



**DEPARTMENT OF**  
*General Linguistics*

Faculty of Arts and Social Sciences  
Stellenbosch University



**Information Guide for  
Undergraduate Students**



UNIVERSITEIT  
STELLENBOSCH  
UNIVERSITY





# Department of General Linguistics

*your guide through the world of language*

## Welcome to the Department of General Linguistics

As a Department, we are committed to teaching and research of a high quality in a wide range of both formal and applied areas of language study, with a specific focus on issues that are relevant to the linguistic landscape of South Africa. We look forward to introducing you to material which we are certain will prove to be intellectually stimulating and enriching. The Department is home to three distinct subjects, namely **General Linguistics**, **Applied English Language Studies** and **Sign Language Studies**. This guide provides important general information about the Department, as well as specific information about the organisation and content of the undergraduate modules in General Linguistics, Applied English Language Studies and Sign Language Studies for 2021.

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## 1. Contact information

The Department of General Linguistics is located on the fifth floor of the Arts and Social Sciences Building. The University's default option for staff is still that those who don't have to be on campus, work from home. Therefore kindly email lecturers to make an appointment before coming in for a consultation.

### Lecturing staff

Name	Room	Email	Tel. No.
Berghoff, Dr R	503	<a href="mailto:berghoff@sun.ac.za">berghoff@sun.ac.za</a>	021 808 9392
Brookes, Prof H		<a href="mailto:heatherbrookes@sun.ac.za">heatherbrookes@sun.ac.za</a>	
Bylund, Prof E	502	<a href="mailto:mbylund@sun.ac.za">mbylund@sun.ac.za</a>	021 808 2006
Huddleston, Dr K (Chairperson)	504	<a href="mailto:katevg@sun.ac.za">katevg@sun.ac.za</a>	021 808 2007
Mashazi, Ms S	513	<a href="mailto:mashazi@sun.ac.za">mashazi@sun.ac.za</a>	021 808 2008
Mongie, Dr L	518	<a href="mailto:lauren@sun.ac.za">lauren@sun.ac.za</a>	021 808 2321
Njeyiyana, Ms S	513	<a href="mailto:modiegi@sun.ac.za">modiegi@sun.ac.za</a>	
Oostendorp, Dr M	505	<a href="mailto:moostendorp@sun.ac.za">moostendorp@sun.ac.za</a>	021 808 9288
Southwood, Prof F	511	<a href="mailto:fs@sun.ac.za">fs@sun.ac.za</a>	021 808 2010
<b>Visiting/Part-time lecturers</b>			
Anthonie, Ms A		<a href="mailto:alexa@sun.ac.za">alexa@sun.ac.za</a>	
Baker, Prof A		<a href="mailto:anneedithbaker@gmail.com">anneedithbaker@gmail.com</a>	
Crossley, Ms J		<a href="mailto:jennac@sun.ac.za">jennac@sun.ac.za</a>	
Duke, Ms L		<a href="mailto:18637442@sun.ac.za">18637442@sun.ac.za</a>	
Plato, Ms T		<a href="mailto:18752896@sun.ac.za">18752896@sun.ac.za</a>	
Potgieter, Ms J		<a href="mailto:18505813@sun.ac.za">18505813@sun.ac.za</a>	
Van der Merwe, Dr S		<a href="mailto:deltablu@sun.ac.za">deltablu@sun.ac.za</a>	
Van Heukelem, Ms M		<a href="mailto:marievh@sun.ac.za">marievh@sun.ac.za</a>	

### Administrative staff

Name	Room	Email	Tel. No.
Onraët, Ms L	507	<a href="mailto:lauren@sun.ac.za">lauren@sun.ac.za</a>	021 808 2052
Joseph, Ms A	509	<a href="mailto:antheaj@sun.ac.za">antheaj@sun.ac.za</a>	021 808 2135

### Module coordinators

General Linguistics 178: Dr Robyn Berghoff  
General Linguistics 278: Prof Frenette Southwood  
General Linguistics 318 & 348: Prof Frenette Southwood  
Applied English Language Studies 214 & 244: Dr Lauren Mongie  
Applied English Language Studies 318 & 348: Dr Lauren Mongie  
South African Sign Language Acquisition 178: Dr Kate Huddleston  
Sign Language Linguistics 318: Dr Kate Huddleston

**Note:** Although the module coordinators are responsible for the administration of each module, the lecturer teaching a particular section of a module remains the first point of contact for any student queries (see also section 6).



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## 2. Language specification

The Department is committed to the principle of multilingualism without exclusion as set out in the Faculty's language implementation plan, which can be accessed here: <http://www.sun.ac.za/english/faculty/arts>. Stellenbosch University's Language Plan can be accessed here: <http://www.sun.ac.za/english/policy>.

In **General Linguistics 178, 278, 318 and 348** the following arrangements hold:

- Both English and Afrikaans are used in lectures. Access to course content, lecture material and activities is provided in both Afrikaans and English (e.g. PowerPoint slides, lecture notes, terminology lists, electronic documents on SUNLearn, etc.);
- Tutorials for General Linguistics 178 take the form of separate English and Afrikaans groups, and students are allocated to an English or Afrikaans group depending on their preferred language, with the possible addition of isiXhosa, where requested and where practicable;
- Additional support in English and Afrikaans is provided to students in General Linguistics 178 who experience challenges with language or subject content;
- In tests, exams, assignments and other assessment opportunities, students may use English or Afrikaans; assignments, question papers and assessment guidelines are provided in English and Afrikaans.

In **Applied English Language Studies 214, 244, 318 and 348** the following arrangements hold:

- Lectures are presented solely in English;
- PowerPoint slides, lecture notes, electronic documents on SUNLearn, and other lecture-related material are in English;
- In tests, exams, assignments and other assessment opportunities, students may only use English; assignments, question papers and assessment guidelines are provided in English.

In **Sign Language Linguistics 318** the following arrangements hold:

- Lectures are presented predominantly in English (because some of the lecturers are from overseas), with Afrikaans and South African Sign Language also being used at times;
- PowerPoint slides, lecture notes, electronic documents on SUNLearn, and other lecture-related materials are predominantly in English;
- In tests, exams, assignments and other assessment opportunities, students may use English or Afrikaans; assignments, question papers and assessment guidelines are provided in English and Afrikaans.

In **South African Sign Language Acquisition 178** the following arrangements hold:

- Lectures are presented in South African Sign Language (SASL), with interpretation into English when necessary, depending on the availability of interpreters;



- PowerPoint slides, lecture notes, electronic documents on SUNLearn, and other written lecture-related materials are predominantly in English, while video material is in SASL;
- In written tests, exams, assignments and other assessment opportunities, students may use English or Afrikaans; written assignments, question papers and assessment guidelines are provided in English and Afrikaans;
- Production/comprehension assessments are undertaken in SASL.

### 3. General requirements

- (i) Class attendance is **compulsory** and will be regularly checked, e.g. by means of attendance registers. A student's class attendance record may be taken into consideration when calculating his/her class mark and final mark.
- (ii) All students are expected to **take notes and participate actively** in class discussions.
- (iii) **Students** have to write all **formal class tests / examinations** in order to be awarded a progress mark / class mark / final mark.

If, for whatever reason, a student fails to write a formal class test, a leave of absence form must be filled in online *within two days after the test date* (<https://forms.gle/CqkDvpKjoFbAW13eA>). If a student does not complete the form timeously, then that student will not, under any circumstances, be given an alternative opportunity to write the test. Only one supplementary test will be scheduled. If a student fails to write the supplementary test, no further opportunity will be granted and the student will receive an incomplete for the module.

In the event of illness, a medical certificate must be uploaded when filling in the leave of absence form or handed in/emailed to Ms Anthea Joseph (Room 509). If a student does not have a Google account or does not wish to log in, this link can be used: <https://forms.gle/cdty6RZeBN4wioDa7>. In this case, medical certificates cannot be uploaded and **must** be handed in/emailed to Ms Anthea Joseph (Room 509). Hard-copy medical certificates must have the student number and the module name written on the back. Medical certificates may be faxed (021 808 2009) or e-mailed ([antheaj@sun.ac.za](mailto:antheaj@sun.ac.za)). The student should keep a copy of the medical certificate for their own records.

- (iv) Students will be given **regular class work** (e.g. informal class tests and exercises) and **assignments** (e.g. tutorial exercises, essays, tasks involving group work, oral presentations) in each section of the various undergraduate modules. All prescribed assignments have to be completed, and all written work required by such assignments must be handed in on the due dates in order for a student to be given a progress mark / class mark / final mark.

If, for any reason at all, a student fails to hand in work required for an assignment, it is the student's responsibility to contact the lecturer concerned **immediately** to request permission to hand in the work at a later date. If the student does not contact the lecturer immediately, then that student will not,



under any circumstances, be allowed the opportunity to hand in the work later. If the student contacts the lecturer in time, and if the lecturer agrees, the student may hand in the work on or before a date set by the lecturer.

Again, in the event of illness, a leave of absence form must be filled in online (<https://forms.gle/CqkDvpKjoFbAW13eA>) and a medical certificate must be uploaded or handed in/mailed to Ms Anthea Joseph.

- (v) Assuming the steps in (iv) have been followed, the mark allocation for late submission of assignment work is as follows:
- (a) Assignment work that has been handed in late for reasons that are officially recognized by the University is awarded a mark out of 100%.
  - (b) Assignment work that has been handed in late for any other reasons may be awarded a mark out of 50%, provided that
    - the reasons for the late submission of the assignment work are acceptable to the lecturer, and
    - the late submission has been discussed with the lecturer before the set submission date.
  - (c) If assignment work is handed in late for reasons
    - that are not acceptable to the lecturer, and/or
    - the late submission is discussed with the lecturer *after* the set submission date,then the assignment work may be accepted for assessment purposes, but may be awarded a zero mark.

**Note:** The only acceptable reasons for absence from classes, tests or examinations, or for late submission of assignment work, are reasons that are officially recognized by the University. Consult Appendix B of this guide for the official guidelines for the certification of student illness.

- (vi) Unless otherwise specified, all **written assignment answers** are to be typed and printed following standard spelling and typing conventions. Furthermore, all written answers must be checked for spelling, punctuation and grammatical correctness before submission. Where electronic submission of an assignment answer is required, a **hard copy** of the answer needs to be submitted to the lecturer concerned on the same day as the electronic submission, unless otherwise indicated by the lecturer.

Electronically submitted assignment answers must be in the form of *MS Word documents* or PDF files, submitted via SUNLearn or attached to an email that is addressed to the lecturer concerned. **File names should take either of the following forms:**

*Studentno\_ModuleName\_AssignmentName.docx/.pdf*  
*SurnameInitials\_ModuleName\_AssignmentName.docx/.pdf*



## 4. Module information

The following section provides information about the various undergraduate modules in General Linguistics, Applied English Language Studies and Sign Language Studies that are presented by the Department. **Please note that a student may not register for undergraduate modules presented by the Department of General Linguistics where there are class, test or exam clashes with any other module.** Note also that the content and organisation of module sections as indicated in this section may be altered at short notice should this be necessitated by unforeseen circumstances. Any changes will be communicated during lectures and also via SUNLearn.





## GENERAL LINGUISTICS 178

General Linguistics 178 comprises the following sections:

DATES	SECTION	LECTURER
15/03 – 09/04	<i>FOUNDATIONS</i> 12 lectures	Prof F Southwood
12/04 – 30/04	<i>COMMUNICATION &amp; SEMIOTICS</i> 9 lectures	Ms S Mashazi
10/05 – 28/05	<i>LANGUAGE ACQUISITION</i> 9 lectures	Prof F Southwood
31/05 – 18/06	<i>MORPHOLOGY</i> 9 lectures	Dr R Berghoff
09/08 – 27/08	<i>PHONETICS</i> 9 lectures	Dr R Berghoff
30/08 – 08/10	<i>SYNTAX</i> 15 lectures	Ms J Potgieter
11/10 – 05/11	<i>LANGUAGE &amp; DIVERSITY</i> 12 lectures	Dr L Mongie
CONTINUOUS	TUTORIALS 1 period per week, plus online tutorial exercises	Tutors to be announced

There are **three** scheduled lectures per week:

- Tuesday 15:00 (RW Wilcocks, room 3001)
- Thursday 10:00 (Arts Building, room 230)
- Friday 14:00 (Arts Building, room 230)

These lecture periods will not be used for the foreseeable future. Lecture material will be placed on SUNLearn and students must work through the lectures for each week at their own pace. The mode of presentation is subject to change during the year to contact lectures only (or to a mix of contact and online sessions). Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues are also subject to change.

Attendance of scheduled contact sessions is **compulsory**, either in person or virtually. In addition, students must attend one tutorial per week, in person or virtually. Weekly tutorial exercises will also be placed on SUNLearn. These tutorials (both face-to-face and online) are **compulsory**.

The general arrangements regarding the tutorials for General Linguistics 178 are as follows:



- (i) Students must attend all tutorials, in person or virtually, and all tutorial exercises for each section of the module must be completed and submitted on time. Students who fail to do so may be refused entrance to the final examination.
- (ii) If a student misses a tutorial or online tutorial exercise owing to medical reasons, a leave of absence form must be filled in online and the student must provide his/her tutor with a valid medical certificate before or on the day of the following tutorial (see section 3 above and Appendix B). This will prevent a mark of zero being awarded for the missed tutorial.
- (iii) In addition to studying the work covered in the lectures, students are expected to use the tutorials and tutorial exercises as a tool for testing their knowledge during test and examination preparation.
- (iv) In the presentation of tutorials, the Department follows a system of parallel instruction. Students are divided, as far as possible, according to their preferred language, into an Afrikaans tutorial group (with teaching and learning through medium of Afrikaans) or an English tutorial group (with teaching and learning through medium of English).

The contact details of the various tutors will be made available on SUNLearn.

### **Prescribed book**

Bock, Z. & Mheta, G. (eds). 2018. *Language, Society and Communication: An Introduction* (2<sup>nd</sup> edition). Pretoria: Van Schaik.

The first edition of the textbook (2014) is also available – either edition is acceptable.

### **Assessment**

General Linguistics 178 is assessed by means of tests and tutorial exercises as well as an examination at the end of the year. For particulars regarding examinations, please consult the University's 2021 General Calendar.

### **Calculation of marks**

- (i) All formal class tests and tutorial exercises, as well as any class work, count towards the end-of-year class mark (also called the “predicate mark”).
- (ii) The June progress mark is calculated as follows:

Test 1: <i>Foundations &amp; Communication and Semiotics</i>	33.3%
Test 2: <i>Language Acquisition &amp; Morphology</i>	33.3%
Classwork and tutorial exercises for Semester 1	33.3%
<b>TOTAL</b>	<b>100%</b>



(iii) The end-of-year class mark (predicate) is calculated as follows:

Test 1: <i>Foundations &amp; Communication and Semiotics</i>	20%
Test 2: <i>Language Acquisition &amp; Morphology</i>	20%
Test 3: <i>Phonetics &amp; Syntax</i>	20%
Classwork & tutorial exercises	40%
<b>TOTAL</b>	<b>100%</b>

(iv) In order to be allowed to write the examination, a student must obtain a class mark of at least 40%. To obtain a class mark, a student must write all tests and complete all compulsory classwork and tutorial exercises in every section. Without a class mark, a student will be refused entry to the examination.

(v) In order to pass General Linguistics 178, a student must obtain a final mark of 50%. The final mark is calculated as follows (see the 2021 General Calendar for exceptions):

$$\text{Class mark (50\%)} + \text{Examination mark (50\%)} = \text{Total } \underline{100\%}$$

(vi) If a student makes use of the first examination opportunity, his/her final mark after writing the examination must be at least 40% in order to be permitted to use the second examination opportunity.

(vii) A student who achieves a final mark of at least 50% or more passes General Linguistics 178. A student who achieves a final mark of 75% or more passes with distinction.

(viii) A student who passes General Linguistics 178 is awarded 24 credits.

### Test and examination dates

- Test 1: Monday 26 April 17:30 (*Foundations & Communication and Semiotics*)
- Test 2: Thursday 8 July 14:00 (*Language Acquisition & Morphology*)
- Test 3: Wednesday 13 October 17:30 (*Phonetics & Syntax*)

In addition to the tests, students have to write one examination:

- First Opportunity: Saturday 20 November (09:00)
- Second Opportunity: Tuesday 7 December (09:00)

For details about the two examination opportunities, please consult the 2021 General Calendar and the 2021 Examination and Test Schedule.



## GENERAL LINGUISTICS 278

General Linguistics 278 comprises various sections. The details are as follows:

DATES	SECTION	LECTURER
15/03 – 09/04	<i>PSYCHOLINGUISTICS</i> 12 lectures	Prof E Bylund
12/04 – 14/05	<i>PHONOLOGY</i> 12 lectures	Prof F Southwood
17/05 – 18/06	<i>SYNTAX</i> 15 lectures	Dr K Huddleston
09/08 – 03/09	<i>SIGN LANGUAGE LINGUISTICS</i> 12 lectures	Prof A Baker
06/09 – 08/10	<i>SECOND LANGUAGE ACQUISITION</i> 12 lectures	Dr R Berghoff
11/10 – 05/11	<i>LANGUAGE AND DIVERSITY</i> 12 lectures	Dr L Mongie

There are **three** scheduled lectures per week:

- Monday 10:00 (De Beers Building, room 2003)
- Tuesday 08:00 (De Beers Building, room 2003)
- Friday 11:00 (Arts Building, room 230)

Currently all lectures are online, with lecture material placed on SUNLearn. There is one contact session per student per week. The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed books

Baker, A.E. et al. (eds). 2016. *The Linguistics of Sign Languages: An Introduction*. Amsterdam: John Benjamins.

Bock, Z. & Mheta, G. (eds). 2018. *Language, Society and Communication: An Introduction* (2<sup>nd</sup> edition). Pretoria: Van Schaik.

Ortega, L. 2009. *Understanding Second Language Acquisition*. London/New York: Routledge.

Van Gelderen, E. 2017. *Syntax: An Introduction to Minimalism*. Amsterdam: John Benjamins Publishing Company.



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The first edition of Bock & Metha (2014) is also available – either edition is acceptable.

## Assessment

- (i) The Department follows a system of continuous assessment for General Linguistics 278. This means that the marks that a student earns for every test, assignment and other set task throughout the year constitute the student's final mark.
- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set requirements throughout the year. A student who does not meet all the set requirements will not be awarded a final mark.

## Calculation of marks

- (i) The final mark for General Linguistics 278 is calculated as follows:

Test 1:	<i>Psycholinguistics</i>	50
Test 2:	<i>Phonology and Syntax</i>	100
Test 3:	<i>Second Language Acquisition</i>	50
Test 4:	<i>Language and Diversity</i>	50
<i>Psycholinguistics: classwork &amp; assignments</i>		50
<i>Phonology: classwork &amp; assignments</i>		50
<i>Syntax: classwork &amp; assignments</i>		50
<i>Sign Language Linguistics: classwork &amp; assignments</i>		50
<i>Second Language Acquisition: classwork &amp; assignments</i>		50
<i>Language and Diversity: classwork &amp; assignments</i>		50
<b>TOTAL</b>		<b>550</b>

The total is divided by 5.5 to render a final mark out of 100%.

- (ii) A student must achieve a final mark of at least 50% to pass General Linguistics 278. A student who achieves a final mark of 75% or higher passes with distinction.
- (iii) A student who passes General Linguistics 278 is awarded 32 credits.

## Test dates

- Test 1: Thursday 20 May 17:30 (*Psycholinguistics*)
- Test 2: Tuesday 29 June 09:00 (*Phonology and Syntax*)
- Test 3: Monday 04 October 17:30 (*Second Language Acquisition*)
- Test 4: Wednesday 08 November 14:00 (*Language and Diversity*)

Note that there is no formal test for *Sign Language Linguistics*.



## GENERAL LINGUISTICS 318

General Linguistics 318 comprises the following sections:

DATES	SECTION	LECTURER
15/03 – 16/04	<i>SOLVING PROBLEMS IN LINGUISTICS</i> 15 lectures	Dr L Mongie
19/04 – 21/05	<i>CHILD LANGUAGE ACQUISITION IN SPECIAL POPULATIONS</i> 12 lectures	Prof F Southwood
24/05 – 18/06	<i>LANGUAGE, IDENTITY AND MUSIC</i> 12 lectures	Dr S van der Merwe

There are **four** scheduled lecture periods per week:

- Monday 11:00 (Arts Building, room 227)
- Wednesday 10:00 (Arts Building, room 227)
- Thursday 14:00 (Arts Building, room 227)
- Friday 08:00 (Arts Building, room 227)

Please note that the Friday period is only used if indicated as such by the particular lecturer. Currently all lectures are online, with lecture material placed on SUNLearn. There is one contact session per student per week. The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed books

There are no prescribed books for General Linguistics 318. Students will be provided with readings from various sources (articles from journals, chapters from books, etc.) throughout the semester. Study material will also be available on SUNLearn.

### Assessment

- (i) The Department follows a system of continuous assessment for General Linguistics 318. This means that the marks that a student earns for every test, assignment and other set task throughout the semester constitute the student's final mark.
- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set



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requirements throughout the semester. A student who does not meet all the set requirements will not be awarded a final mark.

### Calculation of marks

- (i) The final mark for General Linguistics 318 is calculated out of 300.

Test 1:	<i>Solving Problems in Linguistics</i>	50
Test 2:	<i>Child Language Acquisition in Special Populations &amp; Language, Identity and Music</i>	100
	<i>Solving Problems in Linguistics: classwork &amp; assignments</i>	50
	<i>Child Language Acquisition in Special Populations: group assignment</i>	50
	<i>Language, Identity and Music: classwork &amp; assignments</i>	50
	<b>TOTAL</b>	<b>300</b>

This total is divided by 3 to render a final mark out of 100%.

- (ii) A student must achieve a final mark of at least 50% to pass General Linguistics 318. A student who achieves a final mark of 75% or higher passes General Linguistics 318 with distinction.
- (iii) A student who passes General Linguistics 318 is awarded 24 credits.

### Test dates

- Test 1: Tuesday 18 May 17:30 (*Solving Problems in Linguistics*)
- Test 2: Thursday 01 July 14:00 (*Child Language Acquisition in Special Populations & Language, Identity and Music*)



## GENERAL LINGUISTICS 348

General Linguistics 348 comprises the following sections:

DATES	SECTION	LECTURER
09/08 – 03/09	<i>MORPHOLOGY</i> 12 lectures	Dr R Berghoff
06/09 – 08/10	<i>PSYCHOLINGUISTICS</i> 12 lectures	Prof E Bylund
11/10 – 05/11	<i>LANGUAGE POLICY &amp; PLANNING</i> 12 lectures	Ms A Anthonie

There are **four** lecture periods per week:

- Monday 11:00 (Arts Building, room 227)
- Wednesday 10:00 (Arts Building, room 227)
- Thursday 14:00 (Arts Building, room 227)
- Friday 08:00 (Arts Building, room 227)

Please note that the Friday period is only used if indicated as such by the particular lecturer. Unless COVID-19 regulations change, all lectures will be online, with lecture material placed on SUNLearn. There will be one contact session per student per week (in person and/or online). The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed books

There are no prescribed books for General Linguistics 348. Students will be provided with readings from various sources (articles from journals, chapters from books, etc.) throughout the semester. Study material will also be available on SUNLearn.

However, if a student would like to purchase a book for *Morphology*, the following is suggested:

Booij, G. 2005. *The Grammar of Words: An Introduction to Linguistic Morphology* (Oxford Textbooks in Linguistics) (1<sup>st</sup> edition). Oxford: Oxford University Press.

The second and third editions (2007 & 2012) are also available – any edition is acceptable.



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## Assessment

- (i) The Department follows a system of continuous assessment for General Linguistics 348. This means that the marks that a student earns for every test, assignment and other set task throughout the semester constitute the student's final mark.
- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set requirements throughout the semester. A student who does not meet all the set requirements will not be awarded a final mark.

## Calculation of marks

- (i) The final mark for General Linguistics 348 is calculated out of 300.

Test 1: <i>Morphology</i>	50
Test 2: <i>Psycholinguistics &amp; Language Policy and Planning</i>	100
<i>Morphology</i> : classwork & assignments	50
<i>Psycholinguistics</i> : classwork & assignments	50
<i>Language Policy &amp; Planning</i> : classwork & assignments	50
<b>TOTAL</b>	<b>300</b>

This total is divided by 3 to render a final mark out of 100%.

- (ii) A student must achieve a final mark of at least 50% to pass General Linguistics 348. A student who achieves a final mark of 75% or higher passes General Linguistics 348 with distinction.
- (iii) A student who passes General Linguistics 348 is awarded 24 credits.

## Test dates

- Test 1: Tuesday 05 October 17:30 (*Morphology*)
- Test 2: Saturday 20 November 09:00 (*Psycholinguistics & Language Policy and Planning*)



## APPLIED ENGLISH LANGUAGE STUDIES 214

Applied English Language Studies (AELS) 214 comprises various sections. The details are as follows:

DATES	SECTION	LECTURER
15/03 – 16/04	<i>USE AND ABUSE OF ENGLISH</i> 15 lectures	Dr L Mongie
19/04 – 21/05	<i>ONLINE ENGLISH</i> 12 lectures	Ms J Crossley
24/05 – 18/06	<i>ENGLISH AND IDENTITY</i> 12 lectures	Ms S Mashazi

There are **three** scheduled lectures per week:

- Tuesday 15:00 (Maths and Industrial Psychology Building, room 3001)
- Thursday 10:00 (Geology Building: Chamber of Mines, room 1004)
- Friday 14:00 (GG Cillie Building, room 3001)

Currently all lectures are online, with lecture material placed on SUNLearn. There is one contact session per student per week. The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed book

Jones, R. 2012. *Discourse Analysis: A Resource Book for Students*. London: Routledge.

### Assessment

- (i) The Department follows a system of continuous assessment for Applied English Language Studies 214. This means that the marks that a student earns for every test, assignment and other set tasks throughout the year constitute the student's final mark.
- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set requirements throughout the year, which includes writing all tests and completing and submitting all classwork and homework at the required time. A student who does not meet all the set requirements will not be awarded a final mark.



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## Calculation of marks

- (i) The progress mark for Applied English Language Studies 214 is calculated as follows:

Test 1:	<i>Use and Abuse of English</i>	50
Test 2:	<i>Online English &amp; English and Identity</i>	100
<i>Use and Abuse of English: classwork &amp; assignments</i>		50
<i>Online English: classwork &amp; assignments</i>		50
<i>English and Identity: classwork &amp; assignments</i>		50
<b>TOTAL</b>		<b>300</b>

The above total is divided by 3 to render a final mark out of 100%.

- (ii) A student must achieve a final mark of at least 50% to pass Applied English Language Studies 214. A student who achieves a final mark of 75% or higher passes Applied English Language Studies 214 with distinction.
- (iii) A student who passes Applied English Language Studies 214 is awarded 16 credits.

## Test dates

- Test 1: Tuesday 18 May 17:30 (*Use and Abuse of English*)
- Test 2: Thursday 24 June 09:00 (*Online English & English and Identity*)



## APPLIED ENGLISH LANGUAGE STUDIES 244

Applied English Language Studies (AELS) 244 comprises various sections. The details are as follows:

DATES	SECTION	LECTURER
09/08 – 03/09	<i>LANGUAGE CHANGE</i> 12 lectures	Ms L Duke
06/09 – 08/10	<i>YOUTH LANGUAGE IN SOUTH AFRICA</i> 12 lectures	Prof H Brookes
11/10 – 05/11	<i>INTERTEXTUAL ENGLISH</i> 12 lectures	Ms T Plato

There are **three** scheduled lectures per week:

- Tuesday 15:00 (Maths and Industrial Psychology Building, room 3001)
- Thursday 10:00 (Geology Building: Chamber of Mines, room 1004)
- Friday 14:00 (GG Cillie Building, room 3001)

Unless COVID-19 regulations change, all lectures will be online, with lecture material placed on SUNLearn. There will be one contact session per student per week (in person and/or online). The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed books

There are no prescribed books for Applied English Language Studies 244. Students will be provided with readings from various sources (articles from journals, chapters from books, etc.) throughout the semester. Study material will also be available on SUNLearn.

### Assessment

- (i) The Department follows a system of continuous assessment for Applied English Language Studies 244. This means that the marks that a student earns for every test, assignment and other set task throughout the year constitute the student's final mark.
- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set requirements throughout the year, which includes writing all tests and completing and submitting all classwork and homework at the required time. A



student who does not meet all the set requirements will not be awarded a final mark.

### Calculation of marks

- (i) The progress mark for Applied English Language Studies 244 is calculated as follows:

Test 1:	<i>Language Change</i>	50
Test 2:	<i>Youth Language in South Africa &amp; Intertextual English</i>	100

<i>Language Change</i> :	classwork & assignments	50
<i>Youth Language in South Africa</i> :	classwork & assignments	50
<i>Intertextual English</i> :	classwork & assignments	50

**Total** **300**

The above total is divided by 3 to render a final mark out of 100%.

- (ii) A student must achieve a final mark of at least 50% to pass Applied English Language Studies 244. A student who achieves a final mark of 75% or higher passes Applied English Language Studies 244 with distinction.
- (iii) A student who passes Applied English Language Studies 244 is awarded 16 credits.

### Test dates

- Test 1: Saturday 02 October 09:00 (*Language Change*)
- Test 2: Friday 26 November 14:00 (*Youth Language in South Africa & Intertextual English*)



## APPLIED ENGLISH LANGUAGE STUDIES 318

Applied English Language Studies (AELS) 318 comprises various sections. The details are given in the table below. Note that some lectures might be self-study or take a different format to the traditional lecture. For specific information in this regard, please consult the lecture programmes of the individual sections of Applied English Language Studies 318; these programmes will be handed out in class and will also be available on SUNLearn.

DATES	SECTION	LECTURER
15/03 – 16/04	<i>ENGLISH IN THE MIND</i> 15 lectures	Ms J Crossley
19/04 – 21/05	<i>CRITICAL DISCOURSE ANALYSIS</i> 12 lectures	Dr L Mongie
24/05 – 18/06	<i>YOUTH LANGUAGE IN SOUTH AFRICA</i> 12 lectures	Prof H Brookes

There are **four** scheduled lecture periods per week.

- Monday 08:00 (Arts Building, room 225)
- Tuesday 16:00 (Arts Building, room 225)
- Wednesday 09:00 (Arts Building, room 225)
- Thursday 12:00 (Arts Building, room 225)

Please note that the Monday period is only used if indicated as such by the particular lecturer. Currently all lectures are online, with lecture material placed on SUNLearn. There is one contact session per student per week. The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed book

There are no prescribed books for Applied English Language Studies 318. Students will be provided with readings from various sources (articles from journals, chapters from books, etc.) throughout the semester. Study material will also be available on SUNLearn.

### Assessment

- (i) The Department follows a system of continuous assessment for Applied English Language Studies 318. This means that the marks that a student earns for every



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test, assignment and other set task throughout the semester constitute the student's final mark.

- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set requirements throughout the semester, which includes writing all tests and completing and submitting all classwork and homework at the required time. A student who does not meet all the set requirements will not be awarded a final mark.

### Calculation of marks

- (i) The final mark for Applied English Language Studies 318 is calculated out of 300. The final mark for Applied English Language Studies 318 is calculated as follows:

Test 1:	<i>English in the Mind</i>	50
Test 2:	<i>Critical Discourse Analysis &amp; Youth Language in South Africa</i>	100
<i>English in the Mind: classwork &amp; assignments</i>		50
<i>Critical Discourse Analysis: classwork &amp; assignments</i>		50
<i>Youth Language in South Africa: classwork &amp; assignments</i>		50
<b>TOTAL</b>		<b>300</b>

The above total is divided by 3 to give a final mark out of 100%.

- (ii) A student must obtain a final mark of at least 50% to pass Applied English Language Studies 318. A student who obtains a final mark of 75% or higher passes Applied English Language Studies 318 with distinction.
- (iii) A student who passes Applied English Language Studies 318 is awarded 24 credits.

### Test dates

- Test 1: Saturday 29 May 09:00 (*English in the Mind*)
- Test 2: Saturday 10 July 14:00 (*Critical Discourse Analysis & Youth Language in South Africa*)



## APPLIED ENGLISH LANGUAGE STUDIES 348

Applied English Language Studies (AELS) 348 comprises various sections. The details are given in the table below. Note that some lectures might be self-study or take a different format to the traditional lecture. For specific information in this regard, please consult the lecture programmes of the individual sections of Applied English Language Studies 348; these programmes will be handed out in class and will also be available on SUNLearn.

DATES	SECTION	LECTURER
09/08– 03/09	<i>NARRATIVE ANALYSIS</i> 12 lectures	Ms S Mashazi
06/09 – 08/10	<i>ENGLISH IN HEALTH SETTINGS</i> 12 lectures	Dr L Mongie
11/10 – 05/11	<i>ENGLISH IN INTERCULTURAL SETTINGS</i> 12 lectures	Ms M van Heukelum

There are **four** scheduled lecture periods per week.

- Monday 08:00 (Arts Building, room 225)
- Tuesday 16:00 (Arts Building, room 225)
- Wednesday 09:00 (Arts Building, room 225)
- Thursday 12:00 (Arts Building, room 225)

Please note that the Monday period is only used if indicated as such by the particular lecturer. Unless COVID-19 regulations change, all lectures will be online, with lecture material placed on SUNLearn. There will be one contact session per student per week (in person and/or online). The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed book

There are no prescribed books for Applied English Language Studies 348. Students will be provided with readings from various sources (articles from journals, chapters from books, etc.) throughout the semester. Study material will also be available on SUNLearn.

### Assessment

- (i) The Department follows a system of continuous assessment for Applied English Language Studies 348. This means that the marks that a student earns for every



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test, assignment and other set task throughout the semester constitute the student's final mark.

- (ii) There is no formal examination and no opportunity for a re-assessment. The system of continuous assessment demands that a student meets all the set requirements throughout the semester, which includes writing all tests and completing and submitting all classwork and homework at the required time. A student who does not meet all the set requirements will not be awarded a final mark.

### Calculation of marks

- (i) The final mark for Applied English Language Studies 348 is calculated out of 300. The final mark for Applied English Language Studies 348 is calculated as follows:

Test 1: <i>Narrative Analysis</i>	50
Test 2: <i>English in Health Settings &amp; English in Intercultural Settings</i>	100
<i>Narrative Analysis</i> : classwork & assignments	50
<i>English in Health Settings</i> : classwork & assignments	50
<i>English in Intercultural Settings</i> : classwork & assignments	50
<b>TOTAL</b>	<b>300</b>

The above total is divided by 3 to give a final mark out of 100%.

- (ii) A student must achieve a final mark of at least 50% to pass Applied English Language Studies 348. A student who achieves a final mark of 75% or higher passes Applied English Language Studies 348 with distinction.
- (iii) A student who passes Applied English Language Studies 348 is awarded 24 credits.

### Test dates

- Test 1: Saturday 03 October 09:00 (*Narrative Analysis*)
- Test 2: Monday 02 November 14:00 (*English in Health Settings & English in Intercultural Settings*)



## SOUTH AFRICAN SIGN LANGUAGE ACQUISITION 178

The goal of this module is to introduce students to South African Sign Language (SASL). The module consists of lectures in which the lecturer teaches aspects of SASL, involving practical exercises and some explanation of language use. In lectures, the students are expected to work in pairs or small groups functioning as a check for each other. Students are expected to practice the language using video material available on SUNLearn.

There are **three** scheduled lecture slots per week, of which two will be used in 2021 as discussion sessions, and **one online** tutorial per week. The scheduled lecture times are:

- Monday 09:00
- Wednesday 12:00
- Thursday 08:00

Currently all lectures are online, with lecture material placed on SUNLearn. There is one contact session per student per week. The mode of presentation is subject to change during the year, depending on the nature of the work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Tutorials will be in the form of online exercises, placed on SUNLearn.

There will be one online (SUNLearn) tutorial per week. This tutorial exercise must be completed before 20:00 on Sundays.

### Prescribed book

There is no prescribed textbook; however, students interested in the linguistic aspects of sign language can consult the following book:

Baker, A.E. et al. (eds). 2016. *The Linguistics of Sign Languages: An Introduction*. Amsterdam: John Benjamins.

Students will receive study material, links to additional videos, a list of recommended and optional reading material, useful website addresses and additional references in the lectures and on SUNLearn. Students are also advised to undertake independent literature and internet searches.

### Assessment

Assessment is by means of:

- an oral examination/presentation at the end of each semester, conducted in South African Sign Language, assessing receptive and expressive language skills in this language; and



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- written and signed tests and assignments, including online assessments on SUNLearn.

### Calculation of marks

- (i) The June progress mark for South African Sign Language Acquisition 178 is calculated as follows:

SUNLearn quizzes (online tutorials)	50%
Test 2 (June)	25%
Oral presentation/exam (June)	25%
<b>TOTAL</b>	<b>100%</b>

- (ii) The final mark for South African Sign Language Acquisition 178 is calculated as follows:

SUNLearn quizzes (online tutorials)	50%
Test 2 (June)	12.5%
Test 3 (November)	12.5%
Oral presentation/exam (June)	12.5%
Oral presentation/exam (November)	12.5%
<b>TOTAL</b>	<b>100%</b>

- (iii) Please note that a student's class attendance record may be taken into consideration when calculating the student's class mark/final mark.
- (iv) A student must achieve a final mark of at least 50% to pass South African Sign Language Acquisition 178. A student who achieves a final mark of 75% or higher passes South African Sign Language Acquisition 178 with distinction.
- (v) A student who passes South African Sign Language Acquisition 178 is awarded 24 credits.

### Test and exam dates

There are three test dates scheduled, but the first test date is not used.

- ~~Test 1: Wednesday 21 April 17:30~~
- Test 2: Friday 02 July 09:00
- Test 3: Monday 08 November 09:00

**Dates for oral exams/presentations will be set in consultation with students.**



## SIGN LANGUAGE LINGUISTICS 318

This module is intended to deepen knowledge of the topics covered in General Linguistics 278 in the introductory section on Sign Language Linguistics, but also covers new topics. The module comprises lectures, as well as tutorials involving practical work, and excursions where possible. The module is presented by Dr Kate Huddleston and Prof Anne Baker. In order to register for Sign Language Linguistics 318, a student must have passed General Linguistics 278.

There are **three** scheduled lectures per week and **one** South African Sign Language (SASL) class:

- Monday 16:00 (Arts Building, room 220)
- Tuesday 14:00 (Arts Building, room 220)
- Thursday 11:00 (Arts Building, room 224)
- Friday 10:00 (Arts Building, room 220)

Currently all lectures are online, with lecture material placed on SUNLearn. There is one contact session per student per week and one online SASL contact session presented by Ms Modiegi Njeyiyana every second week. The mode of presentation is subject to change during the year, depending on the lecturer, the nature of work presented, and policy changes with regards to COVID-19. Students are expected to consult SUNLearn for information regarding the mode of presentation. Venues for the contact sessions are also subject to change.

### Prescribed book

Baker, A.E. et al. (eds). 2016. *The Linguistics of Sign Languages: An Introduction*. Amsterdam: John Benjamins.

Various additional readings, in the form of articles and chapters from books, will be made available via SUNLearn.

### Assessment

The Department follows a system of continuous assessment for Sign Language Linguistics 318, and the module is assessed by means of two formal class tests, various assignments and classwork. The system of continuous assessment demands that a student meets all the set requirements throughout the semester. A student who does not meet all the set requirements will not be awarded a final mark. There is no formal examination and no opportunity for a re-assessment.



## Calculation of marks

(i) The final mark for Sign Language Linguistics 318 is calculated as follows:

Test 1	25%
Test 2	25%
Classwork & assignments	50%
<b>TOTAL</b>	<b>100%</b>

(ii) Please note that a student's class attendance record may be taken into consideration when calculating the student's class mark/final mark.

(iii) A student must achieve a final mark of 50% to pass Sign Language Linguistics 318. A student who achieves a final mark of 75% or higher passes Sign Language Linguistics 318 with distinction.

(v) A student who passes Sign Language Linguistics 318 is awarded 24 credits.

## Test dates

- Test 1: Tuesday 20 April 17:30
- Test 2: Thursday 08 July 14:00



## 5. SUNLearn

Students are expected to check SUNLearn on a regular basis throughout the year for information about the particular module/module section, important announcements, study material, quizzes, information about tests/examinations/assignments, etc. In order to access SUNLearn, you have to do the following:

- Go to **learn.sun.ac.za**.
- Log in using your student number and password.
- Click on the relevant module in the Course List.

## 6. Query procedure

All student queries relating to matters such as class attendance, submission of assignment work, tests and examinations need to be made in writing (email) so that all relevant parties have proof of correspondence. Note that the lecturer teaching a particular section of a module remains the first point of contact for any student queries. If you need to discuss a matter in person, please email a brief version of your query to the lecturer concerned when arranging an appointment, in order to allow the lecturer to prepare for the consultation.



## 7. Plagiarism declaration

1. Plagiarism is the presentation of another's ideas, material and other intellectual property as my own.
2. I agree that plagiarism is a punishable offence, because it constitutes theft.
3. I also understand that direct translations are plagiarism.
4. Accordingly, all quotations and contributions from any source whatsoever (including the internet) have been fully cited. I understand that the reproduction of text without quotation marks (even when the source is cited) is plagiarism.
5. I declare that the work contained in this assignment, except where otherwise stated, is my original work and that I have not previously (in its entirety or in part) submitted it for grading in this module/assignment or another module/assignment.

Initials & surname:	
Student number:	
Signature:	
Date:	



## Appendix A

Guidelines of the Executive Committee (Senate) regarding the illness certification of students, approved by the Senate at its meeting on 5 June 1992

An acceptable certificate must contain at least the following:

- (a) The relevant date(s) of examination by, or consultation with, the medical doctor or registered psychologist.
- (b) The name of the student.
- (c) A clear diagnosis of the illness (headaches, diarrhoea, stomach cramps, etc. are regarded as symptoms, not illnesses).
- (d) An indication of the duration of the illness with relevant date(s) of incapacitation for classes/tests/examinations.
- (e) In the event of a problem of an emotional nature, or stress, the following guidelines exist:
  - (1) A certificate from a medical doctor or a clinical psychologist registered with the SAMDC is required, with the abovementioned information and an indication of a specific diagnosis of a recognized psychological disturbance, such as anxiety disturbance or depression.
  - (2) If circumstances exist, besides the examination situation, that are regarded by the Executive Committee (Senate) as sufficiently emotionally stressful (e.g. death at home, serious illness at home, disruption at home caused by alcohol abuse or divorce), a declaration by a medical doctor and/or minister, depending on the situation, is required, and an allowance of one week around the critical incident will be deemed adequate.

At its meeting on 8 October 1997, the Executive Committee (Senate) once again confirmed that illness certification applicable to class tests and other academic work falls under the same criteria as that applicable for examination purposes.

