

**(This document is only applicable to South African and permanent residence students)**

## 1. Registration dates for 2022

The Registrar's office will communicate the registration dates for 2022 before the end of the year.

## 2. Compulsory first instalment of study and accommodation fees for 2022

The following amounts need to be paid before the registration date:

<b>Compulsory first instalment of study fees</b>		
Undergraduate		<b>R15 212</b>
Postgraduate		<b>R11 093</b>
Diploma/Certificate		<b>R11 093</b>
<b>Compulsory first instalment of residence fees</b>		<b>R15 400</b>
<b>Compulsory first instalment for student in residence (total amount)</b>		
Undergraduate student in residence	(R15 212 + R15 400)	<b>R30 612</b>
Postgraduate student in residence	(R11 093 + R15 400)	<b>R26 493</b>

Stellenbosch University (SU) will not distribute a separate student account that will reflect the above amounts during registration. The amounts automatically become due and payable once the student registers either online or physically at the university.

The first student account will only be available after the student registers, and we will be sending it within a week after registration has closed.

### Cashless payments

SU is migrating to a cashless environment for payments on its campuses, so that students and parents no longer must carry cash on them for certain payments. Kindly make use the following payment solutions for payments of all student fees and services:

#### Online payments (eft or credit cards) on [SU's website](#)

You can make online payments on SU's website under the section for Student Fees at [www.maties.com](http://www.maties.com)

Then:

1. Click on "Fees"
2. Select "Student Fees online payments"
3. Follow the instructions and pay by credit card or Electronic Fund Transfer (EFT)

### Snapscan

SnapScan is a mobile application with which you can make cashless payments. The in-app payment mechanisms are available for students to make bill payments for their student fees accounts. They can also use it to pay for pre-paid services such as meals, printing and laundry services.

SU believes there are many benefits to online or application payments. For instance, the receipt is processed immediately, resulting in no delay during the registration period concerning payment of compulsory first instalment(s) and there will be no delay in the availability of examination results later.

### 3. No outstanding fees at registration

Kindly note that you have to settle all outstanding amounts before a student will be allowed to register for 2022. **The University may not enter into any payment arrangements concerning outstanding debt.**

### 4. Modes of payment of student accounts

You can settle student accounts using any of the following payment methods:

#### *Option 1: Payment in three instalments*

At registration	Compulsory first instalment of Study and Accommodation Fees
31 May	At least 75% of the remainder of the total student fees account, after the amount paid on the registration date has been deducted.
30 September	The outstanding balance of the student account.

#### *Option 2: Debit order that consists of the following instalments:*

At registration	Compulsory first instalment of Study and Accommodation Fees
1 April up to and until 1 November	A further eight instalments of the debit order which should be paid on the first day of the month.

Applications for the debit order option close on 15 March. You can obtain the necessary forms from SU's website at <http://www.maties.com/tuis.html> available under "Fees", "Payment Options" or email [tyholweni@sun.ac.za](mailto:tyholweni@sun.ac.za)

Applications after 15 March will be considered subject to pre-payment of the minimum debit order payments which are due by 1 April.

If you have paid the study fees of South African students in full on or before 31 March, you may submit a request for a 3% rebate on the tuition fees (subject to conditions as stipulated in the *University Yearbook*) to Student Fees. Under no circumstances may you calculate the rebate yourself before making the payment. You can obtain the prescribed form from the web at <http://www.maties.com/tuis.html> available under "Fees", "Payment Options" or [studentaccounts@sun.ac.za](mailto:studentaccounts@sun.ac.za)

*International students, including non-residential International students, and Namibians, have to pay the full tuition fees on the day of registration.*

### 5. Activation of student card for 2022

Student cards can only be issued / re-activated once the 2021 student account has been settled in full and the first instalment for study and accommodation fees reflects on the student account.

Blocks may only be lifted for the activation of a student card if the 2021 student account has been settled in full and the student can provide proof of the following:

1. An External bursary (not SU) indicating the costs that the funder will cover on the letterhead of the funder with their e-mail address and contact details. SU bursary students do not need to provide a letter and can activate their cards directly after registration. Kindly send all proof of bursary documentation to Avron Davids at [avrondavids@sun.ac.za](mailto:avrondavids@sun.ac.za)
2. An official policy that will pay out in the 2022 academic year covering at least the first compulsory instalment.
3. A loan (e.g., bank loan, Fundi or study loan) where the loan amount is sufficient to cover at least the first compulsory instalment. It also has to indicate the payment date.
4. If the student's bursary, loan or policy of a student is not sufficient to cover the full first compulsory instalment and he/she can provide proof that they did apply for a study loan, then the following down payment arrangement can be made – subject to acceptance of the stipulations of the agreement:
  - a. The first compulsory instalment (study and accommodation fees) can be settled in equal instalments by no later than 31 March.
  - b. The first instalment is payable immediately. SU will only lift the block once the first instalment reflects on the student account and Student Fees has processed the completed form.
  - c. If a payment arrangement is made in January the equal instalments are:
 

• Undergraduate student	<b>R5 071 x 3 (January to March)</b>
• Postgraduate student	<b>R3 698 x 3 (January to March)</b>
• Undergraduate residence student	<b>R10 204 x 3 (January to March)</b>
• Postgraduate residence student	<b>R8 831 x 3 (January to March)</b>
  - d. If a payment arrangement is made in February, the equal instalments are:
 

• Undergraduate student	<b>R7 606 x 2 (February to March)</b>
• Postgraduate student	<b>R5 547 x 2 (February to March)</b>
• Undergraduate residence student	<b>R15 306 x 2 (February to March)</b>
• Postgraduate residence student	<b>R13 247 x 2 (February to March)</b>

*The payment arrangement form will only be available on request in January 2022 at Student Fees and is subject to approval from the division. First-year students wishing to make use of the payment arrangement option should do so from January to benefit from the three-month payment option up to the end of March 2022.*

#### **6. Discontinuation of studies before 31 March**

When a student discontinues studies before or on 31 March, SU will reverse all study fees. Residence students will be held liable for the residence fees until the vacated place has been filled.

We thank you for your payment in 2021.

Kind regards

#### **Division: Student Fees**

Office hours:

**Telephone numbers during registration:**

E-mails (student fees):

Mondays to Fridays, 08:00 to 16:30

**021 808 4913/4420/3796/4521**

[studentaccounts@sun.ac.za](mailto:studentaccounts@sun.ac.za)