

E-MAIL TO EMS STUDENTS DATED 3 NOVEMBER 2020:

FACULTY OF / FAKULTEIT
Economic and Management Sciences
Ekonomiese en Bestuurswetenskappe




LEARNING AND TEACHING LEER EN ONDERRIG

Dear EMS student,

As communicated previously, all students have access to A3/A3S2 for semester two and year modules. **You have to indicate that you wish to make use of the A3/A3S2 opportunity** so that we can compile a list of students that will complete the assessment opportunity. It also provides lecturers with the correct information that will enable them to upload the relevant codes and marks onto My.Sun.

After A2/A2S2 and close to the release of the A2/A2S2 marks, every module will have a questionnaire where you can indicate if you want to make use of A3/A3S2. The questionnaire will be similar to this screenshot:

ANSWER THIS QUESTIONNAIRE BEFORE DATE AND TIME TO GAIN ACCESS TO A3/A3S2.

 [A3/A3S2 Questionnaire](#)

If you have already passed the module after A2/A2S2, you must complete this questionnaire to gain access to A3/A3S2. We need this information to finalise the list of graduates for the year-end graduation ceremonies. This information will also enable us to upload the correct codes to the student information system and therefore allow us to upload another mark after A3/A3S2.

If you have to write A3/A3S2 to obtain a valid final mark you automatically have access to A3/A3S2 and do not have to complete this questionnaire.

Deadline: 17:00 DATE

Please note: if you are a final year student and you make use of A3/A3S2, you will not be able to graduate at the end of 2020.

It is very important to indicate this, because:

- For face-to-face invigilated assessments, you may experience issues when reporting to the assessment venue if you do not indicate that you want to make use of the A3/A3S2 opportunity. The Exam Office must adhere to COVID-19 regulations. This can mean that if you do not complete the questionnaire, you will possibly not have space to sit down and write the assessment at the assessment venue. This may cause unnecessary stress.
- For online assessments the wrong code will be uploaded onto My.Sun, which can make it difficult to load the correct final mark after A3/A3S2.

FINAL-YEAR students, please note: If you make use of A3/A3S2, you will not be able to graduate at the end of 2020. You will have to make use of the graduation ceremony early in 2021.

All the best for the formal assessment period,
EMS Faculty