

## **FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES (EMS)**

### **Selection guidelines for new student intake: 2020**

This six-page document contains a comprehensive discussion of the selection guidelines for the new student intake of 2020 by the Faculty of Economic and Management Sciences (EMS). It is preceded by the following summary:

#### **SUMMARY**

1. Applications close on 30 June 2019. Please ensure that all supporting documents have been submitted/uploaded by this date. Apply electronically at [www.maties.com](http://www.maties.com).
2. Your final Grade 11 mark (excluding Life Orientation) is your selection mark.
3. For the 2020 intake, all students who meet the minimum requirements of a programme (based on their Grade 11 marks or, if available, Grade 12 marks) will receive immediate provisional acceptance. See Table 1 (on pages 4 and 5) for exceptions, i.e. the programmes where formal selection will take place.
4. If your first choice of programme is offered by another faculty, and your second choice is offered by EMS, we shall consider your second choice for immediate provisional acceptance.
5. National Benchmark Tests: You have to write the NBTs in the following cases:
  - 5.1 Your average Grade 11 mark (excluding Life Orientation), is between 60% and 69%;
  - 5.2 Your Grade 11 Mathematics mark is between 50% and 59%;
  - 5.3 You are home-schooled.
6. Results of the Independent Examination Board (IEB) and those of the NSC are treated the same.
7. Prospective students who want to apply for BAccLLB in 2020, should apply online for LLB (as their first choice) and BAcc (as their second choice). The Faculty of Law's selection officer will contact prospective students regarding registration for the BAccLLB programme.

## 1. TERMINOLOGY

- **Provisional acceptance:** When students receive provisional acceptance based on their Grade 11 results, it means that they have been accepted by the faculty on condition that they also meet the requirements in their Grade 12 year.
- **New student intake:** Students who register at Stellenbosch University for the first time.
- **Enrolment:** Number of students who register within a given period of time.
- **Enrolment targets:** The faculty's number of students is limited in accordance with available capacity and resources. Targets are set to limit enrolment numbers and to ensure all resources are used effectively.
- **Selection programmes:** Students are selected for programmes by the departments offering these programmes. Not all students who meet the minimum requirements will necessarily be selected.
- **Mainstream:** Faculty's regular 3-year degree programmes.
- **Extended Degree Programme (EDP):** The curriculum of the 3-year BCom Management Sciences programme is offered over four years and includes additional support modules.

## 2. APPLICATION PROCEDURE

- Students can apply electronically at [www.maties.com](http://www.maties.com).
- All applications close on **30 June**. By this date, students' full and final application together with **all** supporting documentation should have been submitted.
- **Applications** that have been received after **30 June** will **not** be accepted.
- Incomplete applications submitted by 30 June will not be considered.
- Applicants may indicate three programme preferences. Should an applicant's application form feature more than one EMS programme, these programmes will be considered in order of the applicant's preference.
- Should an applicant's first preference be a programme in another faculty (e.g. BEng), and that programme is an official selection programme in the relevant faculty, EMS will consider the applicant's second programme choice (e.g. BAcc) for provisional acceptance. Once the other faculty accepts the applicant for his/her first choice, the provisional acceptance by EMS will be cancelled, e.g. should you be accepted for BEng, your application for BAcc will be cancelled.

## 3. SELECTION AND ADMISSION PRINCIPLES

The following three principles are used for selection and provisional selection: academic merit, maximum enrolment targets (which cannot be exceeded), and diversity targets. In the case of some programmes (e.g. the extended degree programme), additional socio-economic factors are considered.

Admitting the maximum number of new first-year students annually is managed at faculty level over all programmes. In addition, the following programmes have maximum enrolment targets: BAcc, BCom (Financial Accounting), BCom (Management Accounting), BAccLLB<sup>1</sup>, BCom (Law), BCom (International Business) and BCom (Management Sciences) (EDP).

The selection of students is based on prospective students' final Grade 11 marks, or their Grade 12 marks (if available). The National Benchmark Test (NBT) results are not used as admission criteria or for calculating selection marks. However, the following applicants will be required to take the NBTs: applicants with an average Grade 11 mark of between 60% and 69% (where the average excludes Life Orientation), and applicants with a Mathematics mark in Grade 11 of between 50% and 59%. The NBT results will be used for additional information when considering provisional acceptance to programmes.

Prospective students should meet the minimum requirements of the programmes they apply for. For requirements, please refer to the Calendar (Part 10). As the requirements are updated regularly, prospective applicants should consult the EMS website ([www.sun.ac.za/ems](http://www.sun.ac.za/ems)) frequently for the latest information.

Not all students who meet the minimum requirements will necessarily be selected. A prospective student who meets the minimum entry requirements may not be admitted because of his/her inadequate selection mark. The process governing selection marks, selection and admission of applicants who have followed the curriculum of the Independent Examination Board (IEB), is exactly the same as that of National Senior Certificate applicants.

The selection mark (SM) is your Grade 11 aggregate (excluding Life Orientation). When students take more than 6 school subjects, the 6 highest marks are used for the aggregate on condition that Mathematics and English or Afrikaans are included in the 6 subjects. In the case of students with fewer than 6 university admission subjects, the selection mark will be the aggregate of at least 4 subjects, on condition that Mathematics and English or Afrikaans are included in the 4 subjects.

#### **4. SELECTION PROCESS**

**For immediate provisional acceptance, prospective students should meet the following requirements:**

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<sup>1</sup> Those students wishing to apply for BAccLLB in 2020, should apply online for LLB (as their first choice) and BAcc (as their second choice). The selection officer of the Faculty of Law will contact students regarding registration for the BAccLLB programme.

- The prospective student should have the required selection mark for the programme, and
- should meet the minimum requirements of the programme he/she has applied for.

See Table 1 below for the selection mark and minimum requirements of every programme. Students who meet these requirements are regarded as merit students and will not be subjected to further selection. SU will send them immediate confirmation of their provisional acceptance. No diversity criteria are used to select this group of applicants.

TABLE 1: Selection marks and minimum requirement per programme

<b>Programme</b>	<b>Selection mark for immediate provisional acceptance</b>	<b>Minimum requirements</b>
<b>BCom, BCom (Management Sciences), BCom (Economic Sciences), BCom (Industrial Psychology)</b>	65	NSC average 65%; Mathematics 60%; Minimum EMS language admission requirements*
<b>BCom (Mathematical Sciences)</b>	70	NSC average 70%; Mathematics 75%; Minimum EMS language admission requirements*
<b>BCom (Actuarial Science)</b>	80	NSC average 80%; Mathematics 80%; Home Language 60%; If English is not the home language, then English First Additional Language 75%
<b>BCom (Financial Accounting), BCom (Management Accounting)</b>	65	NSC average 65%; Mathematics 60%; Minimum EMS language admission requirements*
<b>BAccounting</b>	70	NSC average 70%; Mathematics 60%; Accounting 70% OR Mathematics 70%; Minimum EMS Language admission requirements*
<b>BCom (Management Sciences) Extended Degree Programme (EDP)</b>	N/A: Special selection process. See below.	NSC average 60%; Mathematics 50%; Minimum EMS language admission requirements*; SES factor taken into account
<b>BCom (International Business)</b>	N/A: Selection based on maximum available places	NSC average 80%; Mathematics 70%; English Home Language 70% OR English First Additional Language 80%; Any Additional Language 70%

<b>BAccLLB<sup>2</sup></b>	N/A: Selection by Faculty of Law	NSC average 70%; Mathematics 60%; Accounting 70% OR Mathematics 70%; Afrikaans Home Language 60% OR English Home Language 60% OR Afrikaans First Additional Language 70% OR English First Additional Language 70%
<b>BCom (Law)</b>	N/A: Selection by Faculty of Law	NSC average 70%; Mathematics 60%; Afrikaans Home Language 60% OR English Home Language 60% OR Afrikaans First Additional Language 70% OR English First Additional Language 70%
<b>Diploma in Sustainable Development<sup>3</sup></b>	N/A: Selection by School of Public Leadership	NSC average 55%; Mathematics 50% OR Mathematical Literacy 60%; English Home Language 50% OR English First Additional Language 60%

*\*Minimum EMS language admission requirements: English Home Language 50% OR Afrikaans Home Language 50% OR English First Additional Language 60% OR Afrikaans First Additional Language 60%*

The following groups of applicants **will NOT be granted immediate provisional acceptance:**

- prospective students with a selection mark lower than the specified mark in Table 1,
- international students (from non-South African schools),
- students who applied for one of the programmes marked “N/A” in Table 1.

The applications of these applicants will be waitlisted until the end of June, when the first selection phase will commence. The entire process will be completed by the end of September at the latest.

**PLEASE NOTE THE FOLLOWING SPECIAL SELECTION PROCESSES:**

- **BAccLLB and BCom (Law)**
  - The Faculty of Law handles the selection of students for the BAccLLB and BCom (Law) programmes. This faculty will notify students by no later than the end of September whether they have been selected.
  - Students who wish to apply for BAccLLB in 2020, should apply online for LLB (as their first choice) and BAcc (as their second choice). The selection officer of the Faculty of Law will contact students regarding registration for the BAccLLB programme.

<sup>2</sup> Those students wishing to apply for BAccLLB in 2020, should apply online for LLB (as their first choice) and BAcc (as their second choice). The selection officer of the Faculty of Law will contact students regarding registration for the BAccLLB programme.

<sup>3</sup> Please note that the minimum requirements for this programme is under revision. The requirements for the 2020 intake may be changed during the course of 2019.

- **BCom (Management Sciences) extended degree programme (EDP)**
  - Candidates who meet the minimum requirements of, and want to be considered for, the BCom (Management Sciences) extended degree programme (EDP) are now able to apply for this particular programme. Selection for this programme is based on academic merit and socio-economic status. Preference is given to students from disadvantaged school communities and first generation students. These factors, also known as the SES factor by SU, are determined institutionally for all applicants. Selection will take place after 31 July (but before 30 Sep).
  
- **BCom (International Business)**
  - To be considered for the BCom (International Business) programme, applicants HAVE TO indicate on the application forms that that this programme is their first choice.
  - Selection for the BCom (International Business) programmes will take place after 31 July (but before 30 September).
  - Students are not permitted to migrate to the BCom (International Business) programme.

## **5. REGISTRATION PROCESS**

During registration, students who have provisionally been accepted for a programme in the faculty, can register for the programme if their matric marks meet the minimum requirements of that programme. Students may apply to change to another programme within the faculty by contacting the Faculty Administrator at the Registrar's Office. Even if a student meets the minimum requirements of the new programme, the request may be declined due to oversubscription.

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