

Cancellation Policy

1.1 If you want to cancel your attendance to the ARESA Seminar, you must do so in writing at least seven days before the start of the seminar. Your registration fees will be repaid to you minus a 5% administration fee.

1.2 If you cancel your attendance less than seven days before the start of the seminar, a cancellation fee of 15% will be deducted from your registration fees to pay for the costs that the University has incurred in preparation for your attendance.

1.3 If you cancel your attendance less than 24 hours before the start of the seminar, only 10% of your course fees will be repaid to you.

1.4 The abovementioned deductions will also apply if your employer or another company or institution paid for your fees.

Signature	Date