

# EMERGENCY EVACUATION PLAN



## EVACUATION INSTRUCTIONS

- The automated alarm system or staff will announce the evacuation.
- Follow the instructions and evacuate immediately to safe assembly points.
- When a venue is completely evacuated, close all doors and place markers on the outside door handles to indicate the evacuation is complete.
- Assist disabled individuals as well as visitors to safe assembly points.
- Any missing individuals must be reported immediately to the Evacuation Marshal on duty.

## ONTRUIMING INSTRUKSIES

- Die geoutomatiseerde alarm stelsel of personeel sal die ontruiming aankondig.
- Volg die instruksies en ontruim dadelik na die veilige versamelpunte.
- Wanneer 'n lokaal ontruim is, maak alle deure toe en plaas merkers op buite de deurhandvatsels om aan te dui die ontruiming is afgehandel.
- Verleen hulp aan gestremde individue asook besoekers na die veilige versamelpunte.
- Enige vermisde individue moet dadelik aan die Ontruimingsbeampte op diens gerapporteer word.

## MEDICAL EMERGENCIES

- Campus Health Services (CHS): 076 431 0305 (all hours) for CHS ambulance services during office hours and stand-by doctor after hours.
- If the person involved in the medical emergency has medical aid, also contact ER24 ambulance: 084 124

## MEDIËSE NOODGEVALLE

- Kampusgesondheidsdiens (KGD): 076 431 0305 (alle ure) vir KGD se ambulansdiens gedurende kantoorure en na-ure 'n bystandsdokter.
- Indien die persoon betrokke mediese fonds dekking het, kontak ER24 ambulans: 084124

## EMERGENCY NUMBERS

CAMPUS SECURITY (USB)	021 808 2333
CAMPUS HEALTH SERVICES (CHS)	021 808 3496
Police Flying Squad	021 937 0500/10111
Ambulance	999/10177
Stellenbosch Medi-Clinic	021 861 2095/021 886 9999
Stellenbosch Hospital	021 808 6100/021 808 6147
Stellenbosch Fire and Rescue	021 808 8888
24-Hour Rape Crisis Stellenbosch	082 977 8581
24-Hour Psychology Crisis Service	082 557 0880

## ESCAPE PLAN

### Science Building Floor 1



### LEGEND

IN CASE OF FIRE DO NOT USE THE ELEVATOR	FIRE ALARM	FIRE HYDRANT	FIRST-AID EQUIPMENT	DISTRIBUTION BOARD
EMERGENCY KEY BOX	FIRE TELEPHONE	FIRE EXTINGUISHER	FIRST-AID EQUIPMENT	EXIT
FIRE HOSE	FIRE BLANKET	SAFETY SHOWER	GENERAL DIRECTION	