**Additional information to help in the completion of module form B:**

The following additional information or links to documents might assist in the completion of this form:

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| **NQF levels and Outcomes:** |
| The Higher Education Qualifications Sub-Framework (HEQSF) provides clear descriptors of the different National Qualification Framework (NQF) levels of programmes and what the requirements for each type of programme is. Please find more information in the HEQSF document available at:  <https://www.sun.ac.za/english/learning-teaching/learning-teaching-enhancement/APQ/Documents/Academic%20Planning/HEQSF%20Government%20Gazette%2038116%2017%20October%202014.pdf> |

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| **CESM:** |
| The CESM (classification of educational subject matter) is a coherent system for categorising subject matter. This system facilitates the recording, reporting and comparing of subject matter. This system comprises of 20 categories of subject matter with a further breakdown into further sub categories. The full list of CESM categories (2008) with the revised addendum (2014) is available at: <https://www.sun.ac.za/english/learning-teaching/learning-teaching-enhancement/APQ/Documents/Academic%20Planning/CESM_August2008_%26Addendum_2014.pdf> |

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| **Outcomes:** |
| For an indication of the SAQA level descriptors for programmes on different NQF levels, please see the SAQA level descriptors available at: <https://www.sun.ac.za/english/learning-teaching/learning-teaching-enhancement/APQ/Documents/Academic%20Planning/SAQA%20level_descriptors%20Nov%202012.pdf>  You will also find some action verbs from Bloom’s Taxonomy at: <https://www.sun.ac.za/english/learning-teaching/learning-teaching-enhancement/APQ/Documents/Academic%20Planning/BloomsTaxonomyVerbs.pdf>.  An helpful article regarding the formulation of outcomes is also available at: <https://www.sun.ac.za/english/learning-teaching/learning-teaching-enhancement/APQ/Documents/Academic%20Planning/Writing_and_using_learning-outcomes.pdf> |

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| **Formal assessment opportunities:** |
| The following three options are available as formal assessment opportunities:  A1: Assessment during the semester (the current test period)  A2: Assessment in the time period of the first examination  A3: Assessment in the time period of the second examination  If the module is an *undergraduate* module, indicating “yes” on any of these basement opportunities means that a formal test / examination date will be included on the test and examination timetable for this module.  If the module is a *postgraduate* module, this information will be used by the faculty to make further arrangements. |

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| **Language option:** |
| According to the Language Policy of Stellenbosch University (2017), all *undergraduate* modules must be offered in one of the following language options:  7.1.3: Parallel Medium Teaching – more than one class group, i.e. separate lectures in Afrikaans and English  7.1.4: Both Afrikaans and English in the same class group (this option also allows for simultaneous interpretation – 7.1.4.3)  7.1.5: Lectures offered in one language only, under the following conditions:  7.1.5.1 where the nature of the subject matter justifies doing so  7.1.5.2 where the assigned lecturer is proficient to teach only in Afrikaans or English (for these modules additional support is provided.  7.1.5.3 where all the students in the class group have been invited to vote by means of secret ballot (to have the module presented in Afrikaans only or English only), and those students who have voted, unanimously agree to it.  Or, if the language in question is a module that focusses on the acquisition or study of a language itself, the module can be *waived* from being categorised into one of these options.  *Postgraduate* modules are by default presented in English only. However if a postgraduate module will be presented in one of the prescribed language options, please indicate which language option will be used. |

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| **Subject:** |
| The subject is the branch of knowledge studied or taught (at Stellenbosch University the subject is usually allocated a 5 digit code). A subject can be sub divided into multiple modules, e.g.  Subject: Physics  Modules: Nuclear Physics 214, Newtonian Physics 278, etc. |