



**MINUTES OF THE STUDENT REPRESENTATIVE COUNCIL OF THE
UNIVERSITY OF STELLENBOSCH
HELD ON 5 FEBRUARY 2015
IN THE SRC BOARDROOM AT 21:00**

IN ATTENDANCE: Stefan Laing, Rodé Brand, Wimpie Greyvenstein, Angelique Fouché, Arnim Ritter, Sasha-Leigh Williams, Rika Botes, Tinotendaishe Muzofa, JC Landman, Kyle Anderson, Tarina Nel, Albert Coetzee, Collen Mathieledza, Dumo Majombozi, Jacobus De Wet, Daniella Potgieter, Kayla Joubert, Caitlin Troup, Murray McDonald

ABSENT WITH REASON: None

ABSENT WITHOUT REASON: None

OTHER ATTENDANTS: Tristan Jaftha, Khule Duma, Onyde Peter, Christa De Kock (minute taker)

	DESCRIPTION AND DISCUSSION:	MOTIONS/ACTIONS
1.	Opening: Mr Laing opens meeting at 21:02.	None
2.	Welcoming and Personalia: Welcomes Mr Duma and attending guests. Credit Ms Potgieter and Mr Muzofa for successful work regarding MAD ² and Rector's welcoming respectively. Emphasis appreciation of all contributions from SRC members.	None
3.	Approval of Previous Meeting Minutes: Not applicable as previous minutes are not finalised.	None
4.	Items from Previous Minutes: Not applicable as previous minutes are not finalised.	None
5.	Setting of Agenda: 7.3 Textbook Notice 7.4 Military Academy Funds 7.5 SRC Protocol	None
6.	Discussion and Feedback: 6.1 Maroon Mondays Mr Laing, as head of the project, discusses the concept of Maroon Mondays and the song writing competition it may include. Mr Greyvenstein offers to assist with the music department. Ms Williams, Ms Botes and Mr McDonald convey their help for the project. Ms Nel and Mr McDonald mention the possibility of involving sport. Mr Anderson suggests involving the Prim Committee as a platform to commence the	Mr Laing to discuss the concept of Maroon Mondays.



<p>project.</p> <p>6.2 Matters relating to the SRc budget</p> <p>Ms Fouché states that budget, as sent per email, is not final. Ms Fouché explains the dispute regarding funds to <i>Die Matie</i>, Student Parliament and Tygerberg Student Representatives. The dispute would be resolved and final budget sent out by 6 February. Ms Fouché depicts the process of making the SRc budget public as per request. Mr Landman refers to section 27 of the student constitution regarding the dispute of funds.</p> <p>Ms Fouché speaks on the SRc office upgrades and whether a share of the payment for new computers needs to be paid out of the SRc funds.</p> <p>The use of the reserve funds of approximately R200 000 is explained by Ms Fouché. Applications will be open and the SRc will be able to allocate the funds where necessary.</p> <p>Mr Ritter suggests that a set of guidelines and record of all decisions by the SRc be drafted. SWAP may be a useful resource. Mr Laing urges SRc members to keep all minutes of meetings regarding their portfolios as a reference for the next SRc.</p> <p>Ms Fouché to send a document through on Friday 6 February which includes all protocol on the matter of the SRc budget.</p> <p>6.3 Appointments and elections</p> <p>Mr Laing explains appointing SRc members to the Institutional Forum and the Executive Committee to fill Mr Ritter's place. Mr Jaftha oversees the matter.</p> <p>Mr Laing manages the election to the Institutional Forum. Ms Brand avails for candidacy and is given 10/15 votes of confidence, thus Ms Brand is elected to the Institutional Forum.</p> <p>Mr Laing manages the election to the Executive Committee. Ms Nel and Mr Landman avails for candidacy. The voting states Mr Landman 12/15 and Ms Nel 3/15, thus Mr Landman is elected to the executive committee.</p> <p>Mr Laing mentions the appointment of a brand manager or marketer in the near future.</p> <p>6.4 Sponsors</p> <p>Ms Fouché suggests the opening of a SRc bursary fund for all respective faculties, supported by reputable companies to</p>	<p>Ms Fouché to explain the current situation regarding the SRc budget.</p> <p>Mr Laing to manage the elections and appointments to the Institutional Forum and the Executive Committee.</p> <p>Ms Fouché to discuss the idea of a SRc bursary fund.</p>
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<p>provide both bursaries and jobs for students. Ms Fouché to make a template available for approaching sponsors. The distinguishing concerning the Maties4Maties fund is discussed. Mr Anderson emphasise the possible project to be approached with clarity and having full transparency. Mr Greyvenstein discusses the connection to the leadership focus of the 2030 vision. Ms Williams thanks Ms Fouché for presenting the idea. Mr Laing suggests Ms Fouché formulate a document regarding the possible bursary fund.</p> <p>6.5 Prim Committee Feedback</p> <p>Ms Nel specifies the first Prim Committee meeting, and its Executive Committee meeting, to be on 10 February at Minerva.</p> <p>Ms Nel informs that the student leaders of the University of Potchefstroom will visit SU on 14 February. Ms Nel to send questions through to specific SRc members as needed. The visitors will have a campus tour from 10:30 to 13:00 and have lunch at Irene Ladies Residence, from where a tour of the new residences, a wine tour and an evening braai at Sonop. Ms Nel invites the SRc members. The varsity cup game on Monday will be watched with the visitors.</p> <p>Ms Nel to speak on concerns of the SU covering up violence against women and the suggestion to create a responsible society on SU campus. The lack of male residences having rules on women visiting is discussed. Mr Anderson suggests the SRc express their support through a protest. Mr Greyvenstein suggests an anonymous helpline being implemented. Ms Nel suggests the matter needs to be dealt with sensitively and management needs to be part of this. A few incidents are mentioned. Ms Williams suggests the issue needs to be more alert and brought into the SRc meeting as a general point. Ms Brand to lead the task team with Ms Nel and Ms Williams, giving immediate attention to the situation. Mr McDonald proposes having a speaker to talk with men residences on the matter. Mr Ritter mentions the traditional time of curfew implemented at residences to which Mr Laing suggests Ms Nel and Mr Coetzee speak to the Prim's about. Mr Anderson makes him available for the task team and suggests the matter should not be handled focussing on gender, but rather in unity. Mr Greyvenstein asks that in future occurrences Mr Laing be informed immediately and emergency meeting be called. Ms Troup proposes involving societies in the task team. Ms Williams suggests similar allegedly issues that have been covered up by public relations, should be investigated by task team. The task team to call a meeting with Mr Kloppers.</p> <p>6.6 Student Success</p>	<p>Ms Nel to speak on the feedback from Prim Committee meeting.</p>
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<p>Mr Landman explains the bursaries and loans issues with NSFAS, raised by SASKO and DASO, as well as Professor Schoonwinkel's temporary solution. Mr Landman describes the problem as a lack of communication from SU to students and explains the solution as suggested by Professor Schoonwinkel which entails electronic bursary and loans applications, email and SMS confirmations. Prospective first years will be notified by 30 November 2015 and senior students will receive notice by 4 December 2015. Mr Landman thanks SASKO and DASO for their work on the issue and Mr Greyvenstein for his involvement. Mr Laing congratulates the involved parties for hard work.</p> <p>Mr Anderson enquires about the bursaries and loans department being under staffed. Mr Greyvenstein suggests for the future temporary additional staff to be appointed during the welcoming period.</p> <p>Mr Laing urges the SRc members to collaborate portfolios for ease of work load. Mr Greyvenstein mentions the business cards will be standardise with the SRc's telephone number and general email address. All calls and emails will be distributed to the relevant SRc member.</p> <p>6.7 Overly full lecture rooms</p> <p>Mr Greyvenstein mentions an official complaint made by a student on the matter of overly full lecture rooms. The problem was not brought to SRc's attention. The media contacted Mr Greyvenstein regarding the situation. According to Mr Greyvenstein, Professor Schoonwinkel's stance is classes are not yet finalised as late registrations are still open; size of classes are based on previous years' statistics. Mr de Wet mentions that the BASK committee is handling the situation and feedback will be given. Mr Ritter proposes that in future students making complaints should be invited to meeting and notified of point in agenda.</p> <p>Mr Landman suggests problem being the amount of students accepted by SU is too great. Ms Fouché mentions the SU's perspective of an increase of student numbers leading to an increase of subsidies. Mr Andersons suggests the issue of is not only restricted to SU.</p> <p>6.8 MAD² Feedback</p> <p>Ms Potgieter credit SRc members for help during MAD² and mentions the financial success exceeding the previous year. Ms Potgieter suggests that in the future the relationship with Tygerberg campus should be supported by more clear</p>	<p>Mr Landman to discuss matters of the Student Success portfolio.</p> <p>Mr Greyvenstein to mention the issue of overly full lecture rooms.</p> <p>Ms Potgieter to provide feedback on the MAD² portfolio.</p>
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	<p>communication.</p> <p>Ms Potgieter proposes that MAD² continues as a full year portfolio as it is the main source for MGD and SRc members should be mindful of opportunities within portfolios to incorporate MAD².</p> <p>6.9 Feedback on translation service at Rector's welcoming</p> <p>Mr Muzofa mentions the total cost of equipment of over R17 000 being divided between Rector's events planning, student relations, military academy and SRc budget. Equipment purchased is available for events. Mr Greyvenstein suggests meeting with all the stakeholders to clarify the entity taking responsibility for the equipment and managing thereof. Mr Muzofa thanks Ms Nel and Mr Greyvenstein for help.</p>	<p>Mr Muzofa to give feedback on the translation service and equipment used at Rector's welcoming.</p>
<p>7.</p>	<p>General:</p> <p>7.1 SRc Guardians</p> <p>Mr Coetzee mentions Huis de Villiers asks for SRc guardians and accordingly Mr Coetzee will approach managers on SRc.</p> <p>7.2 Interaction with UCT during the Varsity Cup match of 9 February</p> <p>Mr Greyvenstein explains the plan for the interaction with UTC, transport and opportunity for SU students to go to a club, Side Show, in Cape Town. Mr Greyvenstein mentions 165 sold tickets are required to break even and profit will be donated to charity. Ms Troup shows possible poster. Mr McDonald suggests the initiatives of combined projects with universities to become more frequent. Mr Ritter reminds of the indemnity being printed on the tickets to clear SU of any responsibility. Mr McDonald confirms that Maties busses will be used and will travel at different time slots to accommodate students.</p> <p>7.3 Textbook Notice</p> <p>Mr Anderson mentions complaints on textbook notices being given only in first week of class and suggests it should be published beforehand. Mr Landman suggests taking the issue to senate to appropriately bring it to the attention of lectures. Mr Greyvenstein proposes SU library having expensive textbooks available for students. Mr Laing suggests SU to pay end user fee to make textbook available online.</p> <p>Ms Potgieter mentions Boekhoek, second-hand books dealer, is</p>	<p>Mr Coetzee to mention the need of SRc guardians at Huis de Villiers.</p> <p>Mr Greyvenstein and Mr McDonald to speak on the upcoming interaction with UCT.</p> <p>Mr Anderson to discuss the matter of late textbook notices.</p>



	<p>handed over to commercial services. Ms Joubert states Pimp My Book stall in Neelsie provides cheaper textbooks and should be supported. Ms Williams asks ABR to inform students that the latest edition of textbooks is not required. Ms Williams, Mr Landman and Mr de Wet to take the matter forward.</p> <p>7.4 Military Academy Funds</p> <p>Mr Mathieledza states the situation at military academy where the dean is allegedly responsible for allocation of all funds and thus MASC need to obtain own funds. Mr Mathieledza enquires about the possibility of receiving funds from SRC. Ms Fouché to investigate matter of MILAK's financial and Mr Mathieledza to provide a document with financial budget as for the full term and any additional financial information. Mr Anderson cautions SRC allocating funds to entities on a permanent basis and advises the SRC should not bind itself to a constitution.</p> <p>7.5 SRc Protocol</p> <p>Mr Laing speaks on the SRC protocol and advises SRC members to read previous minutes before meetings, including the Executive Committee meeting's minutes. Mr Laing urges SRC members to be punctual and provide points for agenda of SRC meeting on Tuesday before the meeting. A document needs to be handed in collectively to provide background on the point of agenda and ensure productive meeting.</p> <p>Mr Laing asks that the WhatsApp group would not be used for official communication where paper proof is needed and an official notification should be format to provide distinction.</p> <p>Mr Laing advises all SRC members to adhere to disciplinary code and to wear SRC uniform to meetings.</p> <p>Mr Greyvenstein mentions the previous minutes will be provided by Monday, 9 February, before 12am. Mr Landman states constitutionally minutes need to be provided within 5 university days after meeting.</p>	<p>Mr Mathieledza to discuss the military academy's funds.</p> <p>Mr Laing to speak on SRC protocol to follow.</p>
<p>8.</p>	<p>In Camera:</p>	<p>None</p>
<p>9.</p>	<p>Questions and Varia:</p> <p>Mr Greyvenstein suggests SRC should meet during lunch in the SRC office every other Thursday, when no SRC meeting is held, to discuss current events. Internal communication will thus be improved. Mr Greyvenstein proposes brainstorming sessions to be included in these meetings, rather than official SRC meetings.</p> <p>Mr Greyvenstein informs the SRC of office duties and restricted</p>	<p>None</p>



	<p>use of SRc resources.</p> <p>Mr Greyvenstein mentions the SRc signatures will be available on Monday, 9 February, containing the branding.</p> <p>Mr Greyvenstein suggests the aspect of managing emergency meetings need to be advised.</p> <p>Mr de Wet informs of the SC function taking place on 16 February.</p> <p>Mr Mathieledza thanks Mr Laing and Ms Brand for attending MILAK's academic opening. Mr Mathieledza invites SRc members to MALIK's valentine's event and ensures an email will be sent regarding all information.</p> <p>Mr McDonald mentions the welcoming of VIP's during the varsity cup will require help from the SRc and emails will be sent.</p> <p>Mr Ritter proposes SRc computers should be restricted to use of SRc members.</p> <p>Ms Potgieter informs of the MAD² fun run on 7 February for which tickets will be available at the MAD² offices.</p> <p>Mr Landman credits Ms Potgieter for great success of MAD².</p> <p>Ms Nel urges SRc members to wear white SRc t-shirts on Wednesdays as part of White Wednesday.</p> <p>Ms Troup asks SRc members to accept attendance on Facebook to Thrift Shop taking place in March. Everyone is also encouraged to "like" it and inform their residences.</p> <p>Ms Fouché offers to help to Mr Greyvenstein regarding improvement of communication within the SRc.</p> <p>Ms Brand mentions the SRc photograph will be taken on Thursday 19 February, at 5pm with members dressed in formal SRc wear. The group photo will be taken first, followed by individual photos. Matter of Molasseser Finals on the evening will be discussed.</p> <p>Ms Brand to invite SRc members to a braai lunch at Middelvlei on 14 February at 13:30.</p>	
<p>10.</p>	<p>Next Meeting:</p> <p>19 February in the SRC Boardroom at 21:00. Group and</p>	<p>None</p>



	individual photos to be taken from 17:00.	
14.	Closing: Mr Laing closes meeting at 23:40.	None