



2 September 2021

ADMINISTRATIVE SERVICES

FULL DEGREE-SEEKING INTERNATIONAL STUDENT (STELLENBOSCH CAMPUS)

To mitigate the risk of virus transmission, all administrative services at the Stellenbosch University International Office (SUI) in the Krotoa Building (*former RW Wilcocks*), will be conducted **Online on TEAMS** or via email until further notice.

No walk-in service will be available without an appointment.

CLICK HERE to make an appointment for any of the following services should you wish to speak to an administrator or alternatively send an email:

Mr Grant Leukes	Housing	interhouse@sun.ac.za
	Immigration & Health Cover	immigration@sun.ac.za
Mr Omar Isaacs	Finances	suifinance@sun.ac.za
	Pre-registration Degree-Seeking International Students Sem 2-2021	intpreregistration@sun.ac.za
Ms Carmien Snyman	International Undergraduate Evaluation & Matriculation Exemption	suiundergrads@sun.ac.za

1. HOUSING

Any information regarding housing can be viewed on this link: [SUI HOUSING](#)

- **RE-APPLY** for Housing for semester 1-2022 (*Students currently staying in SUI Administered accommodation*)
- **New APPLICATIONS** for Housing for semester 1-2022

2. IMMIGRATION & HEALTH COVER

Any information regarding immigration & health cover can be viewed on this link: [IMMIGRATION & HEALTH COVER](#)

To request for a **Letter of Undertaking / Letter of continuation (LOC)** for study visa renewal you can send an email to the following colleagues. Please ensure that your student account at Stellenbosch University is settled in full for 2021 academic year and that you have sufficient funding available to continue with your studies in 2022 academic year.

- Undergraduate Admission : immigration@sun.ac.za
- Postgraduate Admission : postgraduate@sun.ac.za

3. STUDENT FINANCES

Any information regarding fees can be viewed on this link: [INTERNATIONAL STUDENT FINANCES](#)

- To **GENERATE** a Fee Quotation for 2022 Academic Year
- To **PAY** your Student Account (*Quickest option to ensure the funds reflects immediately*)
- To **REQUEST** for a letter to Open a Bank Account in SA
- To **REQUEST** for an Electronic transfer of funds / credit available on the student account
- To **REQUEST** for a refund/reimbursement to an International Bank account
- To **UPLOAD or CHANGE** SA banking details
- To request for a proof of address letter, please send an email to suireception@sun.ac.za

4. INTERNATIONAL UNDERGRADUATE ENROLMENT & EVALUATION

- Information regarding matriculation exemption can be found on [MATRICULATION EXEMPTION](#)

For any other information, visit our website on [STELLENBOSCH UNIVERSITY INTERNATIONAL](#) or

Phone +27 21 808 2565 from Monday-Friday **between 08h00-16h30**.

Please regularly check the [COVID-19: Stellenbosch University updates and information](#) for information.