



# US HONOURS

## NOMINATION / APPLICATION FORM

# Rector's Award for Excellent Achievement

## Service Provision

Stellenbosch University (SU) annually rewards excellence in the categories of leadership, academics, service provision, community interaction, culture and sport with the Rector's Award for Excellent Achievement. The nomination / application process is managed by the Students' Representative Council (SRC) and nominations / applications are then submitted to the Student Achievement Committee. Recipients of an award will be invited to the gala-evening organised by the division of Communication and Liaison.

The Student Achievement Committee is chaired by the Vice-Rector (Learning & Teaching). The Senior Director: Student Affairs, Chairperson and Vice-Chairperson of the SRC, the SRC member responsible for the Rector's Award for Excellent Achievement and the Senior Director: Communication and Liaison form the core committee with the Chairperson. Additional members are co-opted per category.

### REGULATORY REQUIREMENTS

The nominee / applicant must at least be in his / her fourth academic year at SU or a recently graduated student who received his / her degree in December of last year or March this year.

The nominee / applicant must have completed his / her degree(s) in the minimum prescribed time. (In the case of courses longer than three years, the Student Achievement Committee will assess the nominee on merit.)

Nominations / applications must be supported by two members of the SRC and two other students.

### ADMINISTRATIVE REGULATIONS

1. Only nominations / applications on this official form will be accepted.
2. Incomplete nominations / applications will not be accepted.
3. A student may be nominated / apply in more than one category of the Rector's Award for Excellent Achievement.
4. This form, together with supporting material, must be emailed to [<rectorsawards@sun.ac.za>](mailto:rectorsawards@sun.ac.za). A hard copy of this form, together with supporting material, must also be handed in at the SRC office.
5. This form must be stored in the following format: Category - Name Surname (student number) - A. For example: *Service Provision - John Smith (12345678) - A*
6. Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category - Name Surname (student number) - B. For example: *Service Provision - John Smith (12345678) - B*

### NOMINATIONS

All nominations / applications for the Rector's Award for Excellent Achievement must be emailed to [<rectorsawards@sun.ac.za>](mailto:rectorsawards@sun.ac.za) and handed in at the SRC office by **31 July 2015 at 12h00**. No late applications will be accepted.



**SECTION C: NOMINEE'S / APPLICANT'S ROLE IN, AND IMPORTANCE TO, THE STUDENT UNION AND THE COMMUNITY (150 WORDS)**

Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category – Name Surname (student number) - B. For example: *Service Provision – John Smith (12345678) - B*

**SECTION D: NOMINEE'S / APPLICANT'S LIST OF ACADEMIC ACHIEVEMENTS**

If the nominee's / applicant's course was not completed at the Stellenbosch University, please provide a full copy of the academic history.

Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category – Name Surname (student number) - B. For example: *Service Provision – John Smith (12345678) - B*

**SECTION E: NOMINEE'S / APPLICANT'S CHARACTER TRAITS (certificate of character)**

Please provide testimonials and supporting material for conformation of the nominee's / applicant's character traits.

S Supporting material (sections C, D and E) must be stored in one PDF document, in the following format: Category – Name Surname (student number) - B. For example: *Service Provision – John Smith (12345678) - B*

	Name and surname of referee	Official capacity	Contact number
1			
2			
3			

**SECTION F: NOMINATORS**

Details in this section may be confirmed telephonically. All nominations / applications must be supported by two members of the SRC and two other students.

	Name and surname of SRC member	Student number	Cellphone number
1			
2			
	Name and surname of student	Student number	Cellphone number
1			
2			

## SECTION G: STATEMENT

By signing this nomination / application, the nominee / applicant gives the Rector's Award for Excellent Achievement Committee the necessary authorisation to check and affirm his / her academic record.

\_\_\_\_\_

DATE: \_\_\_\_\_

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## CHECKLIST

Make sure that ALL the items in this checklist have been completed. Failure to do so would result in an incomplete application / nomination.

- The nomination / application is for the correct category of the Rector's Award for Excellent Achievement.
- The nominee / applicant is at least in his / her fourth academic year at SU or a recently graduated student who received his / her degree in December of last year or March this year.
- The nominee / applicant has completed his / her degree(s) in the minimum prescribed time. (In the case of courses longer than three years, the Student Achievement Committee will assess the nominee on merit.)
- The nomination / application is supported by two members of the SRC and two other students.
- This form has been emailed to <rectorsawards@sun.ac.za>, in the correct format.
- Supporting material has been emailed to <rectorsawards@sun.ac.za>, in the correct format.
- This form, together with supporting material, has been handed in at the SRC office.

Thank you for submitting this nomination / application. Please do not hesitate to contact <rectorsawards@sun.ac.za> should you have any questions or concerns.