

FACULTY OF LAW

GUIDELINES AND PROCEDURES FOR ENROLMENT MANAGEMENT

BACKGROUND

The Faculty of Law currently offers LLB modules in the following programmes:

1. LLB (4 years) – undergraduate
2. LLB (3 years) – postgraduate
3. BCom (Law) (offered by the Faculty of Economic and Management Sciences)
4. BAccLLB (offered jointly with the Faculty of Economic and Management Sciences)
5. BA (Law) (offered by the Faculty of Arts and Social Sciences)

Based on teaching considerations and facility limitations the Faculty of Law can only accommodate a total of approximately 320 new students in the above-mentioned programmes each year.

MINIMUM ADMISSION REQUIREMENTS

See www.maties.com for the minimum admission requirements for each programme.

SELECTION PROCESS

1. Closing date

The closing date for applications for the LLB (4 years), BCom (Law), BA (Law) and BAccLLB is **30 June**.

On this date all applicants must have written the National Benchmark Test . The results of the National Benchmark Test will be used together with the Grade 11 (or if available Grade 12 results) for selection. Applicants must ensure that the results reach the University as soon as they become available.

The closing date for applications for the LLB (3 years) (second degree / postgraduate) is **31 July**.

2. Selection lists

Applicants, apart from those applying for the four-year LLB programme, are divided according to their programme of first choice and are arranged as indicated below. The separate selection lists compiled for each programme must reach the Faculty by **30 July**.

LLB (4 years)

First-choice applicants for this programme and students indicating the LLB degree as their second choice and that have indicated another law programme as their first choice, are arranged according to academic merit (their final Grade 11 aggregate or, if available, their final Grade 12 aggregate, excluding Life Orientation) and their National Benchmark Test (NBT) aggregate (for Academic Literacy and Numeracy Skills) in an 80:20 ratio.

LLB (3 years)

Applicants are arranged according to the aggregate mark in the pre-final year of their first degree (or, if available, their aggregate mark in the final year).

BA (Law)

Applicants are arranged according to academic merit (their final Grade 11 aggregate or, if available, their final Grade 12 aggregate, excluding Life Orientation) and their NBT aggregate (for Academic Literacy and Numeracy Skills) in an 80:20 ratio.

BCom (Law)

Applicants are arranged according to academic merit (their final Grade 11 aggregate or, if available, their final Grade 12 aggregate, excluding Life Orientation) and their NBT aggregate (for Academic Literacy and Numeracy Skills) in an 80:20 ratio.

BAccLLB

Applicants are arranged according to academic merit (their final Grade 11 aggregate or, if available, their final Grade 12 aggregate, excluding Life Orientation) and their NBT aggregate (for Academic Literacy and Numeracy Skills) in an 80:20 ratio.

3. Selection

LLB (4 years)

In order to register the target of 120 students, approximately 160 students are selected according to merit, at least 60 of whom must be BCIA students.

LLB (3 years)

In order to register the target of 50 students, approximately 75 students are selected according to merit, at least 25 of whom must be BCIA students.

BA (Law)

In order to register the target of 50 students, approximately 75 students are selected according to merit, at least 25 of whom must be BCIA students.

BCom (Law) and BAccLLB

In order to register the target of 100 students, approximately 150 students are selected according to merit, at least 50 of whom must be BCIA students. The division between the two programmes is currently 70/30 but this division may be adjusted annually.

The Faculties of Law, and Economic and Management Sciences coordinate the cut-off point of selection every year to ensure that the cut-off points of the other Economic and Management Sciences programmes and these two above-mentioned programmes correspond.

The Faculty therefore selects **460 students**, and the Dean using her or his discretion may select **15 additional students** who meet the minimum admission requirements.

Students are informed of the results of the selection process by **15 August**. Students are admitted to a specific programme and may not register for another programme (this does not apply to BCom [Law] or BAccLLB students, as they are permitted to enrol for other Economic and Management Sciences degrees by the Faculty of Economic and Management Sciences).

4. Waiting list

After the above-mentioned students have been selected, students that meet the minimum admission requirements, but have not been selected may contact the Faculty Secretary to be placed on a waiting list. These students are notified in writing that they have been placed on the waiting list and are notified whether or not their applications were successful by **15 November**.

5. Transfer from other programmes or universities

Only 25 places are available for students applying for transfer from any other faculty or university to any of the above-mentioned programmes. Selection is based on university performance and school results. Should students from this group be selected, they may only register for the programmes if they passed all their modules in the previous academic year.

This provision does not apply to students already registered for an LLB, BA (Law), BCom (Law) or BAccLLB at Stellenbosch University. Such students may change their programmes after having obtained permission of the faculties concerned (that is Law, Economic and Management Sciences, and Arts and Social Sciences).

6. Provisional selection

Students are selected provisionally and must comply with the minimum admission requirements of the programme in Grade 12 in order to register.

7. Acceptance fee/Deposit system

7.1 Selected students must accept their selection by depositing R550.00 into their student account before **1 November**. Should this deposit not be received in time, the Faculty assumes that these students do not accept their selection to the relevant programme and their status is then changed to "not accepted".

7.2 The deposit is only refunded if

- 7.2.1 the selected student does not comply with the minimum admission requirements of the relevant programme;
- 7.2.2 the selected student cannot register for the relevant programme due to circumstances beyond his/her control; or
- 7.2.3 the selected student cancels his/her acceptance to the relevant programme before 1 November of the year preceding their studies.

Deposits received by any other students not registering for their programmes are non-refundable.

Students who are unable to pay the deposit may submit a motivated request for exemption to the Dean of the Faculty of Law.