The Rector approaches the Dean nine (9) months before the expiry of the term of the incumbent and asks if he/she wants to continue for a second term.

If the serving Dean indicates that he/she is available for a further term, he/she must submit the following documents to the Rector:

1. Reports with regard to achievements attained during his/her current term
2. A vision statement for a possible second term
3. An updated detailed curriculum vitae.

The Faculty Board votes on the reappointment of the serving Dean by means of a ballot, taking into account the job requirements and the performance of the individual.

Human Resources communicates the outcome to Senate and Council.

The Rector, as the chairperson of the SAC for the appointment of a Faculty Dean, considers the recommendations of the Faculty Board and makes a final decision.

The Rector initiates the reappointment at the Rectorate and recommends the reappointment to the FB.