



Stellenbosch

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CURRENT STUDENT: APPLICATION FOR RE-ALLOCATION OF ACCOMMODATION ON STELLENBOSCH AND TYGERBERG CAMPUS FOR INTAKE-2026

1. General rules:

- 1.1 **Accommodation is not included in your academic offer.** It is important to remember that it is your responsibility to secure your own accommodation, at your own cost, before you arrive on campus and register. Visit www.maties.com for more information on residence and private accredited accommodation.
- 1.2 Allocation and re-allocation in student housing are subject to an application for accommodation as well as availability, and are valid for one academic year only. **Students must reapply every year.**
- 1.3 As places in student housing are limited, placement cannot be guaranteed.
- 1.4 All allocations remain subject to the provisions of the University's placement policy. It is therefore **not a given** that any student of any residence will be placed in a residence, or a residence of their choice, in the following year.
- 1.5 The following students are **not eligible for placement**:
 - 1.5.1 **Students who are employed full-time and earn a fixed income.**
 - 1.5.2 **Students who are registered at the University for subjects or modules that do not lead to an SU qualification:** This includes students registered as occasional (special) students, short course students, and students who gain admission to the SciMathUS (or similar) programme.
 - 1.5.3 **Students who are admitted to programmes on in the Elsenburg or Bellville Park Campus:** This includes students who registers for the programme BAgriC (Elsenburg) or any programme at the Business School and the School of Public Leadership (Bellville Park Campus). Accommodation should be secured on the Elsenburg campus or close to Bellville Park.
 - 1.5.4 **Students who follow an online or telematic programme and who are not required to reside on campus:** This include students who are not required to attend full-time in-person classes. It also includes students who study a full-time programme but only attend short lecture series, e.g. who only need to be on campus for a certain number of block weeks in a year.
- 1.6 If the system indicates that a student is not eligible for placement and the student has already been allocated and/or checked into a residence, the students' placement will be cancelled. In this regard, please note the Student Accommodation Office can only confirm which programme a student will be studying for that academic year, after they complete registration.
- 1.7 The student will be required to vacate the residence within two days (**48 hours**) of being notified.
- 1.8 These rules apply to students who hold leadership positions in residence as well.
- 1.9 **Closing dates:** All students who already live in a university residence or privately must apply electronically at <https://student.sun.ac.za/> > services & communities > student accommodation > apply for residence before **31 July** every year to be (re)admitted to a University residence.
- 1.10 When re-applying for accommodation for next year and receiving a provisional placement, you accept your placement in residence as well as all residence terms and conditions, management guidelines, and policies available on www.maties.com.

2. Criteria for re-allocation of accommodation

2.1 Allocation and re-allocation of current students in junior residences on Stellenbosch campus

- 2.1.1 Academic performance, as determined in par 2.3, is the primary provision for the re-allocation of current students in junior residences.
- 2.1.2 As a rule, students on Stellenbosch campus may reside in junior residences up to the normal duration of the undergraduate programme for which they initially registered.

2.2 Placement in senior housing on Stellenbosch campus

- 2.2.1 Placement in senior housing strives to create opportunities for social cohesion and is based on:
- academic performance, as determined in par 2.3;
 - race; and
 - bursary received based on financial need.
- 2.2.2 Students may reside in senior housing for a maximum of three years. This period is cumulative, irrespective of the type of SU senior housing (including LLL houses).
- 2.2.3 To be considered for senior housing, applicants need to be in their final year of study or turn (at least) 22 in the year of taking up the placement offer.
- 2.2.4 Students older than 26 in the year of occupancy are not considered for placement in senior housing.
- 2.2.5 Preference will be given to applicants from junior residences.
- 2.2.6 A student who could not be placed in senior residence will be able to register on the waiting list that opens on 1 September 2024 on their student portal student.sun.ac.za > services & communities > student accommodation > apply for waiting list.

2.3 Academic performance as criteria for re-allocation in residence (Stellenbosch campus)

- 2.3.1 An application for a re-allocation to a residence that is submitted annually by existing occupants of junior and senior residences will be assessed based on academic performance in the mid-year (June/July) assessment and then again in the final (November/December) assessments of the preceding year(s).
- 2.3.2 The credit calculation for final re-allocation to a residence will be based on the same principles as the calculation of academic programme progression of the institution.
- 2.3.3 At the end of the year the percentage credit requirement for residence re-allocation is higher than for programme progression and re-admission due to the limited spaces in residences.
- 2.3.4 The credit requirement for residence re-allocation in the first year is set lower to help accommodate the challenges that may come with transitioning to a new academic environment.
- 2.3.5 Extended Curriculum first year students will not be assessed mid-year. They will only be assessed at the end of the year.
- 2.3.6 There is also an alignment between the mid-year and end-of-year credit requirements for residence re-allocation.
- 2.3.7 As for the Tygerberg campus, the use of the weighted average to rank students will continue.
- 2.3.8 The credit requirements were approved in September 2024 by the Rectorate as set out in Table 1:

Table 1: Credit requirements for residence re-allocation

Academic year	Year status	% cumulative credits passed for residence re-allocation (mainstreams)	% cumulative credits passed for residence re-allocation (ECP)
1	Mid-year	65%	Not applicable
	End of year	60%	60%

			In the faculties Engineering, AgriSciences and Science, a 100% credit requirement will apply.
2	Mid-year	80%	60%
	End of year	80%	60%
3	Mid-year	80%	60%
	End of year	80%	60%
4	Mid-year	80%	60%
	End of year	80%	60%
5	Mid-year	80%	60%
	End of year	80%	60%

2.4 The calculation of the credit requirement for re-allocation in residence is as follows:

2.4.1 PROVISIONAL ALLOCATION BASED ON THE MID-YEAR (JUNE) ASSESSMENT

- Determine the academic programme credits required
 - First years: Determine half of the required program credits for the academic year as published in the Yearbook
 - Non-First years: Determine required credits for the cumulative academic year(s) plus half the current year's credits as published in the Yearbook
- Determine the credits passed by adding all modules passed up to the end of the first semester
 - Include half of the year modules credits if achieved 48%)
 - Exclude additional modules (modules that do not contribute towards your qualification).
 - Transferred credits via the Credit Accumulation Transfer process will be accounted for and included only where applicable to the current programme.
 - Credits for short courses are not considered for credit calculation.
- Determine the proportion of credits passed (weight): Credits passed (a) divided by required credits (b)

Example

For a student studying a three-year BA (International Studies) programme, the requirements for residence re-allocation will be as follows (See Table 2 below):

- In the first semester of the first year a student will be required to achieve a minimum of **65%** of half the total programme credits required of a BA (International Studies) Programme i.e. 41 credits out of the required 63 credits (half of 126).
- In the first semester of the second year, a student will be required to achieve a minimum of **80%** of the total first year programme credits required plus half of the second-year programme credits required of a BA (International Studies) Programme i.e. 152 credits out of the required 190 credits (126 + half of 128).
- Therefore, in year three, the student needs to pass **80%** (251 credits) of the 314 credits required (126 + 128 + half of 120).

Table 2: The yearly cumulative credit requirement for residence re-allocation

Programme Name	Period Year	Programme Credits required per Year	Percentage credit required for residence re-allocation (June)	Cumulative credit requirement for residence re-allocation (June)	Total Cumulative Programme Credits required in June
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BA (International Studies)	Year1	126	65%	41	63
BA (International Studies)	Year2	128	80%	152	190
BA (International Studies)	Year3	120	80%	251	314

2.4.2 FINAL ALLOCATION BASED ON THE END-OF-YEAR (DECEMBER) ASSESSMENT

- a) Determine required credits for the academic year as published in the Yearbook
 - i. Exclude additional modules (modules that do not contribute towards your qualification).
 - ii. Transferred credits via the Credit Accumulation Transfer process will be accounted for and included only where applicable to the current programme.
 - iii. Credits for short courses are not considered for credit calculation.
- b) Determine proportion credits passed for the year.
- c) Determine proportion credits passed (weight): Credits passed (b) divided by required credits (a).

Example

For a student studying a three-year BA (International Studies) programme, the requirements for residence re-allocation will be as follows (See Table 3 below):

- In year one (first year) a student will be required to achieve a minimum **60%** of the total programme credits required of a BA (International Studies) Programme i.e. 76 credits out of the required 126 credits.
- In the second year, a student will be required to achieve a minimum of 80% of the total programme credits required of a BA (International Studies) Programme i.e. 203 credits out of the required 254 credits.
- Therefore, in year three, the student needs to pass **80%** (299 credits) of the 374 total programme credits required.

Table 3: The yearly cumulative credit requirement for residence re-allocation

Programme Name	Period Year	Programme Credits required	Percentage credit required for residence re-allocation (end of year)	Cumulative credit requirement for residence re-allocation (end of year)	Total Cumulative Programme Credits (end of year)	Cumulative credit requirement for programme progression
BA (International Studies)	Year1	126	60%	76	126	63 (50%)
BA (International Studies)	Year2	128	80%	203	254	178 (70%)
BA (International Studies)	Year3	120	80%	299	374	262 (70%)

- 2.5 Should you lose your residence placement in June but manage to achieve the required credits in December, you could register on the January waiting list for all registered students that will open mid-January of the new academic year.

2.6 In accordance with the policy stipulations, preference will be given to students who receive bursaries based on financial need as well as students who have completed their first year in the previous academic year. Places will be allocated based on availability.

2.7 **Criteria for re-allocation in residences on the Tygerberg campus:**

2.7.1 At the Tygerberg campus students move from junior to senior residences during their undergraduate studies.

2.7.2 The junior phase for MBChB students is broadly regarded as the first to third year, while the senior phase is regarded as the fourth to the sixth year. For the health sciences programmes, the junior phase is broadly regarded as the first to the third year, while the senior phase refers to the fourth year.

2.7.3 As a rule and depending on capacity, students 21 years and younger (in the year of residence) are considered for placement in a junior residence. To be considered for senior housing, applicants need to turn (at least) 22 in the year of taking up the placement offer. Students older than 26 in the year of occupancy are not considered for placement in senior housing.

2.7.4 The re-applications of students of the Faculty of Medicine and Health Sciences will be considered in the following order and dependent on the availability of places:

- a) Current students in Tygerberg residences,
- b) Occupational Therapy applicants who completed their first programme year and Speech-Language- and Hearing Therapy applicants who completed their second programme year in a residence on the Stellenbosch Campus must move to the Tygerberg Campus for the remainder of the academic programme, and
- c) Students who lived in private accommodation.

2.7.5 The re-allocation criteria are as follows:

- a) Academic performance (the weighted average achieved at the end of the previous academic year) serves as the primary criterion for re-allocation in a residence.
- b) For first years, the June average is used as criteria for re-allocation in a residence.
- c) The weighted average is used as a ranking mechanism to prioritise students for re-allocation in accordance with the places available.
- d) In this regard, the university uses a ratio of 40:60 first years to second and third years in the junior residences on the Tygerberg Campus to determine the available places.
- e) In line with the Policy, the aim is also to ensure diversity and to reflect the demographic profile of the campus in residences.

2.8 **Student Leadership:**

Students who are elected to residence leadership structures, namely the head student (primarius/primaria), house committee members, the cluster convenor and mentors, may reside in junior or senior residences for longer than the number of years allowed for the duration of their leadership term.

Students who are elected or appointed as Student Representative Council (SRC) and Tygerberg Student Representative Council (TSRC) members, may reside in student housing, and where necessary, for longer than the number of years allowed, but not exceeding their term of office.

Leaders also need to meet the academic requirements for re-allocation.

Please note that no more than 2 members of a mentor group in a residence may be accommodated in a residence for longer than the normal duration of their degree programmes.

2.9 **Also take note of the following important dates:**

2.9.1 **Move-in dates:** If you do not arrive on the set date communicated to you by the Student Accommodation Office, your allocation to the residence will be cancelled.

- a) All seniors, in both junior and senior residences, must move into their residences no later than the first day of the commencement of classes.
- b) If you did not make prior arrangements with your residence leaders or the Student Accommodation Office, your placement will be cancelled.
- c) Your residence account will be activated from the first day of the academic year.
- d) If you are placed from the waiting list after the commencement of the academic year, your residence account will be active from the date of placement from the waiting list and not the date you move into residence.

2.9.2 **Registration deadlines:** If you are not registered by the end of February, your allocation to the residence will be cancelled. Please contact the Student Accommodation Office at info@sun.ac.za to inform them of any deviations that should be considered.

2.10 **Postgraduate international students:** International students who wish to be placed in senior residences should contact the Stellenbosch University International Office at interhouse@sun.ac.za.

2.11 **Accommodation in listen, live and learn (LLL) houses:** LLL is a year programme that students need to apply to annually. Information on applications for this type of accommodation is available from Mr Enos Lekala, enos@sun.ac.za, or on www.sun.ac.za/lll.

2.12 **Commuter student (students living at home or in private accommodation) applications:**

- b) Due to the limited number of spaces in residences, **commuter students** will only be considered for allocation should spaces be available.
- c) Please note that students who have cancelled their residence place are also considered as commuter students.
- d) Commuter students will, however, be able to register on the waiting list for junior residences when it opens in the new academic year in 2026.
- e) The senior waiting list opens on 1 September 2025.

2.13 **Students with physical disabilities that necessitate residence placement:** Students with physical disabilities that necessitate residence placement must please contact the Student Accommodation Office by sending an e-mail to info@sun.ac.za.

3. Cancellation of accommodation

3.1 Before commencement of the academic year:

- a) Enrolled students may cancel their provisional placement until 30 September in the year preceding the year of lodging to which the cancellation pertains, without incurring any liability for accommodation fees for the following year.
- b) Should a cancellation occur after the date above, though prior to the commencement of the academic year, the University will levy a cancellation fee. A cancellation fee of R1 000 will be payable in respect of cancellations of lodging **after 30 September**; R2 000 will be payable for cancellations **after 31 October**, and R3 000 will be payable for cancellations **after 30 November** in the year preceding the year of lodging to which the cancellation pertains.
- c) You must notify the Student Accommodation Office in writing by emailing your cancellation request to rescancellations@sun.ac.za

Cancellation date	Cancellation fee
Between 01 October and 31 October	R1 000
Between 01 November and 30 November	R2 000
From 01 December	R3 000

After the commencement of the official residential occupation at the beginning of the new academic year	See residence placement cancellation rules
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- 3.2 After commencement of the academic year:
- a) If you cancel **after the commencement of the academic year** (or if you do not show up on time), you will be liable for a cancellation fee as stated in the [residence placement cancellation rules](#). If a replacement is identified and the cancellation fee is waived, you will still be responsible for the accommodation fee until the replacement moves into the residence.
 - b) The date of receipt of the written notice will be regarded as the official date for calculating any monies owed.

STUDENT ACCOMMODATION OFFICE MAY 2025