



Quick guide

to the
Postgraduate Diploma
in Public Finance
Management

What are the Admission requirements?

- An appropriate Bachelor's degree or equivalent in any of the following: Public Administration, Accounting, Economics, Finance or Commerce
OR
- Any three-year Bachelor's degree with a minimum of three years' relevant public finance management work experience (preferably at management level).
- Computer literacy: By the time classes start, you should be able to use MS Excel at an intermediate level, as well as MS Word, e-mail and the internet.

Can I apply for Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT)?

If you have successfully completed relevant SPL short courses in public finance management at a similar NQF level, you may be eligible for transfer of those credits, up to a maximum of 50% of the credits of the postgraduate diploma. Contact the Programme Administrator for the RPL and CAT criteria.

What does the Postgraduate Diploma in Public Finance Management cost?

For cost information, please contact the Programme Administrator on +27 21 918 4403 or email: POSTGRADUATE-DIPLOMA@sun.ac.za or sihley@sun.ac.za.

How do you apply?

Apply online by clicking on the "Apply" tab on www.maties.com.

If you have any queries about the Postgraduate Diploma in Public Finance Management, please contact the Programme Administrator on +27 21 918 4403 or email POSTGRADUATE-DIPLOMA@sun.ac.za or sihley@sun.ac.za.

For more
information visit
www.spl.sun.ac.za



PGDip

Postgraduate Diploma in
Public Finance Management

Your key to a fulfilling
career in the public sector

Why is Public Finance Management competence and leadership important?

With shrinking budget allocations and a rising need for public services, public sector organisations are required to go well beyond compliance to ensure value-for-money and developmental impact in their programme delivery, while keeping up with technology advances and engaging with stakeholders.

A wide range of skills, knowledge and professional ethics and competence is required to perform effectively the functions of budgeting, financial management, accounting, and reporting by specialists in national and provincial treasuries, and in the offices of chief financial officers in national and provincial departments and municipalities.

All mid-career civil servants set on professionalising their careers as public sector finance specialists (including managers with undergraduate qualifications in another discipline but are involved with financial management), who realise that future career progress depends on acquiring more public financial management skills will have the opportunity through this higher education diploma to:

- learn how budgeting can be integrated with strategic and operational planning to support organisational goals and objectives, and support effective risk management;
- learn how macroeconomic factors, the fiscal framework and the intergovernmental budget process influence departmental and municipal allocations, as well as programme budgets;
- learn how to manage a budget process effectively, from the budget formulation and decision-making stages to effective and efficient financial management, reporting and auditing; and
- learn how information technology systems and governance impact on public financial management and the control environment. Both the content and modes of presentation are modularised to ensure an integrated teaching and practice learning approach.

PGDip in Public Finance Management

The content of the one-year postgraduate diploma programme comprises seven compulsory subjects, structured as follows:

- Strategic Management and Leadership
- Public Finance
- Financial Management
- Financial and Performance Reporting
- Accounting for Decision Making
- Auditing and Accountability
- Information Technology

The learning outcomes of the PGDip are for participants to demonstrate the ability to perform the professional functions of financial specialists in national and provincial treasuries, and the offices of chief financial officers at national and provincial departments, as well as municipalities.

This programme provides an alternative access to the Master of Public Administration (MPA) in Public Finance Management, where the public sector finance specialisation is continued by means of applied electives and the focus of the thesis. After completing the Postgraduate Diploma in Public Finance Management you may apply for admission to the MPA if you meet the admission requirements for that degree. A full research proposal must accompany your application.

How is the PGDip Public Finance Management taught?

For the year, participants must attend two direct face to face contact weeks per semester. That means four contact weeks in total. If a region has a sufficient number of students registered for the Postgraduate Diploma in Public Finance Management, contact weeks may also be offered at a venue in that region.

Contact time is supplemented by interactive telematics broadcasts and other electronic media. Telematics sessions are broadcast via satellite from Stellenbosch Campus to decentralised classrooms throughout South Africa and these sessions may be attended at a venue closest to you.

The medium of instruction for the Postgraduate Diploma in Public Finance Management is English.

The learning process is supplemented by various forms of e-learning that you do from the convenience of your home.

