



## NOTICE

### AWARDING OF DOCTORAL DEGREES

APRIL 2014

#### A. VENUE, DATE AND TIMES

The awarding of doctoral degrees in **April 2014** takes place in the **ENDLER HALL** in the **Conservatoire of Music** in **Victoria Street, Stellenbosch**, on the date and at the times shown below:

1. 24 APRIL, THURSDAY (10:00)	<u>Doctoral degrees in the following faculties:</u> Science AgriSciences Economic and Management Sciences Engineering
2. 24 APRIL, THURSDAY (14:00)	<u>Doctoral degrees in the following faculties:</u> Arts and Social Sciences Education Law Theology Medicine and Health Sciences

#### B. PROCEDURE, GUESTS AND PARKING

1. Doctoral candidates must report **1½ hours** before the start of the specific ceremony, thus at **08:30** or **12:30** respectively, in the **Fismer Hall** in the **Conservatoire of Music** in **Victoria Street, Stellenbosch**.
2. If a doctoral candidate for some reason would not be able to cross the stage for awarding of the degree, Dorothy van Kerwel should be contacted by **Friday 4 April** at tel number 021 808 3729 or email [dvk@sun.ac.za](mailto:dvk@sun.ac.za) to make special arrangements for the awarding of the degree in front of the stage.
3. A doctoral candidate may invite up to **five guests** to the ceremony. No admission tickets are issued. The ceremonies are preferably not to be attended by children of preschool age.
4. The graduation ceremonies in April do not correspond with the university holiday. Doctoral candidates and their quests are therefore advised to plan for sufficient travelling time in order to find parking and to arrive at the Conservatoire conveniently in time. A map indicating parking areas in the immediate vicinity of the Conservatoire (number 7 on the map) is enclosed as a last page to this document. The parking area behind the Sasol Art Museum (number 11 on the map), that can be reached via Coligny Street, will be reserved for doctoral candidates and their quests. It would also be possible to park in Neethling Street or Murray Street, but availability of parking space their might be problematic. There is also parking available - under shelter at a cost - in the Eikestad Mall, where Victoria Street makes the T junction with Andringa Street. It takes about six minutes to walk leisurely from the Eikestad Mall to the Conservatoire.

### C. ACADEMIC WEAR

1. Doctoral candidates can hire the prescribed academic wear (red gown and doctoral hood) in the **Fismer Hall** on arrival at 08:30 or 12:30.
2. The tariff for the hiring of a red gown and doctoral hood will be **R270+R300 deposit = R570**. **Only cash** will be accepted and the R300 deposit is refundable when the hired academic wear is returned at the Fismer Hall after the ceremony. Doctoral candidates normally do not wear the hood of their master's degree, but if a candidate chooses to wear the master's hood of the Stellenbosch University, the relevant hood must be hired at "Die Stal" at the Jannie Marais homestead at Coetzenburg prior to arrival at the Fismer Hall, for an additional amount of **R100**, that is not refundable.
3. A doctoral candidate holding a master's degree of another university and who chooses to wear the relevant hood at this ceremony, should requisition the appropriate hood from the relevant university well in advance.

### D. DEGREE *IN ABSENTIA*

If a doctoral candidate is unable to attend the ceremony, it should be brought to the attention of the relevant supervisor, in order to be awarded the degree *in absentia*. All doctoral candidates have probably already confirmed their attendance with their supervisors. There is also a form available on [www.mymaties.com](http://www.mymaties.com) that should be completed before **Friday 4 April**, that will ensure that the graduation documentation is posted to the candidate after the ceremony.

**NB: Form available at [www.mymaties.com](http://www.mymaties.com) >>Studies>>Graduation>>Absence from graduation ceremony**

### E. TAKING OF GRADUATION PHOTOGRAPHS

All local photographers have academic wear available for candidates wishing to have graduation photographs taken. Photos of each candidate are taken in the hall when the qualification is awarded, which can be ordered later. An order form is being sent to graduates after the ceremonies.

### F. OUTSTANDING DEBTORS

All candidates who are to graduate, but by whom fees or other moneys are owing to the University, are subject to the following resolutions:

1. Where the amount owing is in excess of R100,00, the sheath received by the candidate at the ceremony will contain an account for the outstanding amount and a letter demanding payment thereof (instead of the official graduation documents). Where such amount owing is under R100,00, the candidate will receive the graduation documents.
2. To make it logistically possible for the University to issue candidates' graduation documents at the ceremony, all outstanding fees must please be settled by **Friday 11 April at 16:00**.

### G. ACCOMMODATION DURING THE GRADUATION WEEK

Information regarding possible University accommodation during the graduation week is available from Mrs Mathilda Bekaardt at tel (021) 808 2895. Brochures can also be obtained by e-mail from [mbekaardt@sun.ac.za](mailto:mbekaardt@sun.ac.za)

JA Aspeling  
**REGISTRAR**  
17 March 2014

# FAMILY PORTRAITS



## VENUE: SPORTS SCIENCE BUILDING COETZENBURG

(BEHIND DF MALAN HALL IN SPORT SCIENCE BUILDING (MAIN ENTRANCE))

Dates: **22, 23, 24** and **25 April**

Times: 22 April (15:00 - 21:00), 23 April (08:00 – 21:00)  
24 April (12:00 – 21:00), 25 April (08:00 – 13:00)

2 Packages available: 3 Jumbos @ R110,00/6 Jumbos @ R140,00 Incl: gown, cap, hood and postage (RSA)

### **Bookings**

Administration Block A Room 1013 or Tel: 021 808 3073 or 021 808 3566 (08:00 – 16:30)

Directly after graduation on first come basis, as we do not know how late sessions finish.

Students can book for any day; does not have to be on their graduation day.

***Official graduation photographers of Stellenbosch University***



UNIVERSITEIT  
STELLENBOSCH  
UNIVERSITY

1. DF Malan Memorial Centre
2. Coetzenburg Athletics Stadium
3. Danie Craven Rugby Stadium
4. Jannie Marais House / Sports Bureau
5. Wallenberg Centre (STIAS)
6. STIAS Manor House
7. Conservatoire of Music / Endler Hall
8. SU Botanical Garden
9. HB Thom Theatre
10. "d2Kruiskerk"d3
11. Sasol Art Museum
12. US Art gallery
13. Admin A, B and C
14. Engineering
15. Arts
16. Agrisciences
17. Education
18. Economic and Management Sciences
19. Old Main Building (Law)
20. Theology
21. Natural Sciences
22. Centre for Prospective Students
23. Centre for Student Counseling and Development
24. International Offices
25. Neelsie Student Centre
26. Old Conservatoire
27. US Security Services
28. Gymnasium



WELCOME TO STELLENBOSCH UNIVERSITY