



The Student Electoral Commission  
2024

## SRC NOMINATION FORM 2024

Please note that an electronic copy of this nomination form and all other required documents must be emailed to **electoralcommission@sun.ac.za** by **02 August 2024**, at 23:59 with the following email subject: **[SRC Nomination: Name, Surname]**.

Enquires relating to the SRC election should be sent to **electoralcommission@sun.ac.za**

This document should be titled: ***Surname, Name, Student number.***

### LATE NOMINATIONS WILL NOT BE ACCEPTED

NOMINATION CHECKLIST	
Have you completed all the candidate details?	
Have you attached the signatures for the nominator and seconders?	
Have you attached your CV with relevant experience?	
Have you attached a picture of yourself?	
Have you completed your 300-word manifesto?	
Have you attached a completed academic clearance consent form?	
Have you attached a completed disciplinary record consent form?	
Have you attached a completed conflict of interest disclosure form?	

**Remember to email the signature lists to [electoralcommission@sun.ac.za](mailto:electoralcommission@sun.ac.za) by 05 August 2024 23:59**

## CANDIDATE DETAILS

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Name:

Surname:

SU Student Number:

SU email address:

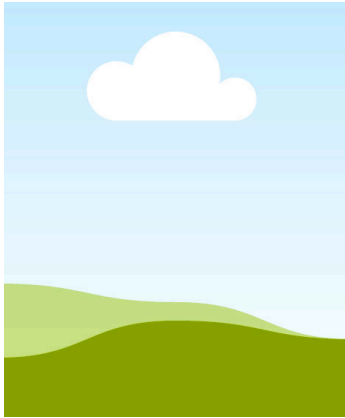
I hereby confirm that I undertake to adhere to the Election Regulations, Rules, and Directives issued by the Electoral Commission and that I am familiar with the attached documents and the contents thereof.

Signature:

The prescribed nomination form and required documents must be submitted in an electronic format to [electoralcommission@sun.ac.za](mailto:electoralcommission@sun.ac.za) by 02 August 2024 at 23:59.

## CANDIDATE PHOTO & MANIFESTO

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CANDIDATE MANIFESTO 300 WORDS ONLY  
WRITTEN IN ENGLISH / XHOSA / AFRIKAANS

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## MANIFESTO

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## MANIFESTO cont.

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## NOMINATOR

Nominator's Name &  
Surname:

Nominator's SU Student  
Number:

Nominator's signature:

## SECONDRS

1. Each nomination must be supported by at least ten (10) registered SU students, the 10 signatures below is separate from the additional 200 signatures and should handed it along with the nomination form.
2. Each nomination must be supported by an additional two hundred (200) signatures from registered SU students, these signatures should be submitted before or by **05 August 2024** to [electoralcommission@sun.ac.za](mailto:electoralcommission@sun.ac.za).  
(The signature sheets are attached)

	NAME	SURNAME	STUDENT NUMBER	SIGNATURE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

## IMPORTANT INFORMATION

1. Deadline(s): All election deadlines will be strictly enforced where needs be.

Deadline for nomination forms and supporting documents: **02 August 2024 at 23:59**

### Important dates:

- a) Nominations round one: **22 July – 02 August 2024**
- b) Vetting Process and Appeals: **03 – 09 August 2024**
- c) Candidates' first meeting: **12 August 2024**
- d) Voting days: **19 – 27 August 2024.**

### 2. Election rules and candidate code of conduct:

The Student Electoral Act sets out all the responsibilities and rights of candidates. The rules in the Electoral Act govern the conduct of candidates and their campaigns during elections. In addition, the Electoral Commission, and all Stellenbosch University students are bound by the Student Constitution. The Electoral Commission is responsible for putting rules, codes, or regulations in place to ensure that the Student Representative Council is elected by a free and fair process.

### 3. Election timetable:

Activity	Date(s)
Nominations Open	22 July 2024
Nominations Close	02 August 2024
Academic and Disciplinary Vetting & Appeals	03 – 09 August 2024
Candidates' First Meeting	12 August 2024
Election Caucus 1	16 August 2024
Election Caucus 2	19 August 2024
Election Caucus 3	20 August 2024
Election Caucus 4	21 August 2024
Election Caucus 5	22 August 2024
Election Caucus 6	23 August 2024
Election Caucus 7 (Military Campus)	26 August 2024
Election Caucus 8	27 August 2024
Voting Period	19 - 27 August 2024
SRC Announcement	28 August 2024
Internal Election	02 September 2024

## 5. Submissions due before the nomination deadline:

Candidates must submit a –

- i. Completed nomination form. Short CV with relevant leadership experience.
- ii. Manifesto: Write a policy statement of no more than 300 words. Any words past this number will be disregarded. Manifesto's must be in English.
- iii. a. *Recommendation*: The first paragraph of the policy statement should address how you believe the SRC could be a better student representative body. Dedicate the second paragraph to how your skills and experiences make you an ideal candidate for the SRC. Dedicate your third paragraph to indicating the practical plans you have in mind.
- iv. Photograph of the candidate. A recent photograph in portrait mode of yourself (waist up) wearing a white shirt in front of a plain wall. The image must be of good quality in jpeg format. Please note that the photo on the candidate's student card may be used for the electronic and ballot voting platform.
- v. Academic clearance consent form. The form must be signed by the candidate.
- vi. Disciplinary record consent form. The form must be signed by the candidate.
- vii. Conflict of interest disclosure form. The form must be signed by the candidate.

## 6. Who may be a nominator and seconder?

- i. Any registered student may nominate themselves or any other registered student.
- ii. Only registered SU students are allowed to be seconders.

## 7. When will I be informed if my nomination has been submitted properly?

- i. Nomination forms will be reviewed when submitted and candidates will be informed within 3 – 4 days whether their nomination documentation is in order.
- ii. Candidates may, at the discretion of the Electoral Commission, be given an opportunity to cure any minor irregularities with their nomination documentation

## 8. Is caucus attendance necessary?

- i. At least two presentation meetings must be organised. Attendance
- ii. remains important. The venues and times will be communicated in due course.

## 9. Candidature: Academic Requirements and Grounds for Disqualification

- i. Please note that all nominations are subject to academic selection as per the Student Constitution.
- ii. Refer to the Student Constitution (Revision 2021, Version 4.1) for the detailed description of all matters pertaining to academic requirements and candidate disqualification.

## **ANNEXURE 1 – ACADEMIC CLEARANCE CONSENT FORMS**

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1. Name and Surname: \_\_\_\_\_
2. Student number: \_\_\_\_\_
3. Cell number: \_\_\_\_\_
4. SU Email address: \_\_\_\_\_

I, \_\_\_\_\_, hereby give consent to the Electoral Commission to send my full name and student number to the Senior Administrative Officer at the Admission and Residence Placement office. This information will be used by the Electoral Commission to determine if I meet the necessary HEMIS requirements to qualify as a candidate in the Students' Representative Council elections.

### **Declaration:**

I declare that the information provided by me on the above form is true and correct to the best of my knowledge and belief.

Signature: .....

Date: .....



## ANNEXURE 2 – DISCIPLINARY RECORD CONSENT FORM

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1. Name and Surname: \_\_\_\_\_
2. Student number: \_\_\_\_\_
3. Cell number: \_\_\_\_\_
4. SU Email address: \_\_\_\_\_

I, \_\_\_\_\_, hereby give consent to the Electoral Commission to send my name and student number to the Head of Student Discipline, or their alternate at the office of Legal Services. This information will be used to determine if I have any adverse finding against me made by either the Central Disciplinary Committee or the Disciplinary Appeal Committee. The Electoral Commission may obtain further confirmation regarding whether I have any pending disciplinary matters.

### **Declaration:**

I declare that the information provided by me on the above form is true and correct to the best of my knowledge and belief.

Signature: .....

Date: .....

## **ANNEXURE 3 – CONFLICT OF INTEREST DISCLOSURE FORM**

According to the upcoming Code of Ethics for student leaders set to be introduced by the Division for Student Affairs at Stellenbosch University (SU), there are steps that must be gradually integrated into the Election process. The Code of Ethics aims to guide student leaders in their roles, ensuring that they contribute positively to the Stellenbosch University community. It is essential for leaders to embody these principles and set an example for the broader Stellenbosch campus.

As such holding multiple student leadership positions simultaneously presents with ethical.

For concerns, including conflicts of interest and challenges in maintaining accountability.

instance, a student serving on the executive structure of the SRC or AAC, House Committee, etc., while holding a position in the Student Parliament or Student Court.

In line with the pending Code of Ethics, student leaders will not be permitted to serve simultaneously in these positions moving forward. The Student Electoral Commission kindly request that candidates complete the following information to disclose any potential conflicts of interest regarding their candidacy for the Students' Representative Council (SRC) or any other student leadership positions for the term 2024/2025.

### **Candidate Information:**

Name and Surname	Student Number

### **Disclosure Questions:**

*1. Are you currently occupying any other SU student leadership position including any other paid position or similar at SU outside of the SRC? If yes, please provide details including the position held and the structure it pertains to.*

☐ Yes ☐ No

If yes, please specify:

## ANNEXURE 3 – CONFLICT OF INTEREST DISCLOSURE FORM cont.

Position(s)	Leadership Structure(s) and/or environment at SU

2. Do you intend to occupy another SU student leadership position outside of the SRC for the academic year 2024/2025? If yes, please provide details including the position you intend to hold and the structure it pertains to.

☐ Yes ☐ No

If yes, please specify:

Position(s)	Leadership Structure(s)

Declaration:

- I hereby declare that the information provided above is true and accurate to the best of my Oknowledge. I understand that any misrepresentation of information may result in disqualification from candidacy for the SRC election term 2024/2025.
- I affirm that upon the approval of the code of ethics, the Division for Student Affairs may request me to select a single student leadership position to hold, and I will promptly resign from any other positions I may hold. I will notify the Division of Student Affairs immediately when I am offered a paid position such as a student assistantship or any other position where I receive money in exchange for services rendered. I accept that in the case of such a position I will only accept it if the Division of Student Affairs is of the opinion that it will not be a conflict of interest or will have an influence on the time available to devote to my TSRC leadership duties.

Candidate's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **ANNEXURE 4 – STUDENT ELECTORAL ACT**

*The following is the Student Electoral Act as contained in Schedule 1 of the Student Constitution: –*

### **SCHEDULE 1: ELECTORAL ACT**

#### *Part S1: Values and Standards*

This Electoral Act aims to promote the following values and standards for student leadership structure elections:

#### **1. Ensuring an election process which:**

- (1) Allows maximum accessibility to information regarding candidates and the election process.
- (2) Allows maximum participation and engagement from the student body.
- (3) Is democratic, non-discriminatory, and inclusive.
- (4) Is free and fair.
- (5) Is relevant and transparent.
- (6) Promotes the interests of the structure and/or campus.
- (7) Stimulates quality debate and dialogue with candidates.

#### *Part S2: Rights*

The following rights apply to the entire student body, including all candidates of student leadership structures.

#### **2. All students have the right to:**

- (1) Cast their vote independently and in secret for candidates.
- (2) Legally conduct election campaigns.
- (3) Distribute the election and campaign materials designed and authorised by the relevant election authority.
- (4) Freedom of language.
- (5) Freedom of speech.
- (6) Hold public meetings.
- (7) Put up the posters designed and provided by the relevant election authority.
- (8) Recruit support from voters.
- (9) Use social media platforms to advertise their campaign.

#### *Part S3: Infringements*

#### **3. All persons bound by this Electoral Act must, during the election period:**

- (1) Comply with any instructions from the Electoral Commission and implement any just decisions of the Electoral Commission.
- (2) Avoid language or any kind of action that could lead to violence or intimidation.
- (3) Refrain from actions or practices that discriminate unfairly or are aimed at humiliating someone on the grounds of race, gender, sexual orientation, ethnicity, class, or religion with respect to the election.

## **ANNEXURE 4 – STUDENT ELECTORAL ACT cont.**

- (4) Do nothing that would impede the right of anyone to gain reasonable access to voters for the sake of recruiting support.
- (5) Refrain from unlawfully removing or damaging or destroying any voting material or electoral material in any way.
- (6) Refrain from removing, damaging, or destroying any candidate's campaign material.
- (7) Spend no money on any marketing.
  - (a) As a candidate cannot use their own money, this includes Facebook, Instagram, and Twitter sponsored pages, any sponsorship cannot be utilised.
- (8) Refrain from any attempt at misusing power or resorting to privileges or influence or using any form of coercion intended to persuade someone to vote for any candidate.
- (9) Refrain from making misrepresentations about themselves in any election material.
- (10) Refrain from making, publishing, or repeating any racist, sexist, homophobic, false, libellous, or any other allegations of this sort that would infringe on a person's human dignity with respect to the election.
- (11) Refrain from offering any form of enticement or remuneration to any person for the purpose of such person's vote or non-vote in the election.
- (12) Refrain from voting in a way in which they know they are not entitled to vote.
- (13) Refrain from doing anything that violates the privacy of the students or the right to a secret vote.

### **4. Responsibilities for candidates**

- (1) Even though a candidate has the freedom to post their posters, as given by the Electoral Commission, wherever they want to post them, the following is the candidates' responsibility:
  - (a) Ensuring that where they post their posters does not violate any rules of the platform where they post their posters.
  - (b) Violation of this rule will result in disciplinary action being taken.

### *Part S4: Social Media & Posters*

#### **5. Posters**

- (1) The Electoral Commission or the relevant election authority is responsible for the photography, design, and distribution of all marketing posters.

#### **6. Social media**

- (1) Maximum usage of social media platforms like Facebook, Instagram, and Twitter are encouraged.
  - (a) Please note that there still needs to be stringent adherence to the rules above and it will be strictly enforced.

## **ANNEXURE 4 – STUDENT ELECTORAL ACT cont.**

### **7. Additional rules**

- (1) Only social media platforms may be used for additional marketing.
  - (a) This implies that no candidate is allowed to use mass communication (SMS, email, or any similar media) for marketing purposes.
  - (b) Such methods are in contravention of the Stellenbosch University Electronic Communications Policy paragraph 2.2.1.
- (2) A candidate is allowed to communicate with a closed group of friends electronically or otherwise but must then include a statement explicitly prohibiting the resending of that message as mass communication.

### *Part S5: Enforcement*

8. Any infringement of these rules will render the perpetrator liable for an investigation by the Electoral Commission and if found guilty, will be disqualified.

- (1) A candidate will be held liable for any mass communication that violates this act if such means were to endorse them or to help them with their campaign.
  - (a) Unless a candidate can prove that they had nothing to do with such violation.

## ANNEXURE 5 – CANDIDATE DISQUALIFICATION

The following outlines the process for academic disqualification and the process that candidates may follow to appeal such disqualification:

### 1) Academic requirements for candidature

- (a) The academic requirements for candidature in the election exist to prevent situations where an individual resigns during their term of office for academic reasons.
- (b) To qualify on academic grounds a candidate must comply with the minimum residence HEMIS requirements based on their academic record of previous years and may include the June examination results of the year concerned.
- (c) If a candidate is at risk of non-compliance with the readmission requirements of the University, they will not be granted candidature in the election.
- (d) A candidate's official academic record may be accessed by the Electoral Commission to determine whether the academic requirements have been met.

### (2) Academic disqualification

- (a) Candidates who do not comply with the academic requirements stipulated in these regulations are not eligible for election to the SPC chairperson or through ex-officio bodies.
- (b) The Electoral Commission must obtain the academic record of the candidates from the Registrar's office and submit any cases where the candidate does not appear to comply with the provisions above to the committee contemplated in subsection (c) below.
- (c) The decision to reject the candidature of a candidate on academic grounds must be taken by a committee consisting of –
  - (i) *The Director of the Centre for Student Leadership, Experiential Education and Citizenship or their nominated alternate.*
  - (ii) *The Chairperson of the SRC.*
  - (iii) *One (1) of the Electoral Commissioners.*
  - (iv) *The Dean of the candidate's faculty.*
  - (v) *The Speaker of Student Parliament.*

- (d) The committee contemplated above must make its decision based on the criteria in these regulations, but can also take the following factors into account in making its decision –

[illegible]



[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]



[illegible]