



## Important Update: Current Semester Students at Stellenbosch University / 15 April 2020

Dear Semester Student,

This email contains updates regarding the follow matters:

- Academic survey for Semester Students
- Continuation/discontinuation of studies
- Refund principles for tuition fees (this point is specifically applicable to fee-paying semester students who are paying full or partial tuition fees.)
- Refund principles regarding housing (only applicable to Academia / Concordia)
- Website changes

Actions required from you:

- Please complete the following Academic survey for Semester Students:  
[https://forms.office.com/Pages/ResponsePage.aspx?id=Azv6pjwKWEKEM6Eg3\\_zTSLXLclw4\\_ojHiEnc78X3U3pUOFJMSDdYUk9VTTJGTUoyQUxUWUxCVTdBUy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=Azv6pjwKWEKEM6Eg3_zTSLXLclw4_ojHiEnc78X3U3pUOFJMSDdYUk9VTTJGTUoyQUxUWUxCVTdBUy4u)  
**(Needs to be completed by Monday, 20 April)**
- If you are discontinuing with your semester studies at Stellenbosch University, please follow the steps as explained under 1 a)
- If you are deregistering some courses, please follow the steps as explained under 1 b)

### 1. Possible Discontinuation of studies or modules

Our online classes will start on 20 April. We really want to encourage you to continue with the online classes if possible. If this is not possible please note that the closing date for all students applying to discontinue studies or modules has been extended to **30 April 2020**.

#### a. Discontinuation of Studies (Option 1)

Workflow: Complete the attached Discontinuation of Studies Form before or on 30 April and send it to Yolanda Johnson: [yjohnson@sun.ac.za](mailto:yjohnson@sun.ac.za)

#### b. Deregistering of Modules (Option 2)

Workflow: Complete the attached Discontinuation of Studies Form before or on 30 April and send it to Yolanda Johnson: [yjohnson@sun.ac.za](mailto:yjohnson@sun.ac.za)

If you are **not** discontinuing your semester or deregistering modules - no further actions are required from you other than completing the Academic Survey for Semester Students.

### 2. Refund Principles for Tuition

Please see the attached document *Financial Arrangements* regarding the applicable refund principles that we will apply in terms of tuition. The refunding of tuition is only applicable to fee-paying semester students who are paying full or partial tuition fees.

### 3. Housing Refund Principles (only applicable to Academia and Concordia)

- You were supposed to pay 60% of the total housing contract for this semester and this full amount will be applied towards the housing contract.



- **No further payment** for housing (40%) is payable by you, if you moved out of Academia/Concordia before 31 March 2020.
- If you've paid the full housing fees for the full semester at the beginning of the year, we will refund the 40% back to you, if you moved out of the housing by 31 March 2020.
- *Please check your housing contract to check these amounts.*

#### 4. SU International Website Update:

**The SU International website is moving to a new domain address:**

<http://www.sun.ac.za/english/SUInternational/>

In compliance with the ongoing Stellenbosch University brand refresh, SU International will be moving to a new website. **The new site is expected to go live on 20 April 2020.**

You should be automatically re-directed to the new site, however, if you do experience any difficulties, please inform us immediately by contacting [interweb@sun.ac.za](mailto:interweb@sun.ac.za).

If you are not already following the su\_ globally social media feeds, we encourage you to do so immediately. Official communications and notices will also be posted to the SU International website.

#### 5. Online learning and teaching at Stellenbosch University

Online Learning and Teaching Support for Students: <http://www.sun.ac.za/english/online-teaching-support-students>

Guidance for Student Online Learning: <http://www.sun.ac.za/english/learning-teaching/student-affairs/cscd/Pages/Guidance-for-Student-Online-Learning.aspx>

Remote access to library resources and services during the lockdown period:

<http://www.sun.ac.za/english/Lists/news/DispForm.aspx?ID=7229>

Also ensure that you check the University website for official communications as these become available:

<http://www.sun.ac.za/english/covid-19-coronavirus-disease-2019>

Please take care of yourself and stay safe.

Kind regards,

Sarah

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**Please note:** The Global Education Centre is currently working remotely due to the national lock-down from 26 March until the end of April 2020 to mitigate the impact of Covid-19.

**Sarah Jane van der Westhuizen** (she/her) | BA PPE, BA Honours, MA Philosophy

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