

# Postgraduate Scholarship Programme

## Terms and Conditions

### 1. CONDITIONS AND EXPECTATIONS

#### 1.1. Scholarship conditions

- 1.1.1. The **point of departure** for the allocation of the PSP awards is the promotion and support of the **institutional research project; and the strengthening of the institution's postgraduate pipeline**. These prestigious and competitive scholarship awards seek to build on our existing research expertise while producing emerging and early-career researchers of the future.
- 1.1.2. Students may receive either a full scholarship or a partial scholarship which may fluctuate per faculty
- 1.1.3. Recipients will be required to declare the value of any other scholarship(s) or award(s), whether in cash or in-kind or direct payments into their personal bank accounts that they may hold for the same study programme.
- 1.1.4. **Furthermore, scholarship awards may be decreased should recipients also hold additional scholarships** amounting to more than the maximum value of the **full scholarship**, on the rules of supplementation outlined at point 3.1.8. Exceptions will only be considered by the PGO based on a solid motivation by the student with support from their Faculty.
- 1.1.5. Applicants are advised that the University may require additional information, over and above the information supplied in the application, in order to reach a decision about the suitability of any candidate for the award of a scholarship. The University also retains the right to award, or not to award, scholarships to any persons who meet the eligibility, award, and/or preference criteria
- 1.1.6. Applicants must intend to register for **full-time programmes at Honours or Master's or doctoral** level, adhering to the entry requirements of the University.
- 1.1.7. Recipients will only be funded up to the following **period of support** per level:
  - 1.1.7.1. Honours: 1 year only
  - 1.1.7.2. Master's: 2 years only
  - 1.1.7.3. Doctoral: 3 years only
  - 1.1.7.4. Upgrade cases: Master's students who decide to **upgrade** to PhD will only be funded with **one additional year of funding at PhD level**.
- 1.1.8. The following supplementation conditions will apply:

- 1.1.8.1. Students receiving **a full scholarship may not receive any additional funding**. Top-ups received from other sources will be cancelled against the PSP amount, unless duly motivated.
- 1.1.8.2. Students receiving **a partial scholarship** may be topped up but only to the same value of the full scholarship value; **any additional funding received** beyond this amount from other sources **will be cancelled** against the PSP amount.
- 1.1.9. Students who are registered on a full-time basis for the relevant postgraduate degree programme, **may not hold full-time salaried employment** during the tenure of the bursary, but he/she will be allowed to undertake a maximum of **twenty (20) hours of teaching, tutorials, assistance or demonstration duties per week** on average during the year of study, and he/she may be remunerated for his/her services, provided that he/she is reimbursed at the normal university tariff for services rendered.
- 1.1.10. The bursary may **also not be held concurrently with any other full scholarship or statutory funding scholarship, i.e. NRF, MRC, CSIR, etc.**
- 1.1.11. **Staff members** or applicants receiving employer bursaries **will not qualify for this funding**.
- 1.1.12. Applicants who **already hold a qualification on the same level** or higher, **will not qualify** for this funding.

## 1.2. Expectations

- 1.2.1. Students are expected to ensure that they enter into a **Memorandum of Understanding (MOU)** with their supervisor (**except at Honours level**). A MoU template can be found [here](#).
- 1.2.2. Students must also sign a scholarship agreement (template - **annexure A**).
- 1.2.3. Students are expected to enrol for **postgraduate skills development opportunities** via the Postgraduate Office, other support services and more broadly (as recommended by their supervisor).
- 1.2.4. Students are expected to adhere to the institution's Student Disciplinary Code; failure might result in the cancellation of the scholarship.
- 1.2.5. Students and their supervisors must adhere to the institutional ethics policies and guidelines and ensure the integrity of their research.
- 1.2.6. All students must submit bi-annual progress reports:
- 1.2.6.1. June Progress Report: **used to allocate the second tranche of funding**. Students who are not progressing as per the agreed-upon timelines with their supervisors will be contacted for more information. If necessary, an improvement plan should be devised and accepted, before the second tranche of funding is released.

- 1.2.6.2. November Progress Report: outlines final progress and date of completion of the degree programme. For Master's and Doctoral Students, the November progress report will be used to allocate further funding.
- 1.2.7. All recipients are expected to complete **their degree programme within the minimum duration of the programme [i.e. one year for Honours, two years for Master's and three years for doctoral]**, and may be granted an additional 1 year to complete their degree (no-cost extension).
- 1.2.8. **Master's and doctoral** students are expected to draft at least one research paper to be submitted for publication (manuscript) in a peer-reviewed journal.