

## Public Sector

### Monitoring & Evaluation

#### 5 Day Training Course

**NQF Alignment:**

**NQF Level 8**

This NQF level eight (8) aligned short course covers knowledge of a formal postgraduate programme, approved and quality controlled as required by the South African Qualification Authority (SAQA) and the Higher Education Qualification Committee (HEQC).

This course can be delivered as in- house courses, starting with a minimum of 8 participants with catering and venue included in the costs (Vat Inc.).

The course can also be customized to the training needs/specification of the client with relevant sector specific case studies.

**This Public Sector Monitoring & Evaluation (5-Day Short Course) is certified by Stellenbosch University. Upon completion of this course, participants receive a Stellenbosch University Certificate of Completion/Competence.**

**Final performance mark of 50% of higher is required to pass the course and receive the certificate of competence.**

#### Facilitator & Assessor

Prof Babette Rabie



**Stellenbosch**

UNIVERSITY  
IYUNIVESITHI  
UNIVERSITEIT

**SPL**

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#### TARGET GROUP

Public service departments, entities, municipalities and non-governmental managers dealing with the monitoring and evaluation of public sector policies, programmes and projects.

#### DELIVERY MODE

- Face to face
- Online
- Blended: Ms Teams/Zoom & OR face to Face - Scheduled learning which combines one or more face-to-face study block(s) with one (or more) remote study blocks.

#### OBJECTIVES OF THE COURSE

The overarching course objective is to instil in the public sector monitoring and evaluation systems and practices that focus on delivering outcomes, improving public sector performance and enhance accountability and good governance.

#### OUTCOMES OF THE COURSE

After attending the course, participants should be able to:

1. Explain and define monitoring and evaluation.
2. Explain the context of monitoring and evaluation in the public sector.
3. Describe various approaches and techniques for monitoring and evaluation.
4. Describe the policy context of monitoring and evaluation.
5. Describe and explain the steps to establishing and institutionalising a monitoring and evaluation system.
6. Describe the requirements for cascading monitoring and evaluation practices and responsibility through the organization.
7. Explain the basic requirements for designing and conducting monitoring and evaluation studies.

#### ASSESSMENT

##### Assessment criteria:

Each participant must through the assessments proof the ability to apply appropriate monitoring and evaluation approaches and techniques within public or development projects, programmes or organisations through a completed practical case study. Candidates must define and explain the steps to establish and institutionalise an outcomes-based Monitoring and Evaluation system within a case study of choice, before systematically applying the concepts to the case study to demonstrate mastery of the relevant M&E concepts.

##### Assessment methods:

Two in-course group OR individual assignments (templates) to test early application of concepts on a case study, weight 30% of final performance mark.

Individual post-course written assignment to draft a monitoring and evaluation system for an outcome of their organisation, directorate or programme, weight 70% of final performance mark.



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