**CAREERS OFFICE / LOOPBANEKANTOOR**

**LOOPBAANONTWIKKELING / CAREER DEVELOPMENT**

Kontak Delisha van Neel by 808-3568, dvanneel@sun.ac.za of Victoriastraat 43 om jou plek te bespreek. *Contact Delisha van Neel at 808-3568,* *dvanneel@sun.ac.za* *or 43 Victoria Street to reserve your place.*

**BETALINGSPROSEDURE / *PAYMENT PROCEDURE***

*Loopbaanontwikkeling werkswinkels* betalings moet by die **kassiere in Admin A (Stellenbosch Kampus)** gemaak word.

* Dui asseblief jou **naam, studentenommer** en **naam van werkswinkel** aan
* Voorsien ook die koste punt (**R5851**) en rekening nommer: **5789**
* Indien jy ‘n probleem het met die betaling, kan jy skriftelik by Victoriastraat 43 (Stellenbosch kampus) aansoek doen om vrygestel te word.

*Career Development workshops) payments must be made ​​at the* ***cashiers in Admin A (Stellenbosch Campus)****.*

* *Please indicate your* ***name, student number*** *and* ***name of the workshop***
* *Also provide the cost centre (****R5851****) and account number (****5789****)*
* *If payment is a problem, you can provide a written application at 43 Victoria Street (Stellenbosch Campus) for exemption.*

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| ***LOOPBANEKANTOOR WERKSWINKELS 2015 / CAREERS OFFICE WORKSHOPS 2015*** ***Koste: R10 per sessie / Cost: R10 per session***

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|  | **CV Skryf/ CV Writing Skills** | **Dekbrief Skryf/ Cover Letters** | **Onderhoudvaardighede/ Interview Skills** |  **Tyd/ Time** |
| Februarie/ February | 11 | 18 | 25 |  13h00 – 14h00 |
| Maart/ March | 11 | 18 | 25 |  13h00 – 14h00 |
| April | 15 | 22 | 29 |  13h00 – 14h00 |
| Mei/May | 6 | 13 |   |  13h00 – 14h00 |
| Julie/July | 22 |  |   |  13h00 – 14h00 |
| Augustus/ August | 5, 6 | 12, 13 | 19, 20 |  13h00 – 14h00 |
| September | 16 | 23 | 30 |  13h00 – 14h00 |
| Oktober/ October | 14 |   | 21 |  13h00 – 14h00 |

Navrae kan telefonies gerig word aan 808-3568 of per epos aan dvanneel@sun.ac.za. *Enquiries can be directed to 808-3568 or via email to* *dvanneel@sun.ac.za**.* |