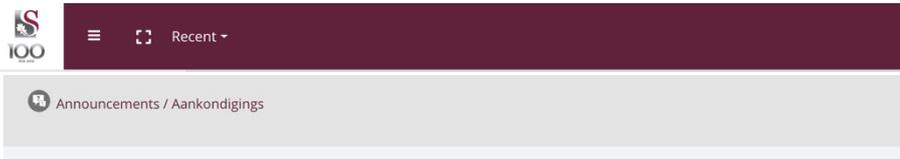


Online teaching template on SUNLearn

This documents provides a visual overview of a simple SUNLearn layout, designed for online teaching and learning. The template is available for interested lecturers to use and edit for their own SUNLearn module pages.



- Request that this template be copied to your own SUNLearn page, [here](#).

Welcome to the **[Add Module Title]** SUNLearn page!

Welkom by die **[Voeg Module-titel by]** SUNLearn-blad!

Please note / *Neem asb. kennis:*

1. Important messages will be posted on the **Announcement forum** (at the top of this page). / *Belangrike boodskappe sal op die **Aankondigingsforum** (bo aan hierdie blad) aangeteken word.*



2. Take note of the **module framework** (in the 'General' section). / *Neem kennis van die **moduleraamwerk** (in die afdeling 'Algemeen').*

3. You can post any questions about this module, the learning material or online activities on the **discussion forum**. / *Jy kan vrae oor hierdie module, die leer materiale en aanlyn-aktiwiteite op die **gespreksforum** aanmeld.*

4. Engage with the conversation in the live chatroom during **online office hours** every week from **[00:00 to 00:00 on weekdays]**. / *Neem deel aan die gesprek in die **lewende kletskamer** gedurende **aanlyn kantoorure** elke **[weeksdag van 00:00 tot 00:00]**.*

5. Please email **[add details]** directly for urgent queries or personal matters **[details by]** vir dringende vrae of persoonlike sake.

- Learn how to edit this template for your module by [visiting the Lecturer Support for Temporary Online Teaching site](#), hosted on SUNLearn, or contact you faculty BLC for more assistance.

Basic communication channels with students set up. Guidelines on online engagement and online studying tips for students, integrated.

Post your questions here / Meld jou vrae hier aan

Please post your questions on the module content and activities, here. / *Stel asb. jou vrae, hier, oor die module-inhoud en aktiwiteite.*

[Lecturer name] will check this forum regularly, and respond to your queries as soon as possible. For urgent queries, please email **[email address here]** *(Naam van dosent)* sal gereeld na hierdie forum kyk, en so gou moontlik reageer. Vir dringende navrae, e-pos asb. *(e-posadres hier)*

You can also respond to one another's questions or comments.



TIP: First have a look at **this guideline on 'Netiquette'** ("Internet etiquette"), for online communication.

Julle kan ook op mekaar se vrae en kommentaar reageer.

WENK: Loer eers na **hierdie riglyn oor 'net-etiket'** (Internet-etiket) vir aanlyn-kommunikasie

General / Algemeen

Office hours chatroom / Kantoorure kletskamer

Online office hours: **00:00 to 00:00 on weekdays**

Click on the chatroom link (the title shown above) to start chatting.

Aanlyn kantoorure: 00:00 tot 00:00 op weekdae

Kliek op die kletskamer-skakel (die titel hierbo aangedui) en begin gesels.

Discussion forum

Post your questions here / Meld jou vrae hier aan

SUNLearn/IT help

Week 1 [Theme/Title]; [Dates, e.g. 30 March - 3 April]

What should I do this week? / Wat moet ek hierdie week doen?

Week 2: [Theme/Title]; [Dates, e.g. 6 April - 10 April]

What should I do this week? / Wat moet ek hierdie week doen?

Week 3: [Theme/Title]; [Dates/Datums]

What should I do this week? / Wat moet ek hierdie week doen?

Weekly learning layout, to clearly guide students.

SUNLearn/IT help

For SUNLearn support / Vir SUNLearn ondersteuning:

Log a request online / **meld 'n versoek aanlyn:** <https://learnhelp.sun.ac.za/>

For every urgent queries call / **vir baie dringende versoekte skakel:** 021 808 2222

For IT support / Vir IT ondersteuning:

Log a request online / **meld 'n versoek aanlyn:** <https://servicedesk.sun.ac.za/>

Or e-mail / **of e-pos:** help@sun.ac.za

For every urgent queries call / **vir baie dringende versoekte skakel:** 021 808 4367

What should I do this week? / Wat moet ek hierdie week doen?

This week, we are going to explore **[add topic / key concepts here]**.

Hierdie week gaan ons [onderwerp/konsep] ondersoek.

[Optional: Copy and paste the learning outcomes for this section of your module, here]

You are expected to do the following, by **[add deadline here]**:

Daar word van jou verwag om die volgende te doen, teen [sperdatum, hier]:

1. Read the article / Lees die artikel **[add article title here]**

2. Read through **[e.g. the Ppt/slides]** and listen to the accompanying voice narrations / Lees deur **[bv. die Ppt slyfies]** en luister na die meegaande stemopnames.

3. To test your own understanding, complete this mandatory short quiz on the topic. / Om jou eie kennis te toets, voltooi hierdie kort, verpligte vasvra oor die onderwerp.

[Deadline / Sperdatum: Sunday 3 April at 23:55]

4. Remember that you can post your questions about this week's content on the module's discussion forum (any time), or engage in the online Chatroom (during office hours). / As jy enige vrae het oor die leer materiale, onthou dat jy jou vrae op die module gespreksforum kan stel (enige tyd), of in die aanlyn-kletskamer (tydens kantoorure).



Editable examples of ways to create self-paced online learning activities, using simple approaches.