

**FACULTY OF MEDICINE AND HEALTH SCIENCES OPEN ACCESS PUBLICATION FUND (FMHS-OAF)**  
**APPLICATION FOR FMHS-OAF**

**Purpose**

The purpose of the **Faculty of Medicine and Health Sciences Open Access Publication Fund (FMHS-OAF)** is to provide financial support to **FMHS early-career staff, postdoctoral fellows and postgraduate students** towards **Article Processing Charges (APC) of research publications in peer-reviewed Department of Higher Education and Training (DHET)-accredited open access or hybrid journals**. Open Access publications refer to peer-reviewed publications that are published online and are freely available immediately after publishing. Hybrid publications refer to peer-reviewed publications in subscription-based journals with fee-based open access options for individual articles.

Please also consult the [SU Library list](#) of publishers with whom SU has **agreements for reduced or waived APC**.

**Eligibility**

**FMHS early-career staff** (defined as having 10 or less publications to date), **postdoctoral fellows** or **postgraduate students, as first author**. Note that undergraduate students should apply to the [Undergraduate Open Access Fund](#).

Certain other criteria must also be met:

- The journal must be **peer-reviewed** and **accredited by the DHET** and listed on one of the [DHET-approved indices](#). Post-publication open peer review articles do not qualify for FMHS-OAF support. Articles in non-accredited journals or so-called ‘predatory’ journals are not eligible for FMHS-OAF support.
- The article must be a **DHET subsidy-bearing** publication (case reports and protocols typically do not qualify).
- All FMHS researchers’ **Stellenbosch University and FMHS affiliation** should be indicated on the article.
- Only **one application** per article may be submitted, despite the number of affiliated co-authors.
- The article must either have been **published** or **accepted for publication by the time of application**.
- Since the purpose of this fund is to assist early-career researchers and postgraduate students who do not have any access to funding to publish, **only authors not having dedicated grant funding for APC are eligible to apply**.

**Award**

Awards will be made supporting **100% of the APC for the prorated FMHS authors with official FMHS and SU affiliations**, up to a **maximum of R 30 000 per publication, pending the availability of funding**. If more than one application is submitted by an author in a calendar year, priority will be given to first-time applicants. Funding awards may be amended or suspended at any point, depending on the availability of funding.

Successful awards will be paid into the nominated **K cost centres (K...)**, regardless of whether the authors have already paid the publisher’s invoice or not. **It remains the authors’ responsibility to pay the actual publisher’s invoice**.

**Application**

Applications can be submitted at **any time during the year**.

**NOTE: The relevant APC invoice and/or payment date must not be older than 2 months by the time of application.**

An application consists of the completed application form and the following supporting attachments:

Appendix	Description	✓	Comments (optional)
A	Published article OR article plus proof of acceptance		
B	A copy of the publisher’s invoice		
C	Proof of SU’s payment to the publisher (if applicable)		
D	Early-career researchers: List of previous publications		
E	Postdoctoral fellows   students: Proof of registration		

**Submission**

A completed application form must be submitted with the **attachment(s) as one PDF document, to Dr Tania Brodovcky ([taniab@sun.ac.za](mailto:taniab@sun.ac.za)) via e-mail**. Please note that incomplete applications will not be accepted. No hard copies are required.

**Enquiries**

Dr Tania Brodovcky at [taniab@sun.ac.za](mailto:taniab@sun.ac.za) or 021 938 9150.

1. APPLICANT INFORMATION			
Surname			
First name		Title	
Division / Centre / Entity			
Department			
SU number		E-mail	
Applicant status <i>(Select one)</i>	Staff	Postdoctoral fellow	
	Staff enrolled for a further degree	Postgraduate student	
Race <i>(For reporting)</i>		Gender	
Date of birth		Disability	
<b>APPLICATION CATEGORY</b> <i>(Select only one)</i> <i>*Proof of registration must be attached to the application.</i>			
*Postdoctoral fellow (FMHS)		*Postgraduate student (MSc)	
*Postgraduate student (PhD)		*Postgraduate student (MMed)	
*Postgraduate student (MPhil)		*Postgraduate student (Masters other)	
*Postgraduate student (Hons)		Early-career researcher (FMHS staff) For this category, state the total number of articles published to date:	

2. DETAILS OF RESEARCH ARTICLE			
Article title			
Journal name <i>(full official name)</i>			
Publishing company name		Publication year	
Total number of authors		Number of FMHS-authors	
<b>RESEARCH THEME</b> <i>(Select all relevant themes)</i>			
Infectious Diseases	Maternal and Child Health		
Mental Health and Neurosciences	Non-communicable Diseases		
Health Systems Strengthening	Violence, Injury, Trauma and Rehabilitation		
Primary Health Care	Other		

### 3. CO-AUTHOR DETAILS (FMHS-AFFILIATED AUTHORS ONLY)

*(If there are more than five FMHS-affiliated authors, provide these details on a separate sheet and attach to the application.)*

CO-AUTHOR 1:	
Name and Surname	
Division / Centre	
Department	
SU number	
CO-AUTHOR 2:	
Name and Surname	
Division / Centre	
Department	
SU number	
CO-AUTHOR 3:	
Name and Surname	
Division / Centre	
Department	
SU number	
CO-AUTHOR 4:	
Name and Surname	
Division / Centre	
Department	
SU number	
CO-AUTHOR 5:	
Name and Surname	
Division / Centre	
Department	
SU number	

### 4. FUNDING REQUEST

Awards will be made of **100% of the APC for the prorated FMHS authors with official FMHS and SU affiliations**, up to a **maximum of R 30 000 per publication, pending the availability of funding**. Funding for successful applications will be paid into the **K cost centre** as nominated by the applicant, which can be the cost centre of a senior author.

Article processing charges in journal currency	
Article processing charges in South African Rand	
Exchange rate used to convert to South African Rand <i>(if applicable)</i>	
Nominated <b>K cost centre</b> number <i>(only option available)</i>	K
Name of K cost centre owner <i>(can be a senior author)</i>	

### 5. DECLARATION

#### APPLICANT:

I hereby declare that the information provided above and supporting documents are correct and valid.

I further confirm that I do not have grant or other funding available to pay for this publication APC.

APPLICANT NAME (IN PRINT):

DATE: