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MENTORING AGREEMENT

Mentee's Name	Signature	Date
Mentee's Line Manager	Signature	Date
Mentor's Name	Signature	Date
Mentor's Line Manager	Signature	Date

The parties listed above agree to enter into a mentoring relationship and to keep to the conditions of this agreement.

Conditions of this agreement:

1. All parties agree to protect each other's privacy and to abide by the confidentiality required in this programme
2. The mentor will attend mentor training
3. The mentee will attend mentee orientation
4. Line Managers will allow reasonable time for the mentoring relationship to develop
5. Reflective notes/records kept by mentor and mentee will remain confidential
6. Recommended time for participation is twelve months (This should however be flexible)
7. HR should be notified if a mentoring relationship ends and also if any issues arise which might jeopardize the relationship

Details of mentoring arrangements:

Start date	
Agreed period of mentoring relationship	
Number of sessions over agreed period	
Agreed session length	