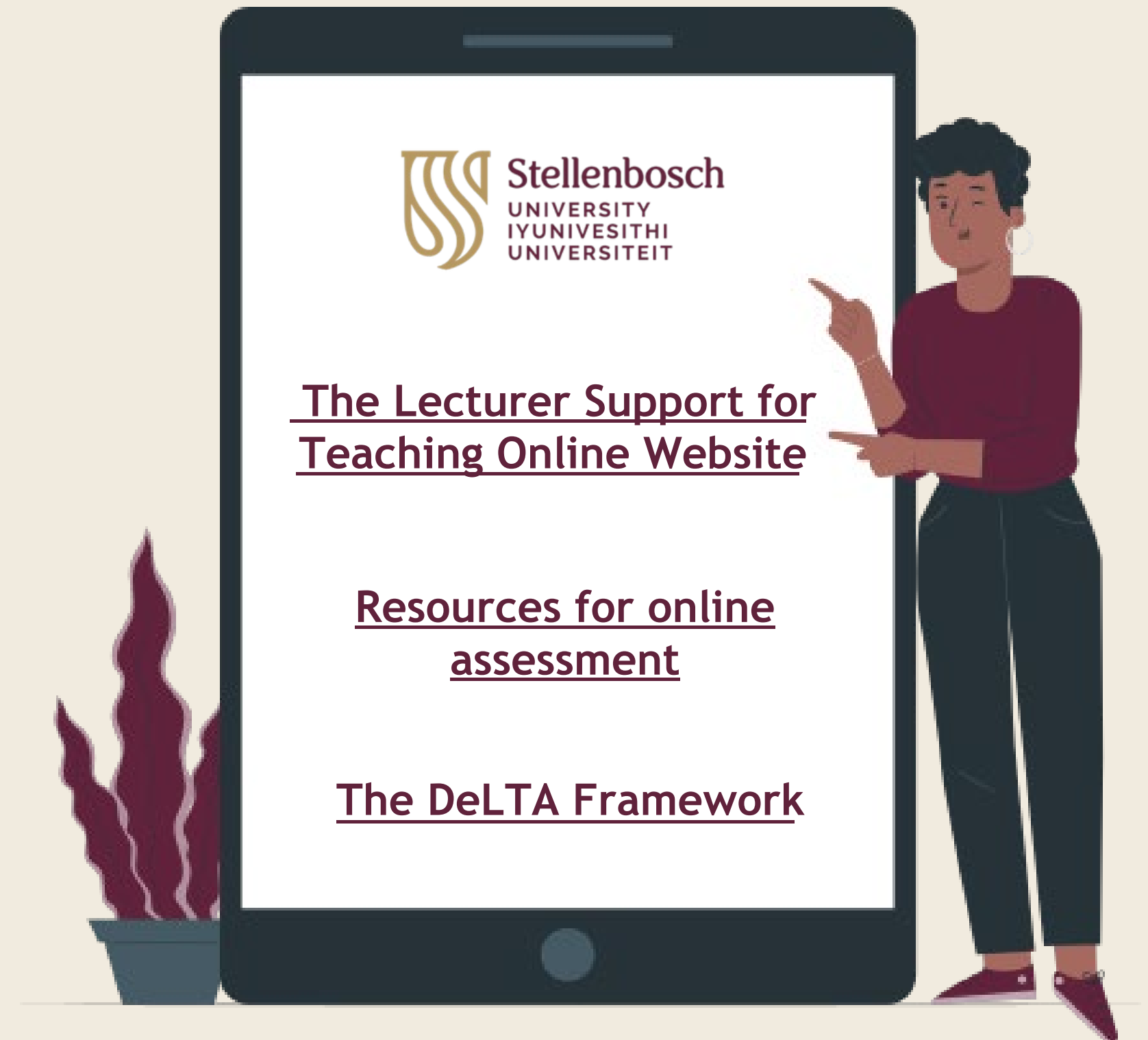


Contact Person

Nompilo Tshuma
ntshuma@sun.ac.za

For assistance in preparing your module for an online modality, contact your faculty's Blended Learning Coordinator and request the creation of a SUNLearn module.

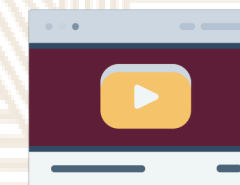
Table of Contents



SUNLearnsupport for online TLA

The SUNLearnmodule features practical and step- by- step guidelines for adapting from face-to-face to online teaching. The module is accessible to all lecturers once signed in on SUNLearn.

Lecturers who cannot access the module, can request help via the [SUNLearnhelpdesk](#).



[Lecturer Support for
online Teaching](#)



[Contact the CTL Advisor
in your faculty](#)

[Table of Contents](#)

Resources for online assessment

The purpose of the resource for online assessment is to assist lecturers to prepare for online assessments. It offers an overview of resources and consultations supporting the decisions that lecturers may need to make, to deliver online teaching.

[Click here to
access the
resource](#)



[Contact the CTL
Advisor in your
faculty](#)

[Table of Contents](#)



Division for Social Impact

The Division promotes community interaction and service learning at SU. Community Interaction at SU initiates and manages partnerships with communities. It facilitates cooperation between communities and the University and provides the means whereby both parties can actively discover knowledge and learn from each other.

Ernestine Meyer-Adams
emeyeradams@sun.ac.za



Division for Research Development

The Division supports and promotes research by providing advice and information about research funding, as well as by hosting capacity-building workshops.

Therina Theron
ttheron@sun.ac.za



SU Library

The SU Library has an up-to-date source of hard-copy and on-line resources. In addition, through subject librarians, it provides customised and dedicated support to help you access resources and integrate information literacy activities into your modules.

+27 21 808 4883



Information Technology

The SU Information Technology Division provides general computer support concerning hardware and software packages, as well as training courses for certain software packages.

help@sun.ac.za

The SU Calendar, the Postgraduate Office and the Human Resources Division

SU Calendar



The SU Calendar (Yearbook) provides information on SU's policies & rules, the student fees payable, & bursaries. The General Calendar provides information about admission & registration, University examinations, policy matters & disciplinary codes, etc. Faculty calendars cover detailed programme & faculty information, including admission & readmission requirements, programme content & pass requirements

info@sun.ac.za

Postgraduate Office



The Postgraduate Office (PGO) offers a focused support service platform to promote postgraduate studies & the success of postgraduate students. The PGO also supports & promotes the incoming & outgoing international academic mobility of staff & students.

Sarah Howie
sarahhowie@sun.ac.za

Human Resources Division



The Human Resources Division focuses on professional & streamlined service delivery to benefit & support the strategic initiatives of the University, including the optimal support of the management of its human capital.

sun-e-HR@sun.ac.za

Academic Administration, Facilities Management and Telephones

Student Administration office



Student Administration office is responsible for the coordination of drafting and publishing of class, test and examination timetables and the booking of venues. The office also assumes the responsibility for venue bookings for presentations and tutorials, as well as bookings for ad hoc use by internal and external client groups, and the optimisation of venue utilisation during peak times.

Stellenbosch campus
Tygerberg campus
Bellville campus

Facilities Management



Facilities Management is the one-stop service helpdesk that serves as a central reporting point for all requirements, faults and services relating to spatial planning, building projects, maintenance, site services, utility services, risk management and campus security, environmental sustainability and other support services.

fmhelpdesk@sun.ac.za

Telephones



The IT Division handles any queries concerning new telephones or telephone numbers.

telecom@sun.ac.za



15 Glossary

of abbreviations and
acronyms used in
this Guide

Glossary -Internal to Stellenbosch University (A -E)

AAC	Academic Affairs Council
APC	Academic Planning Committee
APQA	Academic Planning and Quality Assurance
CLT	Centre for Learning Technologies
CLTA	Committee for Learning, Teaching and Assessment
CPS	Centre for Prospective Students
CSCD	Centre for Student Counselling and Development Centre for
CTL	Teaching and Learning
DeLTA	Designing Learning, Teaching and Assessment [at SU]
DHET	Department of Higher Education and Training
DVC (L&T)	Deputy Vice-Chancellor (Learning & Teaching)
EC(C)	Executive Committee of Council
EC(S)	Executive Committee of Senate



Glossary -Internal to Stellenbosch University (F -V)

ECP	Extended Curriculum Programme
Finlo	Fund for Innovation and Research in Learning & Teaching Institutional
IF	Forum
IT	Information Technology
LC	Language Centre
LTE	Learning and Teaching Enhancement
PAC	Programme Advisory Committee
PREDAC	Professional Educational Development for (newly-appointed) Academics
RMT	Rector's Management Team
SoTL	Scholarship of Teaching and Learning
T&L	Teaching and Learning
TLA	Teaching-learning-assessment



Glossary -Acronyms used more widely in HE

CHE	Council on Higher Education
CHEC	Cape Higher Education Consortium
DoE	Department of Education
HEQC	Higher Education Quality Committee
HEQF	Higher Education Qualifications Framework
NQF	National Qualifications Framework
RPL(ARPL)	Recognition of Prior Learning (Accreditation and Recognition of Prior Learning)
SAQA	South African Qualifications Authority
SGB	Standards Generating Body

