

# Strategic Planning: ABR

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***Our vision:***

We envision a unified campus where innovation, inclusivity and being future focused ensures student success

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## **Portfolio Overview**

### **Portfolio description & Duties**

The Academic Affairs Council (AAC) of Stellenbosch University is the representative student body that takes care of the academic affairs of students in an environment that is devoted to excellence. We form part of the Students' Representative Council (SRC) and specialise in terms of academics. The activities of the AAC are aimed at representing students and promoting academic interests as well as facilitating the participation and development of students in the academic domain and in this manner serves as a key link between the faculty committees.

The AAC consists of two representatives from each of the faculties of Stellenbosch University (excluding Military Science). The chair represents the body on the Student Representative council (SRC). The AAC's sole mandate is to protect and represent the academic affairs of undergraduate students. Due to the nature of the AAC's role on the campus, members serve on a variety of committees of the University. This gives the AAC an important role in policy-making and decision-making structures of the university.

The AAC, in cooperation with faculty committees, serves as a support structure to undergraduate students. We assist students who encounter problems within the academic domain, this includes:

- academic complaints
- bursary and loan applications
- language issues
- test or timetable clashes
- problems with lecturers, mentors, tutors or tut classes

### **Vision for portfolio**

My personal vision for the AAC is to become more relevant and accessible for all students. I envision an AAC that has a stronger relationship with all academic HK's, so as to be able to manage the ABRI system to the best of our ability. I envision faculty committees that have a better relationship with their faculty management, with open channels of communication, so as to engage in robust conversation on grounds of mutual respect in order to solve whatever issues may arise within these faculties.

### **Desired outcomes for portfolio**

The desired outcomes I have for the AAC is to reach a point with the current language policy that is beneficial and satisfactory to all. I desire an AAC where new bonds are formed with academic HK's to ensure that the ABRI system is used to its full potential. I desire an AAC that uses leadership programmes to enhance the leadership structures of both faculty committees and class representatives.

### Monthly calendar

[Please indicate project periods in the calendar. For example, personally one of my projects will be to address the environment for student business on campus and I think I will work 3 weeks so I will choose that I will use 3 weeks in November and indicate it accordingly)

#### October '15

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1)	2)	3)
4)	5)	6)	7)	8)	9)	10)
11)	12)	13)	14)	15)	16)	17)
18)	19)	20)	21)	22)	23)	24)
					END OF CLASSES	
25)	26)	27)	28)	29)	30)	31)
		1 <sup>st</sup> EXAMS START				

#### November '15

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1)	2)	3)	4)	5)	6)	7)
8)	9)	10)	11)	12)	13)	14)
15)	16)	17)	18)	19)	20)	21)
			1 <sup>st</sup> EXAMS END	2 <sup>nd</sup> EXAMS START		
22)	23)	24)	25)	26)	27)	28)
29)	30)					

#### December '15

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1)	2)	3)	4)	5)
						2 <sup>nd</sup> EXAMS EBD
6)	7)	8)	9)	10)	11)	12)
		GRADUATION	GRADUATION	GRADUATION		
13)	14)	15)	16)	17)	18)	19)

STELLENBOSCH STUDENT REPRESENTATIVE COUNCIL 2015-'16  
 STRATEGIC PLANNING: [ABR/AAC]

20)	21)	22)	23)	24)	25)	26)
27)	28)	29)	30)			

**January '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1)	2)
3)	4)	5)	6)	7)	8)	9)
10)	11)	12)	13)	14)	15)	16)
17)	18)	19)	20)	21)	22)	23)
24)	25)	26)	27)	28)	29)	30)
31)						

**February '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1)	2)	3)	4)	5)	6)
	START OF CLASS					
7)	8)	9)	10)	11)	12)	13)
14)	15)	16)	17)	18)	19)	20)
21)	22)	23)	24)	25)	26)	27)
28)	29)					

**March '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1)	2)	3)	4)	5)
6)	7)	8)	9)	10)	11)	12)
13)	14)	15)	16)	17)	18)	19)

STELLENBOSCH STUDENT REPRESENTATIVE COUNCIL 2015-'16  
 STRATEGIC PLANNING: [ABR/AAC]

					END OF CLASS	RECESS
20)	21)	22)	23)	24)	25)	26)
RECESS	RECESS	RECESS	RECESS	RECESS	RECESS	RECESS
27)	28)	29)	30)	31)		
RECESS	RECESS	START OF SECOND TERM				

**April '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1)	2)
3)	4)	5)	6)	7)	8)	9)
10)	11)	12)	13)	14)	15)	16)
17)	18)	19)	20)	21)	22)	23)
24)	25)	26)	27)	28)	29)	30)

**May '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1)	2)	3)	4)	5)	6)	7)
8)	9)	10)	11)	12)	13)	14)
					END OF CLASS	
15)	16)	17)	18)	19)	20)	21)
		1 <sup>st</sup> EXAM START				
22)	23)	24)	25)	26)	27)	28)
29)	30)	31)				

**June '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1)	2)	3)	4)
5)	6)	7)	8)	9)	10)	11)
	1 <sup>st</sup> EXAM	2 <sup>nd</sup> EXAM				

STELLENBOSCH STUDENT REPRESENTATIVE COUNCIL 2015-'16  
 STRATEGIC PLANNING: [ABR/AAC]

	END	START				
12)	13)	14)	15)	16)	17)	18)
19)	20)	21)	22)	23)	24)	25)
					2 <sup>nd</sup> EXAM END	
26)	27)	28)	29)	30)		

**July '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1)	2)
3)	4)	5)	6)	7)	8)	9)
10)	11)	12)	13)	14)	15)	16)
17)	18)	19)	20)	21)	22)	23)
	START OF TERM 3					
24)	25)	26)	27)	28)	29)	30)
31)						

**August '16**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1)	2)	3)	4)	5)	6)
7)	8)	9)	10)	11)	12)	13)
14)	15)	16)	17)	18)	19)	20)
21)	22)	23)	24)	25)	26)	27)
28)	29)	30)	31)			

## Responsibilities

<b>Responsibility 1</b>
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### Overview of responsibility

The chairperson is supposed to chair the academic affairs council.

### How does this responsibility fit into the SRC's vision?

Chairing the academic affairs council will ensure that all academic issues will be handled in such a manner that is in line with the SRC vision of a unified campus where innovation, inclusivity and being future focussed ensures student success.

### Desired outcomes of this Responsibility?

The desired outcomes I have for the AAC is to reach a point with the current language policy that is beneficial and satisfactory to all. I desire an AAC where new bonds are formed with academic HK's to ensure that the ABRi system is used to it's full potential. I desire an AAC that uses leadership programmes to enhance the leadership structures of both faculty committees and class representatives.

### Has this responsibility been done in the past? If yes, how can you improve?

Yes, it can be improved by ensuring a more unified ABR, where robust, effective communication takes place and mutual respect is shown even when opinions differ.

### Brief overview of budget

<b>Expenses</b>	<b>Rand</b>
[Stipulate a brief overview of your financial requirements to fulfil the responsibility. For example food for meetings]	
<u>Total</u>	



## Projects

### Project 1: ABR Camp

#### Description of the Project

A camp to promote team spirit and work on the planning for the year ahead.

#### How does this project fit into your vision?

This project allows for the AAC to come together as individuals and build a team spirit that will help us to work together effectively this year.

#### Timeline of project

I want to plan/organise this project for no more than 2 weeks (22 Sep – 2 Oct). The official camp will be on 16 October 2015 – 18 October 2015.

#### Desired outcomes

Create a team spirit within the ABR that promotes effective communication on grounds of mutual respect.

#### Has this project been done in the past? If yes, how can you improve?

Yes, perhaps we can encourage a more social atmosphere within the camp setting.

#### Possible stakeholders in the project and possible partnership?

- Faculty committees
- FVZS Institute

#### Brief overview of budget for project

Expenses	Rand
Camping	R 12100 (R 550 x 22)
Transport	R 2500
Halaal Food	R 300
<u>Total</u>	<b>R 14900</b>

### Project 2: ABR DAY

#### Description of the Project

Marketing of the ABR at all academic buildings, where the faculty committees and the ABR create awareness and promote the ABR and the importance of academic success.

#### How does this project fit into your vision?

This project allows us to critically engage with students, while creating awareness of the ABR.

#### Timeline of project

I want to work on this project for 2 weeks (1 Feb – 12 Feb), with the 12<sup>th</sup> being the official day.

### Desired outcomes

Create awareness of the ABR and what we can do for the students.

### Has this project been done in the past? If yes, how can you improve?

Yes, it can be improved by setting up the stations outside academic buildings in areas of high traffic and making these stations more visible.

### Possible stakeholders in the project and possible partnership?

- Faculty committees
- Faculty management

### Brief overview of budget for project

<b>Expenses</b>	<b>Rand</b>
Projekleier om sukses te maak van dag	<b>R 2500</b>
<b>Total</b>	<b>R 2500</b>

## **Project 3: SK/ABRi Function**

### Description of the Project

An evening to promote effective working relationships between the different faculty committees and the academic HK's.

### How does this project fit into your vision?

This project allows for the strengthening of working relationships between the different faculty committees.

### Timeline of project

This project will be planned over a 3 week period (1 Feb – 18 Feb) with the actual event taking place on 18 February 2016.

### Desired outcomes

The different faculty committees will have created good working relationships and this will allow for them to not be afraid to ask for help, ideas or support from other faculties.

### Have this project been done in the past? If yes, how can you improve?

Yes, this year we will be inviting the academic HK's to the join the faculty committees in order to promote effective communication.

### Possible stakeholders in the project and possible partnership?

- Faculty Committees
- Academic HK's
- US Management

Brief overview of budget for project

<b>Expenses</b>	<b>Rand</b>
Food and Beverages	<b>R 6000 (R60 x 100 mense)</b>
Venue	<b>R 5000</b>
<b>Total</b>	<b>R 11000</b>

<b>Project 4: SK Day</b>
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Description of the Project

Opportunity for the faculty committees to come together and promote the leaderships structures within the different faculties and the university and also to create understanding as to how these structures function interdependantly.

How does this project fit into your vision?

This project promotes open channels of communication, with opportunity for robust dialogue, which in turn promotes an ABR that is transparent.

Timeline of project

Planning of this event will commence two weeks before (25 Jul – 5 Aug) the actual event day on 8 August.

Desired outcomes

For faculty committees to come together and promote the leaderships structures within the different faculties and the university. Also to create understanding as to how these leadership structures function interdependantly.

Have this project been done in the past? If yes, how can you improve?

Yes, as the ABR we should encourage all SK's to partake whole-heartedly by placing emphasis on the importance of such an event.

Possible stakeholders in the project and possible partnership?

- Faculty Committees
- US Management
- PK
- SRC

Brief overview of budget for project

<b>Expenses</b>	<b>Rand</b>
General (marketing – printing/pens etc.)	<b>R 16000</b>
<b>Total</b>	<b>R 16000</b>