

Process flow: Reappointment of a COO

COUNCIL

Process management by Registrar's Office (as the secretariat of Council) in collaboration with Human Resources (HR)

The Rector approaches the COO twelve (12) months before the expiry of the term of office and enquires whether they wish to continue for a further term.

If the COO wishes to continue for a further term, they must submit the following documents to the Rector:

1. A report pertaining to performance achieved during their current term.
2. Feedback from direct reports and key stakeholders.
3. A vision statement for a possible further term.
4. An updated detailed curriculum vitae.

The Rector must submit the documents to the Chair of Council (as the Chairperson of the SAC).

If the incumbent, with due consideration for the voting in Senate and the IF, obtains an absolute majority (50% + 1) of votes of members of Council present and voting, they are appointed for a further term, with the duration thereof determined by Council.

INSTITUTIONAL FORUM (IF) & SENATE

The Chair of Council (or delegate) presents the following documents to the IF and Senate to vote on the reappointment of the incumbent:

1. A report pertaining to performance achieved during the COO's current term.
2. Feedback from direct reports and key stakeholders.
3. The COO's vision statement for a possible further term.
4. An updated detailed curriculum vitae.

The results of the voting are presented to Council.