

# **CONSTITUTION OF THE APOSTOLIC FAITH MISSION CAMPUS MINISTRIES IN SOUTH AFRICA**

**DRAFTED 2013**



## **CONSTITUTION OF THE APOSTOLIC FAITH MISSION -CAMPUS MINISTRIES IN SOUTH AFRICA**

### **NAME**

Apostolic Faith Mission Campus Ministries, (AFM Campus Ministries).

### **OBJECTIVE**

Our purpose is to help students and staff members to take a deep and honest look at the spiritual side of life. We hope to provide a safe environment for each student and staff member to develop a personal

relationship with God and to enjoy the fellowship of community. We also aim to build student leaders who will shape and enrich their campuses, their churches and their communities in a positive way.

We offer Bible studies, special recreational and social events, opportunities to become involved in local and national service projects, ecumenical worship services on campus, special seminars, concerts on campus and an annual spring break mission trip.

We constantly seek to provide programmes and opportunities that are both helpful and hope-filled to all facets of the campus community. It is our desire to remind the academic community on an on-going basis that the secular and the sacred, reason and faith, must be held in balance in any honest intellectual search.

### **CORE VALUES**

Giving our lives and resources to serve the poor and the suffering.

Relaxing, hanging out and having fun with each other while building community in the process.

Accepting others by respecting where they are spiritually and being our real selves in return.

Creating an environment in which young people can meet Jesus Christ and find a local church just right for them.

Experiencing God and building a relationship with Him that will overflow into serving others.

### **VISION**

To be an instrument of God's Word to all young and old people

To penetrate all higher education institutions in South Africa

To influence students who are coming from abroad South Africa with one gospel of Jesus Christ

To be a Multicultural Campus Ministry

### **MISSION**

To extend the influence of the church beyond its boundaries and abroad in developing, equipping and releasing believers into student ministry.

## **THE APOSTOLIC FAITH MISSION CAMPUS MINISTRIES IN SOUTH AFRICA**

### **PREAMBLE**

#### **NAME**

The name of the organisation is:

APOSTOLIC FAITH MISSION CAMPUS MINISTRIES,

#### **FOUNDATION**

This Christian organization believes and humbly professes that:

it has its origin, continued existence and destiny from God;

It is a revelation of the Church of Jesus Christ, governed by Him as Head, according to the enunciation of the Holy Scriptures, the working of the Holy Spirit and the ministrations instituted by Him.

### **CONFESSION OF FAITH**

**WE BELIEVE** in God eternal, triune, almighty creator, sustainer and ruler of all creation.

**WE BELIEVE** in God the Father, the author of creation and salvation.

**WE BELIEVE** in Jesus Christ the only Son of God the Father, true God who for the sake of humanity and its salvation, descended from heaven and became flesh; who was conceived by the Holy Spirit and was born by the virgin Mary; who lived on earth and was crucified, died and was buried, who arose from the dead and ascended to heaven where He is seated at the right hand of the Father.

**WE BELIEVE** in the Holy Spirit, true God proceeding from the Father and the Son, who convicts the world of sin, righteousness and judgement and leads in all truth.

**WE BELIEVE** that the Bible is the word of God, written by men as the Holy Spirit inspired them. We believe that it authoritatively proclaims the will of God and teaches us all that is necessary for salvation.

**WE BELIEVE** that all human beings are created in the image of God; due to their sinful rebellion, this image is marred, that all have sinned before God and it is the will of God that all people should receive salvation through faith in Jesus Christ.

**WE BELIEVE** in the baptism in the Holy Spirit with the initial evidence of speaking in tongues as promised to all believers. We believe in the manifestation of the gifts and fruit of the Spirit in the life of a Christian. We believe that a Christian should be a disciple of Jesus Christ living a consecrated and holy life.

**WE BELIEVE** that Jesus Christ is the Head of the Church which is constituted by the Holy Spirit and consists of born again believers. The Church is responsible for the proclamation and demonstration of the gospel and God's will to all people. As a charismatic community they fellowship with and edify one another.

**WE BELIEVE** that the believer's baptism by immersion and the Lord's Supper are instituted by Jesus Christ to be observed by the Church.

**WE BELIEVE** that at the time appointed by God, Jesus Christ will come to take away his Church.

**WE BELIEVE** in a day of judgement when Jesus Christ will judge the living and the dead. We believe in the resurrection of the body and eternal life for the righteous and eternal punishment for the wicked. We believe in the new heaven and the new earth where God will reign in glory.

### **MISSION**

To **extend the influence of the church** beyond its boundaries and abroad in developing, equipping and releasing believers into student ministry.

## MINISTRIES

This Christian organisation acknowledges the following ministries:

the equipping ministries, according to Ephesians 4:1-14.

Apostles

Prophets

Evangelists

Shepherds

Teachers

**The charismatic ministry gifts, as described in Romans 12:6-9 and 1 Corinthians 12:4-11. Elders and deacons ( 1 Tim.3 and Tit.1 )**

## DEFINITION OF TERMS

**Agent** – The controlling body that takes responsibility for the actions and dealings of the legal persona.

**Assembly** – Local church registered in terms of section 2.1.

**Christian Organisation** – AFM Campus Ministries

**Church Laws** – Constitution and Regulations combined.

**Executive** – The controlling bodies of the various statutory institutions of the AFM Campus Ministries.

**Legal Persona** – Legal entity/body which possesses an independent legal personality separate from its members.

**Quorum-** in taking decisions requiring a vote 50% plus 1 of members who are present in voting

### **Meetings -**

Meetings for public worship shall be held on each Lord's Day and during the week as may be provided for under the direction of the Pastor.

There shall be an annual business meeting of the Ministry in the month of December at which time the reports of all officers shall be read and the election of officers shall take place.

Special business meetings of the Ministry may be called when necessary by the Pastor, Secretary or by the majority of the Council after notice has been given by the Pastor or by the Secretary.

Right of Initiative- Special business meetings may also be called by petition having been signed agreement by the membership of the Ministry or by casting of the lot in case of disagreement.

The petition is to be placed in the hands of the Pastor or the Secretary and announcement thereof made three Sundays prior to the date of the meeting.

Quorum- No record of any regular or special business meeting of the Ministry shall be made unless majority members shall be present or represented by a proxy to constitute a quorum.

The official Council board shall meet at least twice a year and the Church Council shall meet monthly or at times as it deems necessary to conduct business of the Ministry.

No meeting other than official church meetings shall be called for the discussion of church affairs or business. Members attending or taking part in unauthorised meetings shall jeopardise their voting privileges.

Charges of misconduct shall be in writing and must be signed by the accuser before official action is taken. Upon finding proof of misconduct, the official board may call a hearing and appropriate action be taken. No minutes shall be taken of these proceedings.

Due notice of this meeting shall be given at the Sunday service two weeks prior to the meeting by the Secretary.

In addition, any proposals for discussion shall be made known to all members at the two Sunday morning services prior to the meeting dates.

**Specialised ministries** – Ministries specialising in specific fields of interest, eg. Music, counselling, chaplaincy etc.

**P.6 CONSTITUTION AND REGULATIONS**

To maintain and promote the good order of this Christian organization and for the realisation thereof this Constitution has been drafted together with Regulations, which Regulations shall be detailed extensions of this Constitution. The Constitution and the Regulations shall contain the foundation of this Christian organization government as well as that of the separate legal personae envisaged in this Constitution. This Constitution and the Regulations shall be the Constitution and Regulations of this Christian organization as well as of each of the separate legal personae envisaged in this Constitution. This Christian organization prays that its Constitution and Regulations will always be an interpretation of the will of Jesus Christ.

**P.7 FINANCES**

Insofar as it is deemed in the interests of this Christian organization:

**P.7.1 TRANSACTIONS**

to conclude any legal transaction;

**P.7.2 ASSETS**

to purchase, sell, hire and let Asset;

**P.7.3 DOCUMENTS**

to enter into, grant, sign, make or execute all such agreements, contracts, powers of attorney, deeds and other documents that may be deemed expedient or necessary;

**P.7.4 MONIES**

To receive, borrow, spend, lend or invest monies, and to open or close banking and other accounts.

**P.8 INSTITUTIONS**

To found or establish any legal institution deemed as spiritually or temporally in the interests of this Christian organization.

- P.9 LAWSUITS**  
To institute, conduct, defend or enjoin any lawsuit, action or proceedings instituted by or against this Christian organization in any court of law.
- P.10 RULES OF ORDER**  
Procedures at all meetings of this Christian organization will be in accordance with the Rules of Order as agreed by the Local; Provincial and National Committee.
- P.11 CHRISTIAN ORGANIZATION LAWS: INTERPRETATION OF**  
For litigation and interpretation of this Christian organization laws the English version will be considered the original text.
- P.12 LEGAL STATUS OF THIS CHRISTIAN ORGANIZATION**  
  
The Apostolic Faith Mission Campus Ministries is a legal persona with perpetual legal succession and the Office Bearers, as elected in terms of Section 4.6 of this constitution, are its agent.
- P.13 DISSOLUTION**  
In the event of dissolution of the Apostolic Faith Mission Campus Ministries, or should it for any reason cease to exist, the assets shall be transferred to a religious institution with similar tenets, such association or institution to be determined by the Local Committee before or at the time of dissolution

## **CHAPTER 1**

### **1 MEMBER**

- (1) The members of this Christian organization shall be composed of persons:
- (a) Who are born again and have received the believers baptism;
  - (b) Who are recognised members of a local AFM Campus Ministries, and
  - (c) Who adhere to and accept the “Confession of Faith” as stipulated in P.3 of the “Preamble” to the constitution

## **CHAPTER 2**

### **(2) CAMPUS MINISTRIES**

#### **(a) CONDITIONS OF ESTABLISHMENT**

(i) Separate groups of members who comply with the following conditions from other institutions of higher learning, shall be registered as local Campus Ministries by the Local Committee.

(ii) Who seek to fulfil the mission of this Christian organization, and

(iii) Who are students of any institution of higher learning.

### **(3) NEW ESTABLISHMENTS**

(a) A Local Committee shall, after consultation with the students of relevant institutions of higher learning, be entitled to establish new Local Campus Ministries with a view to becoming registered Campus Ministries in terms of section 2.1.

### **(4) NON APOSTOLIC FAITH MISSION STUDENT CHRISTIAN ORGANISATIONS**

(a) Where an organised group of believers or a student Christian organisation of another church, applies to join the Apostolic Faith Mission Campus Ministries, such application will be dealt with in terms of the regulations.

(b) Regulations:

(i) If he/she wants to join the student ministry the person will have to sign a membership form.

### **(5) LOCAL COMMITTEE**

#### **(a) CONSTITUTION**

(i) Campus Ministries shall, in accordance with the church laws, determine the membership qualifications, the number of members, appointment procedures and functions of its leadership forum.

### **(6) BY-LAWS**

#### **(a) MEMBERSHIP**

Individuals shall be eligible for membership in this Ministry who give evidence of personal living faith in the Lord Jesus Christ and who voluntarily subscribe to the Tenets of Faith and agree to be governed by the Constitution and By-Laws as herein stated.

#### **(b) Standards of Membership**

- (i) Evidence of a genuine experience in regeneration (John. 1:12-13; 3:3 ; 1 Pet. 1:18-25)
- (ii) Evidence of consistent Holy Christian life (Rom. 6:4, 11-13; Eph. 4:1-3,15, 17-32; 1 Jn. 1:6-7).
- (iii) Baptism in water by immersion (Matt. 28: 19-20; Rom. 6:1-12; Acts.8:36-38).
- (iv) Full adherence to the Tenets of Faith as set forth in the Constitution.
- (v) Willingness to contribute regularly to the support of the Ministry according to his/her ability (Acts. 11; 29; 1 Cor. 9:13-14; 11 Cor. 9:7;16:1-2 ; 8:1-4).
- (vi) Any person of the same faith and order transferred to this church via a letter of transfer or with a letter indicating their resignation from another church and who support the vision of this church or;
- (vii) Any person wishing to be a member, who supports the vision of the church and willing to abide by the constitution or rules of this church.
- (viii) Persons desiring to become members of the Ministry shall make the fact known to the Pastor; the Pastor shall examine the applicant according to the standard of membership.
- (ix) The Pastor shall present to the Council the name of those who apply for membership with his recommendation. After due consideration, the name(s) of those recommended by the Council to the Ministry shall be publicly

welcomed into the Ministry roster book. Membership to non-students as well but 85% must be students.

**(c) RESPONSIBILITY OF MEMBERS**

- (i) Members are expected to be faithful in all the spiritual duties essential to the ministry.
- (ii) Attend services and support activities of the ministry.
- (iii) Be faithful in tithes and offering.
- (iv) Pray for the ministry.
- (v) Offer their time and talents to the ministry.
- (vi) Attend cell groups as segregated by living areas.

**(d) CHAIRPERSON**

- (i) The chairperson will be the leader, vision carrier and member of the Local Committee.

**(7) FUNCTIONS**

**(a) LOCAL COMMITTEE: ADMISSION TO OR TERMINATION OF**

- (i) The Local Committee shall in accordance with the church laws admit members, equip and care for them, discipline them or terminate their membership.

**(b) Purpose**

- (i) The basis and purpose of discipline is
- (ii) To maintain the honor of God
- (iii) To promote the well-being of the ministry
- (iv) Remove sin from the ranks of the ministry
- (v) To assist transgression by means of disciplinary action to regain a biblical relationship with God.

**(c) Principles**

- (i) The ministry discipline will always maintain the principles of:  
Biblical values
- (ii) Approved Doctrinal, Ethical and Liturgical Pronouncements
- (iii) Ministry laws and pastoral code of conduct of the church and must be signed together with the pledge of the office.
- (iv) Any member of the Ministry who shall willingly excuse himself/herself from the regular services for a period of one month shall be contacted by the Pastor and/or by the Committee.
- (v) Any member of the ministry who is having any grievance with another must do in writing and make a report to the secretary of the church or to the pastor at a separate meeting.
- (vi) Prolonged absence without reason will result in suspension of voting rights. Any member, under charges, shall be temporarily suspended from the voting membership pending investigation and final decision in his/her case.
- (vii) Unscriptural conduct or doctrinal departure from the Tenets of Faith held by this Ministry shall be considered sufficient grounds for which any person may be disqualified as a member. Such discipline shall be made known to the congregation (Matt. 18:15-17; Rom. 16:17; 1 Cor. 5:9-13; Tit. 3:10-11).
- (viii) The Council shall be authorized to revise the membership roll of the ministry semi-annually and to remove from the list of active members: the names of the deceased and those who have withdrawn from the fellowship

or may have fallen into sin and whose lives may have become inconsistent with the standards of the church.

- (ix) If a member is removed for cause, the one whose name is removed shall be notified of the Council's action by the Secretary.

#### **(8) TEMPORAL AND SPIRITUAL MATTERS: RESPONSIBILITY FOR**

- (a) The Local Committee shall, subject to any limitation of powers imposed by the church laws, be responsible for the temporal and spiritual interests of this Christian organisation.
- (b) The Local Committee shall perform any other functions as may be prescribed in terms of the church laws.

#### **(9) POWERS: DELEGATION OF**

- (a) The Local Committee may, for such periods and on such conditions as it deems fit, delegate to any member of the leadership forum its powers and duties provided that:
  - (i) The discipline of members, and/or;
  - (ii) the approval of the financial statements shall not be delegated to a single member, and even where this power is temporarily delegated to two or more members, final approval shall be obtained at the following Local Committee meeting;
  - (iii) Any delegation of powers granted by the leadership forum may at any time be withdrawn;
  - (iv) The Local Committee may authorise any person to act for or on its behalf.

#### **(10) COMPETENCY: LIMITATIONS OF**

- (a) All actions and decisions of the Local Committee shall be subject to and in accordance with the constitution and the regulations.

#### **(11) LEGAL STATUS OF THE LOCAL CAMPUS MINISTRIES**

- (a) Campus Ministries of each institution of higher learning is a legal persona with perpetual legal succession and the Local Committee, as constituted in accordance with this Constitution, is its agent.
- (b) Campus Ministries of each institution of higher learning is an independent legal persona distinct from this Christian organisation and/or its members, subject to the regulations, as separate legal persona:
  - (c) Be entitled to own movable assets and funds distinct from the church or its members or the members of the particular local campus

(d) Be capable of acquiring rights, obligations, privileges, powers and liabilities, distinct from the Campus Ministries or its members or the members of the particular local Campus Ministries;

(e) Be capable of instituting and/or defending legal action in its own name;

(f) Be capable of conducting legal transactions of whatsoever nature in its own name;

(g) Be capable of acquiring property and to dispose of, alienate or encumber its property and to in any way deal with its property;

(h) The Local Committee has the competency to execute any legal transaction or any other action which might be necessary to fulfil the calling of this Christian organisation in general and to conduct the business and affairs, and to exercise the powers, and to control the operations of its local Campus Ministries.

(i) The Local Committee shall receive, administer and account for income, expenditure, assets and liabilities of the local Christian organisation.

(j) This Constitution and Regulations shall be the Constitution and Regulations of every registered AFM-Campus Ministries.

(h) Local Committee consists of:

- (i) Chairperson
- (ii) Vice-chairperson
- (iii) Secretary
- (iv) Treasurer
- (v) Two (2) Additional members

## **CHAPTER 3**

### **(12) PROVINCIAL COMMITTEE**

#### **(a) FUNCTIONS**

- (i) The Provincial Local Committee shall, subject to the powers vested in it as contained in the church laws, perform the following functions:
- (ii) Facilitate the caring for the temporal and spiritual welfare of all ministries and statutory bodies within its jurisdiction, and to take any action that is deemed to be in the interests of this Christian organisation;
- (iii) Facilitate fellowship and the ministry of each AFM -Campus Ministries to another ;
- (iv) Facilitate establishment of AFM Campus Ministries in other institutions;
- (v) Facilitate specialised ministries where deemed necessary;
- (vi) Facilitate “in service” leadership training and development in co-operation with; National leadership of AFM -Campus Ministries; National office of

the Apostolic Faith Mission of SA church and the external recognised service providers.

**(13) PROVINCIAL DEMARCATION**

- (a) Province shall consist of the grouping of local institution of higher learning that are on that particular province and where AFM -Campus Ministries exist.

**(14) PROVINCIAL COMMITTEE: CONSTITUTION OF**

- (a) The Provincial Committee shall consist of all chairpersons and secretaries worshipping at registered AFM -Campus Ministries within the province as well as delegates from the National Office.

**(15) DELEGATION: DETERMINATION**

- (a) The Provincial Committee shall determine the number of voting representatives which the Local Campus Ministries may send to a Provincial Committee meeting.

**16) PROVINCIAL COMMITTEE: ELECTION OF**

- (a) With effect from 2016, the Provincial Committee shall every 1 (one) year elect a Provincial leader, who qualifies in terms of section 4.5, from the ranks of the registered student within the Province, and
- (b) Other members of a Committee from the ranks of the registered students within the same Province.
- (c) The Provincial committee will have the right to appoint from its own ranks or to co-opt other persons to administrative functions from the ranks of the Provincial Committee.
- (d) Any vacancy which may occur in the Provincial committee shall be filled at the next Provincial Committee meeting.

**(17) PROVINCIAL COMMITTEE: AGENT**

- (a) The Provincial Committee shall use the Committee as its authorised executive, agent and advisory body. This does not deprive the Provincial Committee the right of appointing other committees to perform specialist tasks.

**(18) PROVINCIAL LEADER: REPRESENTATIVE ON NATIONAL LEADERSHIP FORUM**

- (a) The Provincial leader elected in terms of section 3.5.1 shall also be the Provincial representative on the National Leadership Forum.

**(19) MEETINGS: TIME AND PLACE**

- (a) Meetings of a Provincial Committee shall be held at times and places determined by itself.

#### **(20) QUORUM**

- (a) A quorum of the Provincial Committee shall consist of a representation of more than half of the AFM Campus Ministries in the Province.

#### **(21) LEGAL STATUS OF THE PROVINCIAL LEADERSHIP FORUM**

- (a) Every Provincial Committee is a legal persona with perpetual legal succession and the Provincial Committee, as constituted in accordance with this constitution, is its agent.
- (b) Every Provincial Committee is an independent legal persona distinct from the local AFM Campus Ministries and/or its members and/or the members of the particular Provincial Committee and shall, subject to the regulations, as separate legal persona:
- (c) Be entitled to movable assets and funds distinct from the local AFM Campus Ministries or its members or the members of the particular Provincial Committee be capable of acquiring rights, obligations, privileges, powers and liabilities, distinct from the local AFM Campus Ministries or its members or the members of the particular Provincial Committee;
- (d) Be capable of instituting and/or defending legal action in its own name;
- (e) Be capable of conducting legal transactions of whatever nature in its own name;
- (f) The Provincial Committee has the competency to execute any legal transaction or any other action which might be necessary to fulfil the calling of the entire local AFM Campus Ministries in general and to conduct the business and affairs, and to exercise the powers, and to control the operations of its Provincial activities on behalf of such Provincial Committee.
- (g) The Provincial Committee shall receive, administer and account for income, expenditure, assets and liabilities of the Provincial Committee in accordance with the provisions of the National Financial Policy which forms part of the regulations.
- (h) This Constitution and Regulations shall be the Constitution and Regulations of every Provincial Committee.

### **CHAPTER 4**

#### **(22) NATIONAL COMMITTEE**

##### **(a) FUNCTIONS**

- (b) The National Committee shall:

- (i) Create a context within this Christian organisation for spiritual and strategic leadership;
- (ii) be the guardian of doctrinal, ethical and liturgical matters in this Christian organisation;
- (iii) Advise entry requirements to the ministry and ministries;
- (iv) Monitor approved specialist ministries;
- (v) Facilitate “in service” leadership training and development in co-operation with the Provincial Committee;
- (vi) Convene an annual National Leadership Conference;
- (vii) Where it deems necessary, form department to undertake specialised duties
- (viii) Manage the affairs of this Christian organisation, shall have and exercise all powers granted in terms of the constitution of the church;
- (ix) Decide on all matters which give rise to different interpretations, or other matters of current importance for which no regulations exist at the time.

### **(23) COMPOSITION**

- (a) The National Office Bearers of this Christian organisation elected in terms of section 4, the Provincial Leaders elected in terms of section 3, leaders of the Departments in terms of section 8 shall constitute the National Committee. The National Committee may co-opt additional members as it deems fit.

### **(24) NATIONAL OFFICE BEARERS: ELECTION OF**

- (a) Every one (1) year with effect from 2016, the General Business Meeting shall elect, from the ranks of the registered students from all Provinces or AFM Campus Ministries of all institution of higher learning who qualify in terms of section 4.5 a President, a Deputy President, a General Secretary and a General Treasurer. Such elected persons shall take office as the National Office Bearers of the AFM Campus Ministries.

### **(25) FILLING OF VACANCIES**

- (a) Any vacancy which may occur in the National Office Bearers as elected in terms of section 4.3 shall be filled by the National Committee from within their own ranks, and such person will hold office until the next General Business Meeting.

### **(26) TERM OF OFFICE**

- (a) A National Office Bearer or a member of the National Committee shall, unless otherwise provided for, hold office until the next election year, unless he/she resigns, or is dismissed or retires from service.

### **(27) POWERS IN RESPECT OF REGULATIONS**

- (a) The National Committee shall have the competency to make, amend or repeal regulations.

- (b) Any Statutory Body as defined in terms of the constitution may, in writing, submit proposals with regard to the making, amending or repealing of regulations to the National Committee for consideration.

## **(28) DELEGATION OF POWERS**

- (a) Any powers of the National Committee may for such periods and under such conditions as it may deem fit, be delegated to or withdrawn from a member of the National Committee. The National Committee may authorise any person or persons to take any action on its behalf.

## **(29) LEGAL ACTION**

- (a) In the event of a lawsuit, the available National Office Bearers of this Christian Organisation or person/s so authorised by the National Committee, shall act on behalf of the AFM Campus Ministries in such a lawsuit.

## **(30) LEGAL STATUS OF THE NATIONAL COMMITTEE**

- (a) The National Committee is a legal persona with perpetual legal succession and the National Office Bearers of this Christian Organisation, elected in accordance with the constitution, are its agents.
- (b) The National Committee is an independent legal persona distinct from the AFM Campus Ministries and/or its members and shall, subject to the regulations, as a separate legal persona,
- (c) Be entitled to rent immovable property and own assets, and funds distinct from this
- (d) Christian Organisation or its members;
- (e) Be capable of acquiring rights, obligations, privileges, powers and liabilities, distinct
- (f) from this Christian Organisation or its members;
- (g) Be capable of instituting and/or defending legal action in its own name;
- (h) Be capable of conducting legal transactions of whatsoever nature in its own name;
- (i) The National Office Bearers of the AFM Campus Ministries have the competency to execute any legal transaction or any other action which might be necessary to fulfil the calling of the AFM Campus Ministries in general and to conduct the business and affairs, and to exercise the powers, and to control the operations of National Committee on behalf of the National Committee.
- (j) The National Office Bearers of the AFM Campus Ministries shall receive, administer and account for income, expenditure, assets and liabilities of the National Committee in accordance with the provisions of the National Financial Policy which forms part of the regulations.
- (k) This Constitution and Regulations shall be the Constitution and Regulations of the National Committee.

### **(31) ADMINISTRATION**

- (a) The National Office Bearers of the AFM Campus Ministries shall be responsible for the appointment of staff to a National Administrative Office to manage the affairs of the National Committee. Such appointments shall not be paid.

## **CHAPTER 5**

### **(32) ANNUAL NATIONAL LEADERSHIP CONFERENCE AND GENERAL BUSINESS MEETING**

#### **(a) CONFERENCE: FREQUENCY**

- (j) The Annual Leadership Conference shall be held at a place and time determined by the National Committee.

#### **(b) FOCUS**

- (i) The focus of the annual national leadership conference will be to empower and equip the local AFM Campus Ministries leadership, with specific reference to leadership, celebration and direction for the Apostolic Faith Mission of South Africa church.

## **CHAPTER 6**

### **(33) STANDING AND AD HOC COMMITTEES**

#### **(a) STANDING AND AD HOC COMMITTEES: APPOINTMENT OF**

- (i) Where necessary, the National Committee may appoint standing and/or ad hoc committees to attend to certain tasks on their behalf.

#### **(b) CHAIRPERSONS: APPOINTMENTS**

- (i) The National Committee shall appoint the chairperson for any standing or ad hoc committee.

## **CHAPTER 7**

### **(34) MINISTRIES**

**(a) INDIVIDUAL MINISTRIES**

(i) The National Committee shall determine the individual ministries and the entry requirements thereof by means of regulation

**(b) SPECIALISED MINISTRIES**

(i) The National Committee may, where it deems necessary, recognise and mandate specialised ministries in this Christian Organisation.

**(c) NON APOSTOLIC FAITH MISSION MINISTRIES**

(i) Where a non-Apostolic Faith Mission (student Ministries) applies to join the Apostolic Faith Mission Campus Ministries, such application shall be dealt with in accordance with the regulations.

## **CHAPTER 8**

### **(35) DEPARTMENTS**

**(a) FORMATION OF**

(i) The National Committee may, where it deems necessary, form departments to undertake specialised duties, or to represent the broader AFM Campus Ministries on national and international level, to co-ordinate activities and ensure quality of services in these Campus Ministries.

**(b) EXECUTIVE**

(i) Each department shall be controlled in terms of a policy compiled by its EXECUTIVE and approved by the National Committee, which policies shall form part of the regulations.

**(c) LEGAL STATUS OF THE DEPARTMENTS**

- (i)** Each department formed in terms of section 8.1 is a legal persona with perpetual legal succession and the EXECUTIVE, as determined by its own policy, is its agent.
- (ii)** The EXECUTIVE has the competency to execute any legal transaction or any other action which might be necessary to fulfil the calling of this Campus Ministries in general and to conduct the business and affairs, and to exercise the powers, and to control the operations of its department on behalf of such department.
- (iii)** The Executive shall receive, administer and account for income, expenditure, assets and liabilities of the department.
- (iv)** This Constitution and Regulations shall be the Constitution and Regulations of each department formed in terms of section 8.1.

## **CHAPTER 9**

### **(36) FINANCES AND ADMINISTRATION**

#### **(a) POLICY**

- (i)** The finances and administration of all statutory bodies of the AFM Campus Ministries shall be governed by means of national financial regulations which may only be amended by a two thirds majority of the General Business Meeting.

#### **(b) FUNDING OF THE NATIONAL LEADERSHIP FORUM AND PROVINCIAL COMMITTEE**

- (i)** The National Committee shall be funded by way of a budget devolved to the Provincial Committee on an equalisation basis, for inclusion in a Provincial budget.
- (ii)** The National Committee, with the proviso that nothing will prevent any innovative funding options to compliment the budget, shall determine the responsibility of each local AFM Campus Ministries from each institution of higher learning within the province.
- (iii)** The local AFM Campus Ministries, with the proviso that nothing will prevent any innovative funding options to compliment the budget, shall apply for subsidy from the institution of higher learning where it is functioning.
- (iv)** The Annual budget responsibility devolved to the local AFM Campus Ministries shall not exceed the following percentages of the average income and offering income of the local AFM Campus Ministries:
  - (v)** Five percent (5%) for the National Committee;
  - (vi)** Five percent (5%) for the Provincial Committee

## **CHAPTER 10**

### **(37) ADMINISTRATION OF JUSTICE**

#### **(a) DISCIPLINE: BASIS AND PURPOSE**

- (i)** The basis and purpose of all discipline is:
- (ii)** To maintain the honour of God;
- (iii)** To promote the well-being of the AFM Campus Ministries;
- (iv)** To remove sin from the ranks of the AFM Campus Ministries; to assist transgressors by means of disciplinary action to regain a biblical relationship with God and His church.  
Purpose

**(b) The basis and purpose of discipline is**

- (i) To maintain the honor of God
- (ii) To promote the well-being of the ministry Remove sin from the ranks of the ministry.
- (iii) To assist transgression by means of disciplinary action to regain a biblical relationship with God.

**(c) Principles**

- (i) The ministry discipline will always maintain the principles of: Biblical value, Approved Doctrinal, Ethical and Liturgical Pronouncements.
- (ii) Ministry laws and pastoral code of conduct of the church and must be signed together with the pledge of the office
- (iii) Any member of the Ministry who shall willingly excuse himself/herself from the regular services for a period of one month shall be contacted by the Pastor and/or by the Committee.
- (iv) Any member of the ministry who is having any grievance with another must do in writing and make a report to the secretary of the church or to the pastor at a separate meeting

**(d) Under what circumstances can a member have their membership terminated?**

- (i) Unscriptural conduct or doctrinal departure from the Tenets of Faith held by this Ministry shall be considered sufficient grounds for which any person may be disqualified as a member. Such discipline shall be made known to the congregation (Matt. 18:15-17; Rom. 16:17; 1 Cor. 5:9-13; Tit. 3:10-11).
- (ii) The Council shall be authorized to revise the membership roll of the ministry semi-annually and to remove from the list of active members: the names of the deceased and those who have withdrawn from the fellowship or may have fallen into sin and whose lives may have become inconsistent with the standards of the church.
- (iii) If a member is removed for cause, the one whose name is removed shall be notified of the Council's action by the Secretary.

**(e) OFFICERS**

- (i) The officers of the ministry shall be the Pastor whom is the Chairperson, Secretary, Treasurer, and the members.
- (ii) All officers of the church must qualify according to the scriptural qualifications described in Acts 6:3 and I Timothy 3:8-13.
- (iii) No officer, with the exception of the Pastor, shall hold the same office for longer than a term and re appointment should be based in casting of the lot.
- (iv) No person shall be considered eligible for nomination as an officer of the official board if he has not been a member in good standing with the Ministry for at least six months and is not of at least 21 years of age.

**(38) DUTIES**

**(a) The Pastor**

- (i) The ministry finds its leadership under the Lord Jesus Christ in its Pastor and he represents the highest single authority in the assembly.
- (ii) He should be honored in his sacred office as the spiritual head of the Ministry, and shall be general supervisor of all its activities.
- (iii) He shall provide for all the services of the Ministry and shall arrange for all special meetings, giving due regard to the Ministry.
- (iv) No person shall be invited to speak or preach without his approval.
- (v) To care for the church spiritually.
- (vi) To make disciples of all people
- (vii) Preach the gospel of salvation

- (viii) To lay hands on the sick
- (ix) To oversee the church service
- (x) Conduct counseling sessions

**(b) The Secretary**

- (i) He/she shall call the meetings of the Council and regular and special Business meetings of the Ministry.
- (ii) He/she shall keep the minutes of the meetings of the Official Council and of the annual and special business meetings of the Ministry.
- (iii) He/she shall keep a record of the membership in the Assembly roster book and perform any other clerical duties as part of his responsibilities.
- (iv) He/she shall be the custodian of all legal documents and be in possession of the corporate seal.
- (v) All official correspondence of the church shall be handled through the office of the church Secretary.

**(c) The Treasurer**

- (i) He/she shall be entrusted with all the finances of the Ministry and shall keep a tight discretion of the official Council, an itemized record of receipts and disbursements in accordance with accepted business practice.
- (ii) He/she shall adhere to Article XI of the Constitution which governs the disposition of property, both real and chattel. All funds shall be disbursed by cheque. Cheque is to be signed by any two or three members of the Official Board, one of which must be the Treasurer. Such cheque is to be signed by the two persons to whom authority is delegated by the Official Council.
- (iii) He/she shall present a financial report at the regular meetings of the Ministry.
- (iv) He/she shall present a financial status report to the general Ministry at the end of every quarter.
- (v) His/her accounts should be audited under the direction of the Council.
- (vi) The financial records shall be open for examination by any member in good standing.

**(d) Board of Directors**

- (i) The Secretary, Treasurer, and departments' heads. The term of these officers shall be for three years.
- (ii) Newly elected officers shall take the place of the Initial Board annually.

**(e) The Church Council**

- (i) The church council shall consist of the Pastor, Secretary, Treasurer and heads of departments.
- (ii) The Pastor shall be the Chairman of the Council but in the event the Ministry is temporarily without a Pastor, the Assembly shall be empowered to provide for their chairman from the membership to conduct matters on behalf of the Ministry.
- (iii) They shall determine the amount of all salaries paid by the church.
- (iv) They shall employ temporary help for any work of the church and for the maintenance of the building.
- (v) They may invite department heads or individuals to sit with the Council in conference but may not give them voting privileges of the official Board.
- (vi) They shall be authorized to make such expenditures as may be necessary to conduct business and to make such purchases as are required for normal operation. They may negotiate loans when such do not require alienation of property.
- (vii) They may sell or otherwise dispose of any chattel of the value of R1000.00 or less without the vote of the Assembly.

- (viii) They shall act in the capacity of a public committee if the Ministry is without a Pastor or Associate Pastor. In the temporary absence of the Pastor or Associate Pastor, the Board shall act with respect to the wishes of the Pastor or Associate Pastor.
- (ix) They shall meet and inspect all real property proposed for purchase, sale, or other disposition for a period of six months in order to make an appropriate recommendation for consideration at the upcoming business meetings.
- (x) They shall conduct all the routine business of the Ministry and provide for the orderly conduct of all Ministry business according to accepted business practice.
- (xi) They shall have all governing rights not specifically delegated to others.
- (xii) They shall meet quarterly for the conduct of routine business and at other times when necessary.
- (xiii)** They may invite department heads or individuals to sit with the committee in conference but may not give them the right of voting with the church Council.

**(f) Elections and Vacancies**

- (i) The Secretary, Treasurer and the Ministry Council members shall be elected after three years by casting of lots and prayer by the ministry members.
- (ii) Those elected at any business meeting shall assume their offices as of the date of their election.
- (iii) All nominative elections shall be by secret ballot.
- (iv) All other elections shall be held by secret ballot by request from the ministry members.
- (v) Any other office may be declared vacant by an act of Pastor and the Board.
- (vi) Grounds for such action shall be:
  - (vii) Unscriptural Conduct.
  - (viii) Doctrinal Departure from the Tenets of Faith.
  - (ix) Incompetence in Office
  - (x) Insubordination.
- (xi) Any irregular vacancy shall be filled at the next regularly held business meeting by the same elective procedures established for annually scheduled election in December. Such elections shall be for the unexpired term of the vacated office.
- (xii) The Pastor may choose any member from the Council to fill by appointment any irregular vacancy until the next congregational business meeting.

**(39) NATURAL JUSTICE: MAINTAINING PRINCIPLES OF**

- (a) During any proceedings care shall be exercised that there is no deviation from the principles of natural justice.

**(40) REGULATIONS**

- (a) Regulations for the administration of justice in the AFM Campus Ministries shall be promulgated by the National Committee

**CHAPTER 11**

**(41) GENERAL PROVISIONS**

**(a) Constitutional Amendments**

- (i) A 2/3 majority of the Executive must agree to a constitutional amendment. This assent to the amendment must be confirmed by a vote in favour thereof by 2/3 majority of the members present at the meeting with regard to a constitutional amendment.
- (ii) All members of the society must be notified regarding the time and place of a meeting that will vote for a constitutional amendment. A minimum of 2 weeks notice needs to be given to all members.
- (iii) Constitutional amendments must take place at a reasonable time and place.

**(42) INDEMNITY AGAINST UNAUTHORISED ACTIONS**

- (a) Under no circumstances shall the AFM Campus Ministries or any of the other legal personae mentioned in this Constitution, be responsible for or accept responsibility for the purchases or any other financial responsibility, or legal obligations incurred by any person or body who has not been duly authorised to do so by the relevant body or legal persona in terms of the provisions of this Constitution.

**(43) INDEMNITY OF MEMBERS**

- (a) Every member of any legal persona, as defined in this constitution, shall be indemnified by the AFM Campus Ministries against losses, expenditure or debts incurred by him/her by reason of the execution of his/her duties, provided that such losses, expenditure or debts incurred are not due to his/her own dishonesty, wilful acts or default.

**(44) INDEMNITY AGAINST ACTIONS OF OTHERS**

- (a) No member of any statutory body or legal persona, as defined in this constitution, shall be responsible for the actions, negligence or unpaid debts of any other member of the relevant statutory body or legal persona, or for any loss which the church may suffer in any way whatsoever, unless such action, negligence, unpaid debts or loss occurred as a result of his/her own dishonesty, wilful acts or default.

Signed at .....on the .....day of the.....month of 2013, by

.....:  
Secretary

.....:  
**Pastor**

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