# Master of Business Management and Administration (MBA)

#### Admission requirements

• An appropriate four-year bachelor's degree (NQF Level 8) and at least three years' relevant full-time working experience;

or

• An honours degree (NQF Level 8), plus three years' relevant full-time working experience; or

• An appropriate three-year bachelor's degree (NQF Level 7) and a postgraduate diploma (NQF Level 8), plus at least three years' relevant working experience.

#### Please note:

- Your working experience should preferably be on managerial level.
- The Postgraduate Diploma in Business Management and Administration can help you to qualify for admission to the MBA.

#### Further requirements

In addition to the requirements above, you must:

- obtain satisfactory results in the SHL or GMAT selection tests;
- submit a comprehensive CV;
- submit two essays, showing your level of motivation and working experience.

#### Selection

A mark of at least 40% in Mathematics at NNS (Grade 12) level or equivalent is not a requirement, but it is an important indicator of whether or not you will be able to complete this programme successfully. This mark will be considered alongside your selection test results, your CV and your prior qualifications to determine your selection.

Selection takes place every year, starting in July. You will also be expected to have a selection interview with a representative from the Business School.

#### Application procedure and closing date

The application process is the same for South African and international students: Go to <u>www.usb.ac.za/apply</u> and complete the online MBA application form. You will be able to complete the form in steps without losing information.

It is advisable to complete the application form as soon as possible in order to register for the programme. The closing date for South African applications is **15 November** of every year while the closing date for international applications is **31 October** of every year.

#### Duration of programme and starting date

*Duration:* Two years, modular or blended learning. *Starting date:* January.

#### Assessment

#### Deadline for submitting the research assignment

The submission date for the research assignment is **1 December**. No extension will be granted. If you fail to submit by 1 December, but do submit by the supplementary date of 15 January, a maximum mark of 50% will be awarded. If you fail to submit the research assignment by 15 January, you will have to re-register for the module.

#### Provisions relating to the continuation and termination of studies

#### Full-time students

If, towards the end of the academic year, you have completed the compulsory syllabus and still have more than 35% of your credits for the core modules in arrears, you will not be allowed to continue with the MBA programme.

#### Modular students and blended learning students

If, towards the end of the first academic year, you have completed the compulsory syllabus and still have more than 35% of your credits for the core modules in arrears, you will not be allowed to continue with the MBA programme.

#### All groups

You have the minimum period plus one grace year to complete the MBA programme. If you have already used the additional grace year and you still have credits in arrears, it could happen that you will not be allowed to continue with the programme.

#### Enquiries

Programme coordinator: Elzette van Zyl University of Stellenbosch Business School Tel: 021 918 4154 E-mail: <u>evz@sun.ac.za</u> Website: <u>www.usb.ac.za</u>

#### Programme description and structure

This programme is presented at the Bellville Park campus and online in a modular and a blended learning format.

Blended learning is a hybrid learning format comprising both compulsory on-campus blocks and classes that can be attended either remotely, online or in-person on campus. Detailed schedules are available on the USB website.

The modular format consists of nine one-week blocks (with classes from Monday to Saturday) on campus over two years.

#### Focal areas

USB has two MBA focal areas over and above the current general MBA. These focal areas are presented from the second year in the MBA blended learning programme:

- Managing International Organisations,
- Health Care Leadership,
- Project Management.

For more information please visit <u>www.usb.ac.za</u>.

## Programme content

#### Programme module

You must earn a total of 213 credits for this programme.

Code	Module	Credits	Module Name	Semester
10723	879	213	Business Management and Administration	Both

#### **Business Management and Administration: General**

#### *Compulsory modules (197 credits)*

The compulsory modules include the Leadership Development module, which spans the entire MBA, and the International Study module at a foreign business school.

Code	Module	Credits	Module Name	Semester
13385	815	8	Accounting for Decision-making	Both
13386	815	4	Business Communication Skills	Both
58955	815	8	Business in Society	Both
13379	815	12	Contemporary Decision-making	Both
65668	815	12	Corporate Finance	Both
13377	815	8	Digital Enterprise Management	Both
51810	815	8	Economics for Managers	Both
60127	815	8	International Study module	Both
12345	815	16	Leadership Development	Both
13383	815	8	Operational Excellence	Both
13380	815	8	Organisational Behaviour	Both
13384	815	8	Perspectives on African Frontiers	Both
10812	815	8	Managerial Accounting	Both
13157	815	8	Managerial Statistics	Both
13381	815	45	Research Methodology and Assignment	Both
13378	815	8	Strategic Analysis	Both
59587	815	12	Strategic Management	Both
13387	815	8	Strategic Marketing and Branding	Both

# Elective modules (16 credits)

You must select two elective modules of 8 credits each. See www.usb.ac.za for electives.

The elective modules are grouped together in specialisation streams. By choosing elective modules from the same speciality, you can acquire areas of expertise in Strategy, Leadership, Finance, Marketing, Operations, Technology and Innovation.

The elective modules change yearly.

# Focal areas within the MBA programme

# Focal area: Health Care Leadership

Code	Module	Credits	Module Name	Semester
13930	817	12	Health Care Finance	Both
13928	817	8	Health Care Systems and Policy	Both
13929	817	8	Health Care Value Based Systems	Both

# Compulsory modules (28 credits)

# Focal area: Managing International Organisations

Compulsory modules (20 credits)

Code	Module	Credits	Module Name	Semester
13924	818	12	Finance for Development	Both
13923	818	8	International Organisations Leadership	Both

# Focal area: Project Management

#### *Compulsory modules (28 credits)*

The Managing of Projects module in the Post Graduate Diploma in Project Management programme is compulsory if you did not graduate from the Post Graduate Diploma in Project Management.

Code	Module	Credits	Module Name	Semester
14260	819	8	Project Management Innovations	Both
14261	819	12	Project Portfolio Finance	Both
14262	819	8	Project Portfolio Management	Both