Sentrum vir Leertegnologieë
Centre for Learning Technologies
iZiko lokuFunda ezobuGcisa

HOW TO CREATE A WIKI IN SUNLEARN

- **Log in** to the specific module page on SUNLearn.
- **Turn editing on** at the top right of screen.
- Identify the topic under which you wish to add the wiki.
- Click **Add an activity or resource** at the bottom right of the topic.
- Choose **Wiki** and click on **Add** at the bottom of the pop-up screen.
- Enter a **Name** and if preferred a **Description** for the activity.
- Next, choose the **Wiki mode** as either individual (each student has their own wiki) or collaborative (students can work together on the same wiki).
- Click on **Save and Display** (scroll down).
- Enter a **First page name**, which is the title page for the Wiki. This is compulsory, but can be changed later on.
- Under **Format**, choose the **Default format** that students need to use to edit their wiki(s). If you check **Force format** students will not be able to change the default format to their preferred choice.
- Click on **Save and return to course**.
- Click on **Create page**.

HOW TO EDIT YOUR WIKI PAGE

- Click on the Wiki activity on the module page.
- The **View** tab opens by default. Click on the **Edit** tab to start editing the page content.
- To add comments or attach files to the page, click on the different tabs on the ribbon next to the view tab.