

6.4

RESEARCH FINANCES – SUBMISSION OF CLAIMS AND FINANCIAL STATEMENTS**Policy Number: 036A/06/04**

Scope: The policy contains the dates for the submission of claims and financial statements with regard to certain research institutions, as well as who is responsible for submitting the documentation.

Policy:

Various institutions support research at Stellenbosch University. Examples of these are:

- National Research Foundation (NRF)
- Water Research Commission (WRC)
- Medical Research Council (MRC)
- Protein Research Trust (PRT)
- Unifruco
- Outspan
- Technology and Human Resources for Industry Programme (NRF-THRIP)
 - The researcher is responsible for the control of his/her allocated funds. Where necessary, a contract is drawn up between the University and the institution concerned in which the financial policy / claim procedures are set out.
 - The financial policy, as set out in this document, is also applicable to research funds. Essential claim dates and/or due dates for financial statements are as follows:

INSTITUTION	CLAIMS	FINANCIAL STATEMENTS	DATE
NRF	Continuously throughout the year	Submitted by researcher	31/12
WRC	Advances are requested throughout the year	Is compiled by Financial Services and audited by Pricewaterhouse-Coopers	28/02
PRT	Advances are requested throughout the year	Compiled by Financial Services	Before or on 16/01
NRF-THRIP	Continuously throughout the year	Submitted by researcher	31/12
NRF	Released once	On request	-
UNIFRUCO	Each term	On request	30/09
OUTSPAN	Each term	On request	-
MRC	Each term	On request	30/06

Contact Division:
Financial Services