



Updated protocols & guidelines for events

From the Campus Operations Workstream | 16 September 2021

- No student events will be allowed unless it forms part of a **preapproved programme** that includes all necessary health protocols. A specific plan for the event must be drawn up. **For the duration of the event a COVID-19 Compliance Officer, identified in the plan, must ensure that the approved plan is followed, and protocols are met.** When these plans are drafted, students are encouraged to **use a suitable outdoor venue as it lowers the risk of transmissions considerably.** Please use the template below and note that the **Senior Director: Student Affairs must sign off on these programmes for all events, meetings and gatherings hosted for or by students on or off-campus before the event is executed or any payments are made or collected towards the event.**
- **Dances are considered high risk events and will not be allowed** as one cannot guarantee adherence to non-pharmaceutical protocols and it may easily turn into a super spreader event.
- Consider why an online meeting, conference, event is not feasible, since this is the preferred method, but if there is a compelling reason as to why an in-person meeting, conference or event is required then ensure that protocols are implemented.
- **Students may train together** but please note the mask restrictions does not apply to a person who undertakes vigorous exercise in a public place, provided that the person maintains a distance of at least one and a half metres from any other person and subject to directions on what is considered to be vigorous, issued by the Cabinet member responsible for health. [We are still waiting for this Direction to be published]
- In terms of the Adjusted Risk Alert Level 2 Regulations Sporting activities, including both professional and non-professional matches, by recognised sporting bodies are allowed. Please contact Maties sport on which sport bodies are “recognised sporting bodies”.
- Please note that **gatherings are limited to 250 persons indoor and 500 outdoor or less irrespective of the venue size.** If the **venue capacity is less than 250 indoor or 500 outdoor then you may only accommodate 50% of the capacity of the venue whilst observing a distance of at least 1.5m from each other.**
- Although the capacity is set **at 250 people or less indoors** (including participants and staff already at the venue) and **500 outdoors**, it's more important to rather have a safe setup than have the numbers. Although 1.5m from each other is set out in the regulations we recommend that you follow this guideline to provide for a safe environment for attendees namely:
 - There are at least 1.5 m but preferably 2m distance between each individual;
 - All windows and doors remain open throughout;
 - All individual in the venue wear masks at all times;
 - Hand sanitisers are available on entry into the venue and
 - That all individuals entering the venue are screened (preferably before they travel to the venue)– for internal meetings you may use the higherhealth screening tools [webform: healthcheck.higherhealth.ac.za].

- For on-campus events, you are required to draft a plan for the event to ensure that the protocols to reduce the risk of infection are in place. For events that happen off-campus, you need to check that the venue owner has an appropriate plan to mitigate the risk of infection.
- In terms of the regulations (specifically Reg 53(4) and (5) A convener of a faith based, religious, social, political or cultural gathering must ensure compliance with the limitation on the number of persons attending such a gathering. In the case of non-compliance, the convenor and any person who attends the gathering commits an offence and is on conviction is liable for a fine or imprisonment for a period not exceeding six months or both a fine and imprisonment.
- All in person gatherings must adhere to the curfew (23:00 to 04:00)
- **When booking a venue remember that the Risk Alert Level may change in future and may not allow for the specific event to take place as it may not be aligned with the Risk Alert Level Regulations application at the time. Environments then run the risk of losing deposits so please ensure that you understand your position in law and that you have a contract in place to mitigate possible financial losses.**

For application submission, please send one coordinated file to **Sharine Dowries** sharine@sun.ac.za (Stellenbosch campus) alternatively, in the absence of Sharine you can send to Thulani Hlatswayo thulani@sun.ac.za (Stellenbosch campus) for the Senior Director's attention. For Tygerberg campus kindly liaise with **Musa Mpanza** musam@sun.ac.za.

If anything changes, we will update you.