

# Project Management

## 5-Day Short Course

**NQF Alignment:**

**NQF Level 8**

This 12-credit HEQF (2007) level eight (8) short course covers knowledge of a formal postgraduate programme, approved and quality controlled as required by the South African Qualification Authority (SAQA) and the Higher Education Qualification Committee (HEQC). Successful participants receive credit for the Project Management module should they be admitted to the Honours in Public and Development Management Programme.

The course can be delivered as in- house courses, starting with a minimum of 8 participants with catering and venue included in the costs (Vat Inc.).

**This course can also be customized to the training needs/specification of the client with relevant sector specific case studies.**

**This Project Management (5-Day Short Course) Short Course is certified by Stellenbosch University. Upon completion of this course, participants receive a Stellenbosch University Certificate of Completion/Competence.**

### Facilitator & Assessor

Ms Deyana Isaacs

### TARGET GROUP

Project managers, middle and senior managers of public sector, municipal, public enterprise and non-government organisations.

### DELIVERY MODE

- Face to face
- Online
- Blended: Ms Teams/Zoom & OR face to Face - Scheduled learning which combines one or more face-to-face study block(s) with one (or more) remote study blocks.

### OBJECTIVES OF THE COURSE & OUTCOMES

Given the above context, the overarching course objective is to equip participants with relevant project management knowledge and skills that will enable them to apply the project management approach to a real complex work situation and have the ability to utilise the project management applications in the interest of their particular beneficiaries and society as a whole by producing appropriate outputs that are contributing to sustainable outcomes.

The following outcomes are to be achieved by the module:

1. Knowledge of project management theory and an understanding of how strategic integrity in terms of the strategic objectives and identified outcomes of the particular work setting, rather than narrow project output only affect the application of project management techniques;
2. The ability to develop an integrated and concise project business case from an identified need or opportunity and integrate that baseline case with other activities in the task environment in order to be reconcilable with strategic objectives;
3. The ability to implement and manage the process of delivery encapsulated in the business case and ensure that deliverables as well as final output are integrated with outcomes;
4. The ability to invest human capital in projects and invest in human capital through projects;
5. The ability to plan resource utilisation and do project costing and manage and monitor time, cost, the supply-chain and project risks during all phases of the project cycle and evaluate project output and outcomes;
6. The ability to use computer software (Microsoft Project/MS Project) in the management of projects.



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## Assessment and credits

After attending this course, participants should be able to fulfil the following assessment criteria through the indicated methods of assessment:

### Assessment criteria:

1. An individual open book test on project management techniques to be written during the contact session, weight 50%
2. An individual project management software application exercise to be completed and submitted in class during the contact session, weight 10%
3. An individual project business case portfolio to be submitted online one calendar month after the contact session, weight 40%

### Assessment methods:

Participants will be individually assessed by means of the following methods:

1. The ability to develop a project business case, subminimum to be achieved when assessed for this is 40%
2. The ability to do and apply techniques on work-breakdown, scheduling, acceleration and earned value to given problems, subminimum to be achieved when assessed for this is 40%
3. The ability to plan project time and cost with a project management software application.
4. The average mark to be achieved for an individual to pass the course is 50%



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