**Appendix 1**

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Cape Higher Education Consortium (CHEC) and City of Cape Town (CCT)

CHEC – CCT RESEARCH PROGRAMME

Single Institutional Project Funding Application Form

(Please complete all sections of this form with Section 3 not exceeding five pages)

1. Applicant’s details

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Surname |  | Initials |  | | | Title |  | |
| University |  | | | | | | |
| Faculty |  | Dept / Unit | |  | | | |
| E-mail |  | Contact  telephone nos. | | |  | | |

2. Identified CCT partner(s) / reference person(s) and details

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Surname |  | Initials |  | | Title |  | |
| Department |  | | | | | |
| E-mail |  | Contact  telephone nos. | |  | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Surname |  | Initials |  | | Title |  | |
| Department |  | | | | | |
| E-mail |  | Contact  telephone nos. | |  | | |

3. Identify the thematic area and include the budget requested

|  |  |  |  |
| --- | --- | --- | --- |
| Please select the thematic area you are responding to and insert the budget amount applied for: |  | Budget Requested | Select |
| **Youth** |  |  |
| **Economic Growth and Development** |  |  |
| **Infrastructure, New Technologies and Sustainability** |  |  |
| **Healthy Communities** |  |  |
| **Citizenship and Democracy** |  |  |

4. Provide details of your proposed research project

|  |  |
| --- | --- |
| Title: |  |

|  |  |
| --- | --- |
| *Background, Rationale / Motivation for project* |  |
| *Describe how the project aligns with the specific theme and the City’s work in this area* |  |
| *Project objectives / research questions to be addressed* |  |
| *Research Methodology / Methods /*  *Activities* |  |
| *Ethics clearance procedures required, planned and completed* |  |
| *Envisaged outputs and outcomes* |  |
| *List university participants and describe their role(s) in the project* |  |
| *List partners identified in the City and their role(s) where applicable (e.g. project design, provision of data for project; dissemination of findings, etc)* |  |
| *Outline time-frame and work plan from inception to conclusion, aligned to proposed budget* |  |

5. Budget: requests for [[1]](#footnote-1)

5.1 Budget for the above project

|  |  |  |
| --- | --- | --- |
| Kindly adhere to below description of budget line items | | |
| Every budget ITEM should be motivated in such a way that it justifies the amount/s requested. | | |
|  | Detailed description of budget line item | Amount |
| a. |  |  |
| b. |  |  |
| c. |  |  |
| d. |  |  |
| e. |  |  |
| f. |  |  |
| TOTAL | |  |

**5.2 Additional funding received / expected for the project**

|  |  |  |
| --- | --- | --- |
| Any additional funding received and / or expected from other sources (e.g. the NRF) must be fully declared | | |
|  | Detailed description of budget line item | Amount |
| a. |  |  |
| b. |  |  |
| c. |  |  |
| d. |  |  |
| e. |  |  |
| TOTAL | |  |

**Submitted by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of submission \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Please note that the costs of salaries, equipment and travel beyond the Western Cape Province cannot be included in this application. Please also refer to the notes included in the Call for Proposals. [↑](#footnote-ref-1)