


# FACULTY OF SCIENCE

## Year Programme 2025

JANUARY 2025		
<b>1</b>	<b>We</b>	<p><b>NEW YEARS DAY (PUBLIC HOLIDAY)</b></p> 
2	Thu	<p><b>University Office reopens (8:00).</b>            JS Gericke Library and branch libraries reopen. Holiday hours apply.            Temporary balances available on cost centre for operational use. (Actual balances available after year-end.)            First day for placing orders.</p>
9	Thu	Final day for submitting applications for readmission
10	Fri	<b>Final day for loading final marks obtained in externally moderated exit-level modules in November 2024 examination (2<sup>nd</sup> opportunity).</b>
14	Tue	<b>Readmission Appeals Committee (9:00)</b>
15	Wed	<b>School term starts</b>
20	Mon	<b>Last day for submission of 2024 research outputs for subsidy purposes</b>
22	Wed	<b>Readmission Appeals Committee (9:00)</b>
23	Thu	<b>FoS Strategic Planning Session</b>
24	Fri	<b>FoS Strategic Planning Session</b>
27	Ma	<b>FoS Programme Committee Agenda closes @ 14:00 (4/02)</b>
28	Tue	<b>PREDAC (12:00 – 14:00)</b>
29	Wed	<p><b>Readmission Appeals Committee (9:00)</b>            Newcomer first-year students report in residences and PSO wards (8:00 – 12:30).            Start of welcoming programme, newcomer first-year students and their parents  <b>Registration of FoS senior students (including Hons &amp; MSc) in person</b>  <b>PREDAC full day contact session</b></p>
30	Thu	<p>Welcoming programme. Newcomers  <b>Parents meet Deans (14:00 – 15:00)</b>  <b>Students meet Academic Coordinator of FoS</b>            17:30 – 19:00 Joint welcoming of newcomers, their parents, student leaders and staff at Danie Craven Stadium            20:00 Dreamwalk (after Rector's welcoming speech)  <b>PREDAC full day contact session</b></p>
31	Fri	<p>Welcoming programme. Newcomers  <b>Students meet Deans &amp; Program Coordinators (8:00)</b>  <b>Readmission Appeals Committee (10:00)</b>  <b>PREDAC full day contact session</b></p>

FEBRUARY 2025		
3	Mon	<p>Welcoming programme. Newcomers  <b>Readmission Appeals Committee (9:00)</b></p>
4	Tue	<p>Welcoming programme Newcomers.            Nomination of internal and external moderators for each exit level module of <b>all first semester and year modules</b>. Submitted by departmental head/chair (or module chair, if more than one department involved with module) to dean's office (<a href="#">Mariëtta van den Worm</a>) on prescribed form.  <b>FoS Programme Committee meeting (14:10 – 16:00)</b></p>
5	Wed	<p>Welcoming programme. Newcomers            Registration of senior students</p>
6	Thu	<p>Welcoming programme Newcomers  <b>Readmission Appeals Committee (9:00)</b></p>
10	Mon	<p><b>GENERAL START OF CLASSES FOR ALL STUDENTS (NEWCOMERS AND SENIORS)</b>  <b>Closing date: Agenda Faculty Committee (18/2) &amp; Faculty Board Meeting (27/2)</b>  <b>Submission of <b>PhD</b> candidates' examination documentation to Faculty's Postgraduate administrator, Hayley du Pessis (<a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a>) which includes: Cover memo, reports of unbound internal and</b></p>

		external examiners, recommendation report for final D exam results and the graduation ceremony, together with 2 doctoral summaries. Submission of external moderators forms to faculty administrator after checked by dean's division. <b>Science Teaching, Learning Assessment Forum (14:10 – 15:00)</b>
18	Tue	<b>Faculty Committee (9:00)</b>
20	Thu	<b>Welcoming of Honours students (17:30)</b>
21	Fri	FINAL DAY FOR LATE REGISTRATION for undergraduate and Hons students. FINAL DAY FOR STUDENTS TO CHANGE MODULES/PROGRAMMES
20	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
27	Thu	Presenting nominated internal & external moderators for all year modules and first semester modules to faculty board for approval. <b>FACULTY BOARD MEETING (14:30)</b>
28	Fri	Final day for submission of applications for 100%-thesis M and D programmes, including full details of study records, research proposals, bibliographies, etc Final day for loading final marks of January examinations, <b>MSc</b> students and Dean's concession examinations (DCE), as well as for loading module results of doctoral candidates with a view to March/April graduation ceremonies. <b>Departments send Internal and External Moderation Reports to the Dean (2<sup>nd</sup> opportunity &amp; Dean's concession Assessment)</b>

MARCH 2025		
4	Tue	<b>Final Day for electronic submission of masters' theses and doctoral dissertations to SunScholar for April graduation ceremonies</b>
5	Wed	<b>FoSTAC #1 (14:00)</b>
6	Thu	<b>FoS Animals Committee #1 (14:00)</b>
7	Fri	<b>Science Advisory Board</b>
10	Mon	<b>Management Committee meeting of the Faculty (14:00)</b>
12	Wed	Science Safety Committee meeting #1 (15:00)
13	Thu	Ratification of results of November assessment 2023 (2 <sup>nd</sup> opportunity), January assessment, dean's concession assessment and master's candidates by Vice-Rector (Learning & Teaching) <b>FoS Social Impact Committee #1 (14:00)</b>
15	Sat	<b>SU Open Day (on campus)</b>
18	Tue	<b>Maths &amp; Science Teachers Forum (online)</b>
19	Wed	<b>SENATE(14:00)</b>
20	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
21	Fri	<b>HUMAN RIGHTS DAY (PUBLIC HOLIDAY)</b>
24	Mon	<b>GRADUATION CEREMONY</b> <i>FoS Programme Committee Agenda closes @ 14:00 (1/04)</i>
25	Tue	<b>GRADUATION CEREMONY</b>
26	Wed	<b>GRADUATION CEREMONY</b>
27	Thu	<b>GRADUATION CEREMONY</b> FINAL DAY FOR REGISTRATION OF NEW M (THESIS) AND D STUDENTS
28	Fri	<b>GRADUATION CEREMONY</b> END OF CLASSES FOR FIRST TERM <span style="float: right;">School term ends</span> Submission of departmental quarterly safety report (1 <sup>st</sup> quarter) Feedback to the Dean on Language Implementation Plan (1 <sup>st</sup> quarter) Final day for submitting early assessment marks on SIS <b>SU-RECESS FROM 29 MARCH - 6 APRIL</b>

APRIL 2025		
1	Tue	<b>Online Open day launch</b> <b>FoS Programme Committee meeting (14:10 – 16:00)</b>
7	Mon	<b>START OF CLASSES FOR SECOND TERM</b>
8	Tue	<b>School term starts</b>

9	Wed	<b>PREDAC fullday contact session</b>
10	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
14	Mon	Closing date: Agenda Faculty Committee (23/4) & Faculty Board Meeting (8/5) <i>Welcome of new staff (12:45 – 14:00)</i> <b>Management Committee meeting of the Faculty (14:00)</b>
15	Tue	<b>Science Teaching, Learning Assessment Forum (14:10 – 15:00)</b> New MSc & PhD Welcoming (17:30)
16	Wed	<i>SU giving day</i>
17	Thu	<i>FRIDAY class timetable</i>
18	Fri	<b>GOOD FRIDAY (PUBLIC HOLIDAY)</b>
20	Sun	<b>EASTER SUNDAY</b>
21	Mon	<b>FAMILY DAY /EASTER MONDAY (PUBLIC HOLIDAY)</b>
23	Wed	<b>Faculty Committee (9:00)</b>
26	Fri	Final day for amending prescribed book list for 2nd semester 2024.
<b>27</b>	<b>Sun</b>	<b>FREEDOM DAY (PUBLIC HOLIDAY)</b>
<b>28</b>	<b>Mon</b>	<b>Public holiday</b>
29	Tue	<i>MONDAY class timetable</i> Final day for submitting moderated papers to the Examination Division for the first and second examination opportunities in June and July.
30	Wed	Final day for officially discontinuing first- semester modules with faculty administrators.

MAY 2025		
<b>1</b>	<b>Thu</b>	<b>WORKERS' DAY (PUBLIC HOLIDAY)</b>
8	Thu	<b>FACULTY BOARD MEETING (14:30)</b>
14	Wed	<b>FoSTAC #2 (14:00)</b> Final day for announcing class marks for first semester modules.
16	Fri	<b>END OF CLASSES FOR SECOND TERM</b> <i>Feedback to the Dean on Language Implementation Plan (2<sup>nd</sup> quarter)</i>
19	Mon	<i>Start of June assessment (1<sup>st</sup> opportunity)</i> <b>FoS Annual Teaching &amp; Learning Assessment day</b> <i>FoS Programme Committee Agenda closes @ 14:00 (27/05)</i>
20	Tue	<b>FoS Teaching &amp; Learning Celebrations</b>
27	Tue	<b>FoS Programme Committee meeting (14:10 – 16:00)</b>
29	Thu	Submit Faculty strategy implementation plans <b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
30	Fri	<b>SENATE(14:00)</b>

JUNE 2025		
		Closing date for FLIRT application
2	Mon	<b>Management Committee meeting of the Faculty (14:00)</b>
4	Wed	<b>PREDAC fullday contact session</b>
5	Thu	<b>Meeting with FACULTY OF SCIENCE PASS STAFF (12:00 – 13:00)</b>
10	Tue	<b>End of June assessment (1<sup>st</sup> opportunity)</b> <b>Science Teaching, Learning Assessment Forum (14:10 – 15:00)</b>
11	Wed	<b>Start of June assessment (2<sup>nd</sup> opportunity)</b>
13	Thu	<b>Readmission Appeals Committee (09:00)</b> (only applications for readmission with a view to the second semester 2024)
<b>16</b>	<b>Mon</b>	<b>YOUTH DAY (PUBLIC HOLIDAY)</b>
18	Wed	Science Safety Committee meeting #2 (15:00)
26	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
27	Fri	School term ends

		<b>Submission of departmental quarterly safety report (2<sup>nd</sup> quarter)</b> PG student report to Vice-Dean (Research & Postgraduate Students): 1 <sup>st</sup> Semester
28	Sat	<b>End of June assessment (2<sup>nd</sup> opportunity)</b> <b>END OF FIRST SEMESTER</b>
29	Sun	<b>MID-YEAR RECESS (29 Jun – 21 July)</b>

JULY 2025		
11	Fri	Final day for departments to load internally and externally moderated final marks for all June examinations, as well as first-semester progress marks for year modules. <b>MODERATION REPORTS to the Dean.</b>
14	Mon	<b>FoS Programme Committee Agenda closes @ 14:00 (22/07)</b>
18	Fri	Nomination of internal and external moderators for each exit level module of <b>all second semester and year modules</b> . Submitted by departmental head/chair (or module chair, if more than one department involved with module) to dean's office ( <a href="mailto:Marietta.van.den.Worm">Marietta van den Worm</a> ) on prescribed form.
20	Sun	<b>END OF MID-YEAR RECESS</b>
21	Mon	<b>START OF CLASSES FOR SECOND SEMESTER AND THIRD TERM</b>
22	Tue	<b>FoS Programme Committee meeting (14:10 – 16:00)</b> <span style="float: right;">School term starts</span>
24	Thu	Submission of external moderators forms to faculty administrator after checked by dean's division <b>Submission of EXAMINER NOMINATIONS (PhD &amp; MSc) to the Faculty's Postgraduate administrator, Hayley du Pessis (<a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a>)</b> <b>NO late nominations will be accepted</b> Closing date: Agenda Faculty Committee (5/8) & Faculty Board meeting (14/8)
28	Mon	<b>Management Committee meeting of the Faculty (14:00)</b>
31	Thu	<b>Applications 2026 new students close</b> <b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>

AUGUST 2025		
1	Fri	Ratification of June exam results by the Vice-Rector (Learning & Teaching)
4	Mon	<b>(4 – 8 August) FoS SCIENCE Careers Fair</b>
5	Tue	<b>Faculty Committee (9:00)</b> <b>Science Teaching, Learning Assessment Forum (14:10 – 15:00)</b>
<b>9</b>	<b>Sat</b>	<b>NATIONAL WOMEN'S DAY (PUBLIC HOLIDAY)</b>
12	Tue	<b>FoS Programme Committee meeting (14:00)</b>
14	Thu	<b>FACULTY BOARD MEETING (14:30)</b> Presenting nominated internal & external moderators of <b>second semester modules</b> to faculty board for approval.
18	Mon	Dispatch of dissertation for PhD together with 1) Monitoring form, 2) Turnitin report and 3) instructions to examiner form for December graduation to Hayley du Plessis ( <a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a> )
20	Wed	<b>Social Impact Committee #2 (14:00)</b>
21	Thu	<b>FoS Animals Committee #2 (14:00)</b>
27	Wed	<b>FoSTAC #3 (14:00)</b>
28	Thu	Final day for submitting prescribed book lists for 2025 <b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
31	Sat	Open day for students provisionally admitted (10:00 – 12:30) Maties 101

SEPTEMBER 2025		
3	Wed	Faculty of Science Safety Committee #3 15:00
5	Fri	<b>END OF THIRD TERM</b> <b>SENATE (14:00)</b> Feedback to the Dean on Language Implementation Plan (3 <sup>rd</sup> quarter) Submission of departmental quarterly safety report (3 <sup>rd</sup> quarter) <b>Science Advisory Board</b>
6	Sat	<b>SU-RECESS FROM 6 - 14 SEPTEMBER</b>

8	Mon	<i>FoS Programme Committee Agenda closes @ 14:00 (16/09)</i>
10	Wed	<b>FoS Teaching &amp; Learning Celebrations</b>
15	Mon	<b>FOURTH TERM COMMENCE</b> <b>Management Committee meeting of the Faculty (14:00)</b>
16	Tue	<b>FoS Programme Committee meeting (14:10 – 16:00)</b>
18	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
23	Tue	Rosh Hashanah Day 1 (start on 22 September eve)
<b>24</b>	<b>Wed</b>	<b>HERITAGE DAY (PUBLIC HOLIDAY)</b>
29	Mon	<b>Science Teaching, Learning Assessment Forum (14:10 – 15:00)</b>
30	Tue	Final date for submission of requests for infrastructure needs to Mariëtta van den Worm

OCTOBER 2025		
		School term ends
2	Thu	Yom Kippur
3	Fri	Final day for submitting moderated papers for both assessment opportunities in November to the Assessment Division. Dispatch of dissertation for MSc together with 1) Monitoring form, 2) Turnitin report and 3) instructions to examiner form for December graduation to Hayley du Plessis ( <a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a> )
10	Fri	<b>Closing date: Agenda Faculty Committee (22/10) &amp; Faculty Board meeting (31/10)</b> <b>Submission of <b>PhD</b> candidates' examination documentation to Postgraduate faculty administrator, Ms Hayley du Plessis</b> ( <a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a> ), which includes: Cover memo, reports of unbound internal and external examiners, recommendation report for final D exam results and the graduation ceremony, together with 2 doctoral summaries <b>Submission of EXAMINER NOMINATIONS (PhD &amp; MSc) to Postgraduate faculty administrator, Ms Hayley du Plessis.</b> ( <a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a> ) <b>NO late nominations will be accepted.</b>
13	Mon	School term starts
22	Wed	<b>Faculty Committee (9:00)</b>
23	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b>
		<b>CONVOCATION (19:00)</b>
24	Fri	<b>END OF CLASSES FOR THE FOURTH TERM</b> Final day for announcement of class marks. Feedback to the Dean on Language Implementation Plan (4 <sup>th</sup> quarter)
27	Mon	<b>Start of November assessment (1<sup>st</sup> opportunity)</b>
30	Thu	<b>FACULTY BOARD MEETING (9:00)</b> Final date for submission of requests for Equipment needs to Mariëtta van den Worm ( <a href="mailto:mvdworm@sun.ac.za">mvdworm@sun.ac.za</a> ) Assessment free day – Divali

NOVEMBER 2025		
3	Mon	<b>Management Committee meeting of the Faculty (14:00)</b> <i>FoS Programme Committee Agenda closes @ 14:00 (11/11)</i> <i>Submission of PhD documents to Hayley du Plessis for dispatching for March graduation</i> ( <a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a> )
5	Wed	<b>Readmission Appeals Committee (09:00)</b> <b>FoSTAC#4 (14:00)</b>
6	Thu	<b>Meeting with FACULTY OF SCIENCE PASS STAFF (12:00 – 13:00)</b>
11	Tue	<b>FoS Programme Committee meeting (14:10 – 16:00)</b>
12	Wed	Science Safety Committee meeting #4 (15:00)
14	Fri	Final day for submitting foreign bankers' drafts for imports Final day for submitting applications for foreign bankers' drafts (type A) excluding imports. <b>Closing date for FIRLT applications</b>
19	Wed	<b>End of November assessment (1<sup>st</sup> opportunity)</b>
20	Thu	<b>Start of November assessment (2<sup>nd</sup> opportunity)</b> <i>Postgraduate Conference (8:00 – 20:00)</i>

21	Fri	<b>SENATE (14:00)</b>
25	Tue	Final day for departments to load final marks obtained in the November assessment (1 <sup>st</sup> opportunity) including marks of <b>MSc</b> students. <b>MODERATION REPORTS to the Dean.</b>
27	Thu	<b>Academic Appointments Committee of the Faculty (AAPC) (14:00)</b> PG student report to Vice-Dean (Research & Postgraduate Students): 2 <sup>nd</sup> Semester <b>Final day for electronic submission of theses and dissertations for December graduation ceremonies.</b>
28	Fri	<b>Submission of departmental quarterly safety report (4<sup>th</sup> quarter)</b>

DECEMBER 2025		
5	Fri	Ratification of November examination results (1 <sup>st</sup> opportunity) by the Vice-Rector (Learning & Teaching) <b>End of November assessment (2<sup>nd</sup> opportunity)</b>
8	Mon	<b>GRADUATION CEREMONY</b>
9	Tue	<b>GRADUATION CEREMONY</b>
10	Wed	<b>GRADUATION CEREMONY</b> <p style="text-align: right;">School term ends</p>
11	Thu	<b>GRADUATION CEREMONY</b> <b>Final day for departments to load internally moderated final marks obtained in non-final-year modules in the November assessment (2<sup>nd</sup> opportunity) (12:00)</b>
12	Fri	<b>GRADUATION CEREMONY</b> Final day for withdrawing supplies from Purchasing and Provision Services Final day for applications for new cost centres Final day for placing orders with suppliers Final day for submission of MSc documents for March graduation to Hayley du Plessis ( <a href="mailto:duplessisha@sun.ac.za">duplessisha@sun.ac.za</a> ) for dispatching <b>END OF SECOND SEMESTER</b>
<b>16</b>	<b>Tue</b>	<b>DAY OF RECONCILIATION (PUBLIC HOLIDAY)</b>
24	Wed	<b>University offices close at 12:00</b>
<b>25</b>	<b>Thu</b>	<b>CHRISTMAS DAY (PUBLIC HOLIDAY)</b>
<b>26</b>	<b>Fri</b>	<b>DAY OF GOODWILL (PUBLIC HOLIDAY)</b>
<b>31</b>	<b>Wed</b>	