

## **APPLICATION PROCEDURE AND SELECTION**

### **Admission requirements**

All students wishing to apply for this programme must comply with the following admission requirements according to the National Senior Certificate (NSC);

- They must be in possession of a National Senior Certificate (NSC) as certified by Umalusi.
- They must attain an average of at least 50% in four school subjects (excluding Life Orientation).
- They must have an average NSC result of at least 60%.
- Discretionary admission in special cases of students with an average of 55% or higher, but lower than 60% may only be considered after special application and an interview with the Faculty Head or his/her representative.

### **Selection criteria**

- Academic performance
- Written Motivation
- Study background
- Relevance of Grade 12 subjects:

Pure Mathematics or Mathematics Literacy

English

Life Sciences

*Plus at least one of the following subjects:*

Creative Arts

Business Economics/Studies

Agriculture

Physics

### **Application Procedure**

**CLOSING DATE FOR APPLICATIONS:**

**30 JUNE OF THE YEAR PRIOR TO THE YEAR FOR WHICH YOU ARE APPLYING**

Please familiarise yourself with the entry requirements before applying for this programme.

The application process for the Dip (Sustainable Development) programme is two-fold, namely:

- firstly, by applying to Stellenbosch University; and
- secondly, by applying to the Department, namely the School of Public Leadership.

The complete process is described below.

## **1. Stellenbosch University Application**

### Step 1

Information you will need for your application:

- Faculty: Economic and Management Sciences
- Department: School of Public Leadership
- Programme: Dip (Sustainable Development)

From 1 March in the year preceding the year that you wish to study, apply online at:  
<http://www.sun.ac.za/english/maties/apply>

If it is impossible to apply online, an application form may be requested from the Programme Administrator (see below for contact details).

All external applicants receive a student number via email or sms (text message). This is not an indication that you have been accepted by the University.

If you have applied online, you need to mail proof of payment of admission fees (not applicable to international students), certificates and a signed agreement to the University at [info@sun.ac.za](mailto:info@sun.ac.za).

Your application will not be processed further unless the University receives all the documents described above.

If you submit a paper application form, please include all documents described above and post them to the address on the application form; or scan & email them to [info@sun.ac.za](mailto:info@sun.ac.za). Please ensure that the scanned copies are clear and easy to read. The application forms do not fax well and you are advised not to fax your applications.

All the documents mentioned above need to be submitted to the University by 30 June. In other words, the University must be in possession of your complete application by 30 June, otherwise your application may miss the selection process.

It is your responsibility to follow up with the University Call Centre to confirm that your application is on the system and that all supporting documents have been received.

Once your application has been successfully processed by University Admissions you will receive an email or sms (text message) with your University password. Please note that this is not an indication that you have been accepted for the Dip (Sustainable Development).

### Step 2

Applications are reviewed by the Faculty Secretary (and International Office if you are an international student) to ensure that you comply with the entry requirements for the programme.

### Step 3

The names of applicants are sent to the School of Public Leadership.

## **2. Departmental Application**

### Step 4

The Programme Administrator will email a departmental application form to you after receiving your documentation from the Faculty. There may be a substantial time lapse between your University application submission and contact by the Programme Administrator – most often this is due to university applications being incomplete, but also because the Faculty review process may not commence until June/July. It is the applicant's responsibility to follow up on applications submitted. The completed departmental application form plus a motivation (1000 words) of why you wish to study the Dip (Sustainable Development) must be emailed back to the Programme Administrator within 10 days of receiving the email and departmental application form.

### Step 5

Your departmental application will be reviewed and you will be notified whether your application was successful or not by the end of the second week in November.

## **Application Enquires**

Contact the correct division for enquiries relating to your application:

Enquiries relating to your online university application: University Call Centre, tel. +27 21 808 9111; [info@sun.ac.za](mailto:info@sun.ac.za)

Enquiries relating to your departmental application: Phumlani Nkontwana (Programme Coordinator), tel. +27 21 881 3952; email [pnkontwana@sun.ac.za](mailto:pnkontwana@sun.ac.za)

Enquiries relating to funding, visas, language proficiency, etc.: Undergraduate & International Office, tel. +27 21 808 2565; <http://www.sun.ac.za/english/maties/what-can-i-study/undergraduates>; email [interoff@sun.ac.za](mailto:interoff@sun.ac.za)