

10 Banhoek Street  
Stellenbosch  
7600  
2 July 2014

Mr K. du Plessis  
GROCOTT'S MAIL  
PO Box 20  
Hermanus  
7200

Dear Mr. K. Du Plessis

**Application for a Municipal Reporter Position**

I am a Political Science Masters student at Stellenbosch University and wish to apply for the Municipal Reporter position advertised in the June 18, 2014 edition of the Cape Times.

My strong academic background in Political Science and government would enable me to make a significant contribution for the Municipal Reporter position you are currently advertising. The position you have advertised requires an ability to study and translate complex governmental policies into simple language for a layperson and I believe my ability to study, analyse combined with my strong creative writing skills could make me an asset to your organisation.

I have been involved in student government; held office as a spokesperson in the university's Political Science Club and have had to write reports as a project manager of team projects during my graduate training. I have also worked as a part-time analyst in our local radio station. I strongly believe that both my oral communication skills acquired as a spokesperson and my report writing skills developed through my position in different university projects will be of value for the position I am applying for. I am convinced I can add worth to your organisation.

Thank you for considering my application. Should you wish to invite me for an interview, please contact me at 071 222 0000/ 021 808 8888. Alternatively, you can email me at [166677766@sun.ac.za](mailto:166677766@sun.ac.za). I look forward to hearing from you.

Kind regards

Kobus Smit